

## **Appendix II-1**

### **1. Disaster Mitigation Act of 2000 Requirements**



# Federal Register

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**Tuesday,  
February 26, 2002**

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## **Part III**

## **Federal Emergency Management Agency**

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**44 CFR Parts 201 and 206**

**Hazard Mitigation Planning and Hazard  
Mitigation Grant Program; Interim Final  
Rule**

# FEDERAL EMERGENCY MANAGEMENT AGENCY

## 44 CFR Parts 201 and 206

RIN 3067-AD22

### Hazard Mitigation Planning and Hazard Mitigation Grant Program

**AGENCY:** Federal Emergency  
Management Agency.

**ACTION:** Interim final rule.

**SUMMARY:** This rule addresses State mitigation planning, identifies new local mitigation planning requirements, authorizes Hazard Mitigation Grant Program (HMGP) funds for planning activities, and increases the amount of HMGP funds available to States that develop a comprehensive, enhanced mitigation plan. This rule also requires that repairs or construction funded by a disaster loan or grant must be carried out in accordance with applicable standards and says that FEMA may require safe land use and construction practices as a condition of grantees receiving disaster assistance under the Stafford Act.

**DATES:** *Effective Date:* February 26, 2002.

*Comment Date:* We will accept written comments through April 29, 2002.

**ADDRESSES:** Please send written comments to the Rules Docket Clerk, Office of the General Counsel, Federal Emergency Management Agency, 500 C Street, SW., room 840, Washington, DC 20472, (facsimile) 202-646-4536, or (email) [rules@fema.gov](mailto:rules@fema.gov).

**FOR FURTHER INFORMATION CONTACT:** Margaret E. Lawless, Federal Insurance and Mitigation Administration, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC, 20472, 202-646-3027, (facsimile) 202-646-3104, or (email) [margaret.lawless@fema.gov](mailto:margaret.lawless@fema.gov).

#### SUPPLEMENTARY INFORMATION:

##### Introduction

Throughout the preamble and the rule the terms “we”, “our” and “us” refer to FEMA.

Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act or the Act), 42 U.S.C. 5165, enacted under § 104 the Disaster Mitigation Act of 2000, (DMA 2000) P.L. 106-390, provides new and revitalized approaches to mitigation planning. This section: (1) Continues the requirement for a Standard State Mitigation plan as a condition of disaster assistance; (2) provides for States to receive an increased

percentage of HMGP funds (from 15 to 20 percent of the total estimated eligible Federal assistance) if, at the time of the declaration of a major disaster, they have in effect a FEMA-approved Enhanced State Mitigation Plan that meets the factors listed in this rule; (3) establishes a new requirement for local mitigation plans; and (4) authorizes up to 7 percent of the HMGP funds available to a State to be used for development of State, tribal, and local mitigation plans. We will give Indian tribal governments the opportunity to fulfill the requirements of § 322 either as a grantee or a subgrantee. An Indian tribal government may choose to apply for HMGP funding directly to us and would then serve as a grantee, meeting the State level responsibilities, or it may apply through the State, meeting the local government or subgrantee responsibilities.

Section 322, in concert with other sections of the Act, provides a significant opportunity to reduce the Nation's disaster losses through mitigation planning. In addition, implementation of planned, pre-identified, cost-effective mitigation measures will streamline the disaster recovery process. The Act provides a framework for linking pre- and post-disaster mitigation planning and initiatives with public and private interests to ensure an integrated, comprehensive approach to disaster loss reduction. The language in the Act, taken as a whole, emphasizes the importance of strong State and local planning processes and comprehensive program management at the State level. The new planning criteria also support State administration of the HMGP, and contemplate a significant State commitment to mitigation activities, comprehensive State mitigation planning, and strong program management.

The planning process also provides a link between State and local mitigation programs. Both State level and local plans should address strategies for incorporating post-disaster early mitigation implementation strategies and sustainable recovery actions. We also recognize that governments are involved in a range of planning activities and that mitigation plans may be linked to or reference hazardous materials and other non-natural hazard plans. Improved mitigation planning will result in a better understanding of risks and vulnerabilities, as well as to expedite implementation of measures and activities to reduce those risks, both pre- and post-disaster.

Section 409 of the Stafford Act, 42 U.S.C. 5176, which required mitigation

plans and the use of minimum codes and standards, was repealed by the DMA 2000. These issues are now addressed in two separate sections of the law: mitigation planning is in section 322 of the Act, and minimum codes and standards are in section 323 of the Act. We previously implemented section 409 through 44 CFR Part 206, Subpart M. Since current law now distinguishes the planning from the codes and standards in separate sections, we will address them in different sections of the CFR. We address the new planning regulations in Part 201 to reflect the broader relevance of planning to all FEMA mitigation programs, while the minimum standards remain in Part 206, Federal Disaster Assistance, Subpart M. The regulations implementing the Hazard Mitigation Grant Program are in Part 206, Subpart N. This rule also contains changes to Subpart N, to reflect the new planning criteria identified in section 322 of the Act.

The administration is considering changes to FEMA's mitigation programs in the President's Budget for FY 2003. However, States and localities still would be required to have plans in effect, which meet the minimum requirements under this rule, as a condition of receiving mitigation assistance after November 1, 2003.

**Implementation Strategy.** States must have an approved hazard mitigation plan in order to receive Stafford Act assistance, excluding assistance provided pursuant to emergency provisions. These regulations provide criteria for the new two-tiered State mitigation plan process: Standard State Mitigation Plans, which allow a State to receive HMGP funding based on 15 percent of the total estimated eligible Stafford Act disaster assistance, and Enhanced State Mitigation Plans, which allow a State to receive HMGP funds based on 20 percent of the total estimated eligible Stafford Act disaster assistance. Enhanced State Mitigation Plans must demonstrate that the State has developed a comprehensive mitigation program, that it effectively uses available mitigation funding, and that it is capable of managing the increased funding. All State Mitigation Plans must be reviewed, revised, and re-approved by FEMA every three years. An important requirement of the legislation is that we must approve a completed enhanced plan *before* a disaster declaration, in order for the State to be eligible for the increased funding.

We will no longer require States to revise their mitigation plan after every disaster declaration, as under former

section 409 of the Act, 42 U.S.C. 5176. We recommend, however, that States consider revising their plan if a disaster or other circumstances significantly affect its mitigation priorities. States with existing mitigation plans, approved under former section 409, will continue to be eligible for the 15 percent HMGP funding until November 1, 2003, when all State mitigation plans must meet the requirements of these regulations. If State plans are not revised and approved to meet the Standard State Mitigation Plan requirements by that time, they will be ineligible for Stafford Act assistance, excluding emergency assistance.

Indian tribal governments may choose to apply directly to us for HMGP funding, and would therefore be responsible for having an approved State level mitigation plan, and would act as the grantee. If an Indian tribal government chooses to apply for HMGP grants through the State, they would be responsible for having an approved local level mitigation plan, and would serve as a subgrantee accountable to the State as grantee.

This rule also establishes local planning criteria so that these jurisdictions can actively begin the hazard mitigation planning process. This requirement is to encourage the development of comprehensive mitigation plans before disaster events. Section 322 requires local governments to have an approved local mitigation plan to be eligible to receive an HMGP project grant; however, this requirement will not fully take effect until November 1, 2003. FEMA Regional Directors may grant an exception to this requirement in extenuating circumstances. Until November 1, 2003, local governments will be able to receive HMGP project grant funds and may prepare a mitigation plan concurrently with implementation of their project grant. We anticipate that the Predisaster Mitigation program authorized by section 203 of the Act, 42 U.S.C. 5133, will also support this local mitigation planning by making funds available for the development of comprehensive local mitigation plans. Managing States that we approve under new criteria established under section 404 of the Act, 42 U.S.C. 5170c(c), as amended by section 204 of DMA 2000 will have approval authority for local mitigation plans. This provision does not apply to States that we approved under the Managing State program in effect before enactment of DMA 2000.

Our goal is for State and local governments to develop comprehensive and integrated plans that are coordinated through appropriate State,

local, and regional agencies, as well as non-governmental interest groups. To the extent feasible and practicable, we would also like to consolidate the planning requirements for different FEMA mitigation programs. This will ensure that one local plan will meet the minimum requirements for all of the different FEMA mitigation programs, such as the Flood Mitigation Assistance Program (authorized by sections 553 and 554 of the National Flood Insurance Reform Act of 1994, 42 U.S.C. 4104c and 42 U.S.C. 4104d), the Community Rating System (authorized by section 541 of the National Flood Insurance Reform Act of 1994, 42 U.S.C. 4022), the Pre-Disaster Mitigation Program (authorized by section 203 of the Stafford Act), the Hazard Mitigation Grant Program (authorized by section 404 of the Stafford Act), and the mitigation activities that are based upon the provisions of section 323 and subsections 406(b) and (e) of the Stafford Act. The mitigation plans may also serve to integrate documents and plans produced under other emergency management programs. State level plans should identify overall goals and priorities, incorporating the more specific local risk assessments, when available, and including projects identified through the local planning process.

Under section 322(d), up to 7 percent of the available HMGP funds may now be used for planning, and we encourage States to use these funds for local plan development. In a memorandum to FEMA Regional Directors dated December 21, 2000, we announced that this provision of section 322 was effective for disasters declared on or after October 30, 2000, the date on which the Disaster Mitigation Act of 2000 became law. Regional Directors are encouraging States to make these funds immediately available to local and Indian tribal governments, although the funds can be used for plan development and review at the State level as well.

As discussed earlier in this Supplementary Information, subsection 323(a) of the Stafford Act, 42 U.S.C. 5166(a), requires as a precondition to receiving disaster assistance under the Act that State and local governments, as well as eligible private nonprofit entities, must agree to carry out repair and reconstruction activities "in accordance with applicable standards of safety, decency, and sanitation and in conformity with applicable codes, specifications, and standards." In addition, that subsection authorizes the President (FEMA, by virtue of Executive Order 12148, as amended) to "require safe land use and construction practices,

after adequate consultation with appropriate State and local officials" in the course of the use of Federal disaster assistance by eligible applicants to repair and restore disaster-damaged facilities.

At the same time that we implement the planning mandates of section 322 of the Stafford Act, we are also implementing the Minimum Standards for Public and Private Structures provision of section 323 of the Act. This rule appears at Subpart M of Part 206 of Title 44 of the Code of Federal Regulations. As mentioned earlier, the section 322 planning regulations are in Part 201, while Part 206, Subpart M includes only the minimum codes and standards regulations mandated in § 323. The rule to implement § 323 of the Act reinforces the link between pre-disaster planning, building and construction standards, and post-disaster reconstruction efforts.

We encourage comments on this interim final rule, and we will make every effort to involve all interested parties prior to the development of the Final Rule.

#### **Justification for Interim Final Rule**

In general, FEMA publishes a rule for public comment before issuing a final rule, under the Administrative Procedure Act, 5 U.S.C. 533 and 44 CFR 1.12. The Administrative Procedure Act, however, provides an exception from that general rule where the agency for good cause finds the procedures for comment and response contrary to public interest. Section 322 of the Stafford Act allows States to receive increased post-disaster grant funding for projects designed to reduce future disaster losses. States will only be eligible for these increased funds if they have a FEMA-approved Enhanced State Mitigation Plan.

This interim final rule provides the criteria for development and approval of these plans, as well as criteria for local mitigation plans required by this legislation. In order for State and local governments to be positioned to receive these mitigation funds as soon as possible, these regulations must be in effect. The public benefit of this rule will be to assist States and communities assess their risks and identify activities to strengthen the larger community and the built environment in order to become less susceptible to disasters. Planning serves as the vital foundation to saving lives and protecting properties, having integrated plans in place can serve to both streamline recovery efforts and lessen potential future damages. Therefore, we believe it is contrary to the public interest to delay

the benefits of this rule. In accordance with the Administrative Procedure Act, 5 U.S.C. 553(d)(3), we find that there is good cause for the interim final rule to take effect immediately upon publication in the **Federal Register** in order to meet the needs of States and communities by identifying criteria for mitigation plans in order to reduce risks nationwide, establish criteria for minimum codes and standards in post-disaster reconstruction, and to allow States to adjust their mitigation plans to receive the increase in mitigation funding.

In addition, we believe that, under the circumstances, delaying the effective date of this rule until after the comment period would not further the public interest. Prior to this rulemaking, FEMA hosted a meeting where interested parties provided comments and suggestions on how we could implement these planning requirements. Participants in this meeting included representatives from the National Emergency Management Association, the Association of State Floodplain Managers, the National Governors' Association, the International Association of Emergency Managers, the National Association of Development Organizations, the American Public Works Association, the National League of Cities, the National Association of Counties, the National Conference of State Legislatures, the International City/County Management Association, and the Bureau of Indian Affairs. We took comments and suggestions provided at this meeting into account in developing this interim final rule. Therefore, we find that prior notice and comment on this rule would not further the public interest. We actively encourage and solicit comments on this interim final rule from interested parties, and we will consider them in preparing the final rule. For these reasons, we believe we have good cause to publish an interim final rule.

#### **National Environmental Policy Act**

44 CFR 10.8(d)(2)(ii) excludes this rule from the preparation of an environmental assessment or environmental impact statement, where the rule relates to actions that qualify for categorical exclusion under 44 CFR 10.8(d)(2)(iii), such as the development of plans under this section.

#### **Executive Order 12866, Regulatory Planning and Review**

We have prepared and reviewed this rule under the provisions of E.O. 12866, Regulatory Planning and Review. Under Executive Order 12866, 58 FR 51735, October 4, 1993, a significant regulatory

action is subject to OMB review and the requirements of the Executive Order. The Executive Order defines "significant regulatory action" as one that is likely to result in a rule that may:

(1) Have an annual effect on the economy of \$100 million or more or adversely affect in a material way the economy, a sector of the economy, productivity, competition, jobs, the environment, public health or safety, or State, local, or tribal governments or communities;

(2) Create a serious inconsistency or otherwise interfere with an action taken or planned by another agency;

(3) Materially alter the budgetary impact of entitlements, grants, user fees, or loan programs or the rights and obligations of recipients thereof; or

(4) Raise novel legal or policy issues arising out of legal mandates, the President's priorities, or the principles set forth in the Executive Order.

The purpose of this rule is to implement section 322 of the Stafford Act which addresses mitigation planning at the State, tribal, and local levels, identifies new local planning requirements, allows Hazard Mitigation Grant Program (HMGP) funds for planning activities, and increases the amount of HMGP funds available to States that develop a comprehensive, enhanced mitigation plan. The rule identifies local mitigation planning requirements before approval of project grants, and requires our approval of an Enhanced State Mitigation plan as a condition for increased mitigation funding. The rule also implements section 323 of the Stafford Act, which requires that repairs or construction funded by disaster loans or grants must comply with applicable standards and safe land use and construction practices. As such the rule itself will not have an effect on the economy of more than \$100,000,000.

Therefore, this rule is a significant regulatory action and is not an economically significant rule under Executive Order 12866. The Office of Management and Budget (OMB) has reviewed this rule under Executive Order 12866.

#### **Executive Order 12898, Environmental Justice**

Under Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, 59 FR 7629, February 16, 1994, we incorporate environmental justice into our policies and programs. The Executive Order requires each Federal agency to conduct its programs, policies, and activities that substantially affect human health or the

environment, in a manner that ensures that those programs, policies, and activities do not have the effect of excluding persons from participation in our programs, denying persons the benefits of our programs, or subjecting persons to discrimination because of their race, color, or national origin.

No action that we can anticipate under the final rule will have a disproportionately high or adverse human health and environmental effect on any segment of the population. Section 322 focuses specifically on mitigation planning to: Identify the natural hazards, risks, and vulnerabilities of areas in States, localities, and tribal areas; support development of local mitigation plans; provide for technical assistance to local and tribal governments for mitigation planning; and identify and prioritize mitigation actions that the State will support, as resources become available. Section 323 requires compliance with applicable codes and standards in repair and construction, and use of safe land use and construction standards. Accordingly, the requirements of Executive Order 12898 do not apply to this interim final rule.

#### **Paperwork Reduction Act of 1995**

As required by the Paperwork Reduction Act of 1995 (44 U.S.C. 3507(d)) and concurrent with the publication of this interim final rule, we have submitted a request for review and approval of a new collection of information, which is contained in this interim final rule. Under the Paperwork Reduction Act of 1995, a person may not be penalized for failing to comply with an information collection that does not display a currently valid Office of Management and Budget (OMB) control number. The request was submitted to OMB for approval under the emergency processing procedures in OMB regulation 5 CFR 1320.1. OMB has approved this collection of information for use through August 31, 2002, under OMB Number 3067-0297.

We expect to follow this emergency request with a request for OMB approval to continue the use of the collection of information for a term of three years. The request will be processed under OMB's normal clearance procedures in accordance with provisions of OMB regulation 5 CFR 1320.10. To help us with the timely processing of the emergency and normal clearance submissions to OMB, we invite the general public to comment on the collection of information. This notice and request for comments complies with the provisions of the Paperwork

Reduction Act of 1995 (44 U.S.C. 3506(c)(2)(A)).

### Collection of Information

*Title:* State/Local/Tribal Hazard Mitigation Plans under Section 322 of the Disaster Mitigation Act of 2000.

*Abstract:* Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended by Section 104 of the Disaster Mitigation Act of 2000, provides new and revitalized approaches to mitigation planning. To obtain Federal assistance, new planning provisions require that each state, local, and tribal government prepare a hazard mitigation plan to include sections that describe the planning process, an assessment of the risks, a mitigation strategy, and identification of the plan maintenance and updating process. The Act provides a framework for linking pre- and post-disaster mitigation planning and initiatives with public and

private interests to ensure an integrated, comprehensive approach to disaster loss reduction. Under Section 322 there is a two-tiered State mitigation plan process. State mitigation plans must be reviewed, revised, and submitted to us every 3 years.

(1) A *Standard State Mitigation Plan* must be approved by us in order for States to be eligible to receive Hazard Mitigation Grant Program (HMGP) funding based on 15 percent of the total estimated eligible Federal disaster assistance. This plan demonstrates the State's goals, priorities, and commitment to reduce risks from natural hazards and serves as a guide for State and local decision makers as they commit resources to reducing the effects of natural hazards.

(2) An *Enhanced State Mitigation Plan* must be approved by us for a State to be eligible to receive HMGP funds based on 20 percent of the total

estimated eligible Federal disaster assistance. This plan must be approved by us within the 3 years prior to the current major disaster declaration. It must demonstrate that a State has developed a comprehensive mitigation program, is effectively using available mitigation funding, and is capable of managing the increased funding.

To be eligible to receive HMGP project grants, *local governments* must develop Local Mitigation Plans that include a risk assessment and mitigation strategy to reduce potential losses and target resources. Plans must be reviewed, revised, and submitted to us for approval every 5 years.

To receive HMGP project grants, *tribal governments* may apply as a grantee or subgrantee, and will be required to meet the planning requirements of a State or local government.

### *Estimated Total Annual Burden:*

Type of collection/forms	No. of respondents	Hours per response	Annual burden hours
Update state or tribal mitigation plans (standard state mitigation plans) .....	18	320	5,760
State review of local plans .....	500 local plans	8	4,000
States develop Enhanced State Mitigation Plans .....	7	100	700
Local or tribal governments develop mitigation plans .....	500 local plans	300	150,000
Total burden .....	.....	.....	160,460

*Comments:* We are soliciting written comments to: (a) Evaluate whether the proposed data collection is necessary for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (c) obtain recommendations to enhance the quality, utility, and clarity of the information to be collected; and (d) evaluate the extent to which automated, electronic, mechanical, or other technological collection techniques may further reduce the respondents' burden. FEMA will accept comments through April 29, 2002.

Addressee: Interested persons should submit written comments to Muriel B. Anderson, Chief, Records Management Section, Program Services and Systems Branch, Facilities Management and Services Division, Administration and Resource Planning Directorate, Federal Emergency Management Agency, 500 C Street, Street, SW., Washington, DC 20472.

**FOR FURTHER INFORMATION CONTACT:** You may obtain copies of the OMB paperwork clearance package by

contacting Ms. Anderson at (202) 646-2625 (voice), (202) 646-3347 (facsimile), or by e-mail at [muriel.anderson@fema.gov](mailto:muriel.anderson@fema.gov).

### **Executive Order 13132, Federalism**

Executive Order 13132, Federalism, dated August 4, 1999, sets forth principles and criteria that agencies must adhere to in formulating and implementing policies that have federalism implications, that is, regulations that have substantial direct effects on the States, or on the distribution of power and responsibilities among the various levels of government. Federal agencies must closely examine the statutory authority supporting any action that would limit the policymaking discretion of the States, and to the extent practicable, must consult with State and local officials before implementing any such action.

We have reviewed this rule under E.O.13132 and have concluded that the rule does not have federalism implications as defined by the Executive Order. We have determined that the rule does not significantly affect the rights, roles, and responsibilities of States, and involves no preemption of State law nor

does it limit State policymaking discretion.

However, we have consulted with State and local officials. In order to assist us in the development of this rule, we hosted a meeting to allow interested parties an opportunity to provide their perspectives on the legislation and options for implementation of § 322. Stakeholders who attended the meeting included representatives from the National Emergency Management Association, the Association of State Floodplain Managers, the National Governors' Association, the International Association of Emergency Managers, the National Association of Development Organizations, the American Public Works Association, the National League of Cities, the National Association of Counties, the National Conference of State Legislatures, the International City/County Management Association, and the Bureau of Indian Affairs. We received valuable input from all parties at the meeting, which we took into account in the development of this rule. Additionally, we actively encourage and solicit comments on this interim final rule from interested parties, and we will

consider them in preparing the final rule.

### Executive Order 13175, Consultation and Coordination With Indian Tribal Governments

We have reviewed this interim final rule under Executive Order 13175, which became effective on February 6, 2001. Under the Hazard Mitigation Grant Program (HMGP), Indian tribal governments will have the option to apply for grants directly to us and to serve as "grantee", carrying out "State" roles. If they choose this option, tribal governments may submit either a State-level Standard Mitigation Plan for the 15 percent HMGP funding or a State-level Enhanced Mitigation Plan for 20 percent HMGP funding. In either case, Indian tribal governments would be able to spend up to 7 percent of those funds on planning. Before developing this rule, we met with representatives from State and local governments and the Bureau of Indian Affairs, to discuss the new planning opportunities and requirements of § 322 of the Stafford Act. We received valuable input from all parties, which helped us to develop this interim final rule.

In reviewing the interim final rule, we find that it does not have "tribal implications" as defined in Executive Order 13175 because it will not have a substantial direct effect on one or more Indian tribes, on the relationship between the Federal Government and Indian tribes, or on the distribution of power and responsibilities between the Federal Government and Indian tribes. Moreover, the interim final rule does not impose substantial direct compliance costs on tribal governments, nor does it preempt tribal law, impair treaty rights or limit the self-governing powers of tribal governments.

### Congressional Review of Agency Rulemaking

We have sent this interim final rule to the Congress and to the General Accounting Office under the Congressional Review of Agency Rulemaking Act, Public Law 104-121. The rule is a not "major rule" within the meaning of that Act. It is an administrative action in support of normal day-to-day mitigation planning activities required by section 322 and compliance under section 323 of the Stafford Act, as enacted in DMA 2000.

The rule will not result in a major increase in costs or prices for consumers, individual industries, Federal, State, or local government agencies, or geographic regions. It will not have "significant adverse effects" on competition, employment, investment,

productivity, innovation, or on the ability of United States-based enterprises to compete with foreign-based enterprises. This final rule is subject to the information collection requirements of the Paperwork Reduction Act, and OMB has assigned Control No. 3067-0297. The rule is not an unfunded Federal mandate within the meaning of the Unfunded Mandates Reform Act of 1995, Public Law 104-4, and any enforceable duties that we impose are a condition of Federal assistance or a duty arising from participation in a voluntary Federal program.

### List of Subjects in 44 CFR Part 201 and Part 206

Administrative practice and procedure, Disaster assistance, Grant programs, Mitigation planning, Reporting and recordkeeping requirements.

Accordingly, Amend 44 CFR, Subchapter D—Disaster Assistance, as follows:

1. Add Part 201 to read as follows:

### PART 201—MITIGATION PLANNING

Sec.

- 201.1 Purpose.
- 201.2 Definitions.
- 201.3 Responsibilities.
- 201.4 Standard State Mitigation Plans.
- 201.5 Enhanced State Mitigation Plans.
- 201.6 Local Mitigation Plans.

**Authority:** Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5206; Reorganization Plan No. 3 of 1978, 43 FR 41943, 3 CFR, 1978 Comp., p. 329; E.O. 12127, 44 FR 19367, 3 CFR, 1979 Comp., p. 376; E.O. 12148, 44 FR 43239, 3 CFR, 1979 Comp., p. 412; and E.O. 12673, 54 FR 12571, 3 CFR, 1989 Comp., p. 214.

#### § 201.1 Purpose.

(a) The purpose of this part is to provide information on the policies and procedures for mitigation planning as required by the provisions of section 322 of the Stafford Act, 42 U.S.C. 5165.

(b) The purpose of mitigation planning is for State, local, and Indian tribal governments to identify the natural hazards that impact them, to identify actions and activities to reduce any losses from those hazards, and to establish a coordinated process to implement the plan, taking advantage of a wide range of resources.

#### § 201.2 Definitions.

**Grantee** means the government to which a grant is awarded, which is accountable for the use of the funds provided. The grantee is the entire legal entity even if only a particular component of the entity is designated in the grant award document. Generally,

the State is the grantee. However, after a declaration, an Indian tribal government may choose to be a grantee, or may act as a subgrantee under the State. An Indian tribal government acting as grantee will assume the responsibilities of a "state", as described in this part, for the purposes of administering the grant.

**Hazard mitigation** means any sustained action taken to reduce or eliminate the long-term risk to human life and property from hazards.

**Hazard Mitigation Grant Program** means the program authorized under section 404 of the Stafford Act, 42 U.S.C. 5170c and implemented at 44 CFR Part 206, Subpart N, which authorizes funding for certain mitigation measures identified through the evaluation of natural hazards conducted under section 322 of the Stafford Act 42 U.S.C. 5165.

**Indian tribal government** means any Federally recognized governing body of an Indian or Alaska Native tribe, band, nation, pueblo, village, or community that the Secretary of Interior acknowledges to exist as an Indian tribe under the Federally Recognized Tribe List Act of 1994, 25 U.S.C. 479a. This does not include Alaska Native corporations, the ownership of which is vested in private individuals.

**Local government** is any county, municipality, city, town, township, public authority, school district, special district, intrastate district, council of governments (regardless of whether the council of governments is incorporated as a nonprofit corporation under State law), regional or interstate government entity, or agency or instrumentality of a local government; any Indian tribe or authorized tribal organization, or Alaska Native village or organization; and any rural community, unincorporated town or village, or other public entity.

**Managing State** means a State to which FEMA has delegated the authority to administer and manage the HMGP under the criteria established by FEMA pursuant to 42 U.S.C. 5170c(c). FEMA may also delegate authority to tribal governments to administer and manage the HMGP as a Managing State.

**Regional Director** is a director of a regional office of FEMA, or his/her designated representative.

**Small and impoverished communities** means a community of 3,000 or fewer individuals that is identified by the State as a rural community, and is not a remote area within the corporate boundaries of a larger city; is economically disadvantaged, by having an average per capita annual income of residents not exceeding 80 percent of national, per capita income, based on

best available data; the local unemployment rate exceeds by one percentage point or more, the most recently reported, average yearly national unemployment rate; and any other factors identified in the State Plan in which the community is located.

*The Stafford Act* refers to the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93–288, as amended (42 U.S.C. 5121–5206).

*State* is any State of the United States, the District of Columbia, Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.

*State Hazard Mitigation Officer* is the official representative of State government who is the primary point of contact with FEMA, other Federal agencies, and local governments in mitigation planning and implementation of mitigation programs and activities required under the Stafford Act.

*Subgrantee* means the government or other legal entity to which a subgrant is awarded and which is accountable to the grantee for the use of the funds provided. Subgrantees can be a State agency, local government, private non-profit organizations, or Indian tribal government. Indian tribal governments acting as a subgrantee are accountable to the State grantee.

### **§ 201.3 Responsibilities.**

(a) *General.* This section identifies the key responsibilities of FEMA, States, and local/tribal governments in carrying out section 322 of the Stafford Act, 42 U.S.C. 5165.

(b) *FEMA.* The key responsibilities of the Regional Director are to:

(1) Oversee all FEMA related pre- and post-disaster hazard mitigation programs and activities;

(2) Provide technical assistance and training to State, local, and Indian tribal governments regarding the mitigation planning process;

(3) Review and approve all Standard and Enhanced State Mitigation Plans;

(4) Review and approve all local mitigation plans, unless that authority has been delegated to the State in accordance with § 201.6(d);

(5) Conduct reviews, at least once every three years, of State mitigation activities, plans, and programs to ensure that mitigation commitments are fulfilled, and when necessary, take action, including recovery of funds or denial of future funds, if mitigation commitments are not fulfilled.

(c) *State.* The key responsibilities of the State are to coordinate all State and

local activities relating to hazard evaluation and mitigation and to:

(1) Prepare and submit to FEMA a Standard State Mitigation Plan following the criteria established in § 201.4 as a condition of receiving Stafford Act assistance (except emergency assistance).

(2) In order to be considered for the 20 percent HMGP funding, prepare and submit an Enhanced State Mitigation Plan in accordance with § 201.5, which must be reviewed and updated, if necessary, every three years from the date of the approval of the previous plan.

(3) At a minimum, review and, if necessary, update the Standard State Mitigation Plan by November 1, 2003 and every three years from the date of the approval of the previous plan in order to continue program eligibility.

(4) Make available the use of up to the 7 percent of HMGP funding for planning in accordance with § 206.434.

(5) Provide technical assistance and training to local governments to assist them in applying for HMGP planning grants, and in developing local mitigation plans.

(6) For Managing States that have been approved under the criteria established by FEMA pursuant to 42 U.S.C. 5170c(c), review and approve local mitigation plans in accordance with § 201.6(d).

(d) *Local governments.* The key responsibilities of local governments are to:

(1) Prepare and adopt a jurisdiction-wide natural hazard mitigation plan as a condition of receiving project grant funds under the HMGP, in accordance with § 201.6.

(2) At a minimum, review and, if necessary, update the local mitigation plan every five years from date of plan approval to continue program eligibility.

(e) *Indian tribal governments.* Indian tribal governments will be given the option of applying directly to us for Hazard Mitigation Grant Program funding, or they may choose to apply through the State. If they apply directly to us, they will assume the responsibilities of the State, or grantee, and if they apply through the State, they will assume the responsibilities of the local government, or subgrantee.

### **§ 201.4 Standard State Mitigation Plans.**

(a) *Plan requirement.* By November 1, 2003, States must have an approved Standard State Mitigation plan meeting the requirements of this section, in order to receive assistance under the Stafford Act, although assistance authorized under disasters declared prior to November 1, 2003 will continue

to be made available. In any case, emergency assistance provided under 42 U.S.C. 5170a, 5170b, 5173, 5174, 5177, 5179, 5180, 5182, 5183, 5184, 5192 will not be affected. The mitigation plan is the demonstration of the State's commitment to reduce risks from natural hazards and serves as a guide for State decision makers as they commit resources to reducing the effects of natural hazards. States may choose to include the requirements of the HMGP Administrative Plan in their mitigation plan.

(b) *Planning process.* An effective planning process is essential in developing and maintaining a good plan. The mitigation planning process should include coordination with other State agencies, appropriate Federal agencies, interested groups, and be integrated to the extent possible with other ongoing State planning efforts as well as other FEMA mitigation programs and initiatives.

(c) *Plan content.* To be effective the plan must include the following elements:

(1) Description of the *planning process* used to develop the plan, including how it was prepared, who was involved in the process, and how other agencies participated.

(2) *Risk assessments* that provide the factual basis for activities proposed in the strategy portion of the mitigation plan. Statewide risk assessments must characterize and analyze natural hazards and risks to provide a statewide overview. This overview will allow the State to compare potential losses throughout the State and to determine their priorities for implementing mitigation measures under the strategy, and to prioritize jurisdictions for receiving technical and financial support in developing more detailed local risk and vulnerability assessments. The risk assessment shall include the following:

(i) An overview of the type and location of all natural hazards that can affect the State, including information on previous occurrences of hazard events, as well as the probability of future hazard events, using maps where appropriate;

(ii) An overview and analysis of the State's vulnerability to the hazards described in this paragraph (c)(2), based on estimates provided in local risk assessments as well as the State risk assessment. The State shall describe vulnerability in terms of the jurisdictions most threatened by the identified hazards, and most vulnerable to damage and loss associated with hazard events. State owned critical or operated facilities located in the



identified hazard areas shall also be addressed;

(iii) An overview and analysis of potential losses to the identified vulnerable structures, based on estimates provided in local risk assessments as well as the State risk assessment. The State shall estimate the potential dollar losses to State owned or operated buildings, infrastructure, and critical facilities located in the identified hazard areas.

(3) A *Mitigation Strategy* that provides the State's blueprint for reducing the losses identified in the risk assessment. This section shall include:

(i) A description of State goals to guide the selection of activities to mitigate and reduce potential losses.

(ii) A discussion of the State's pre- and post-disaster hazard management policies, programs, and capabilities to mitigate the hazards in the area, including: an evaluation of State laws, regulations, policies, and programs related to hazard mitigation as well as to development in hazard-prone areas; a discussion of State funding capabilities for hazard mitigation projects; and a general description and analysis of the effectiveness of local mitigation policies, programs, and capabilities.

(iii) An identification, evaluation, and prioritization of cost-effective, environmentally sound, and technically feasible mitigation actions and activities the State is considering and an explanation of how each activity contributes to the overall mitigation strategy. This section should be linked to local plans, where specific local actions and projects are identified.

(iv) Identification of current and potential sources of Federal, State, local, or private funding to implement mitigation activities.

(4) A section on the *Coordination of Local Mitigation Planning* that includes the following:

(i) A description of the State process to support, through funding and technical assistance, the development of local mitigation plans.

(ii) A description of the State process and timeframe by which the local plans will be reviewed, coordinated, and linked to the State Mitigation Plan.

(iii) Criteria for prioritizing communities and local jurisdictions that would receive planning and project grants under available funding programs, which should include consideration for communities with the highest risks, repetitive loss properties, and most intense development pressures. Further, that for non-planning grants, a principal criterion for prioritizing grants shall be the extent to which benefits are maximized according

to a cost benefit review of proposed projects and their associated costs.

(5) A *Plan Maintenance Process* that includes:

(i) An established method and schedule for monitoring, evaluating, and updating the plan.

(ii) A system for monitoring implementation of mitigation measures and project closeouts.

(iii) A system for reviewing progress on achieving goals as well as activities and projects identified in the Mitigation Strategy.

(6) A *Plan Adoption Process*. The plan must be formally adopted by the State prior to submittal to us for final review and approval.

(7) *Assurances*. The plan must include assurances that the State will comply with all applicable Federal statutes and regulations in effect with respect to the periods for which it receives grant funding, in compliance with 44 CFR 13.11(c). The State will amend its plan whenever necessary to reflect changes in State or Federal laws and statutes as required in 44 CFR 13.11(d).

(d) *Review and updates*. Plan must be reviewed and revised to reflect changes in development, progress in statewide mitigation efforts, and changes in priorities and resubmitted for approval to the appropriate Regional Director every three years. The Regional review will be completed within 45 days after receipt from the State, whenever possible. We also encourage a State to review its plan in the post-disaster timeframe to reflect changing priorities, but it is not required.

#### **§ 201.5 Enhanced State Mitigation Plans.**

(a) A State with a FEMA approved Enhanced State Mitigation Plan at the time of a disaster declaration is eligible to receive increased funds under the HMGP, based on twenty percent of the total estimated eligible Stafford Act disaster assistance. The Enhanced State Mitigation Plan must demonstrate that a State has developed a comprehensive mitigation program, that the State effectively uses available mitigation funding, and that it is capable of managing the increased funding. In order for the State to be eligible for the 20 percent HMGP funding, FEMA must have approved the plan within three years prior to the disaster declaration.

(b) Enhanced State Mitigation Plans must include all elements of the Standard State Mitigation Plan identified in § 201.4, as well as document the following:

(1) Demonstration that the plan is integrated to the extent practicable with other State and/or regional planning

initiatives (comprehensive, growth management, economic development, capital improvement, land development, and/or emergency management plans) and FEMA mitigation programs and initiatives that provide guidance to State and regional agencies.

(2) Documentation of the State's project implementation capability, identifying and demonstrating the ability to implement the plan, including:

(i) Established eligibility criteria for multi-hazard mitigation measures.

(ii) A system to determine the cost effectiveness of mitigation measures, consistent with OMB Circular A-94, Guidelines and Discount Rates for Benefit-Cost Analysis of Federal Programs, and to rank the measures according to the State's eligibility criteria.

(iii) Demonstration that the State has the capability to effectively manage the HMGP as well as other mitigation grant programs, including a record of the following:

(A) Meeting HMGP and other mitigation grant application timeframes and submitting complete, technically feasible, and eligible project applications with appropriate supporting documentation;

(B) Preparing and submitting accurate environmental reviews and benefit-cost analyses;

(C) Submitting complete and accurate quarterly progress and financial reports on time; and

(D) Completing HMGP and other mitigation grant projects within established performance periods, including financial reconciliation.

(iv) A system and strategy by which the State will conduct an assessment of the completed mitigation actions and include a record of the effectiveness (actual cost avoidance) of each mitigation action.

(3) Demonstration that the State effectively uses existing mitigation programs to achieve its mitigation goals.

(4) Demonstration that the State is committed to a comprehensive state mitigation program, which might include any of the following:

(i) A commitment to support local mitigation planning by providing workshops and training, State planning grants, or coordinated capability development of local officials, including Emergency Management and Floodplain Management certifications.

(ii) A statewide program of hazard mitigation through the development of legislative initiatives, mitigation councils, formation of public/private

partnerships, and/or other executive actions that promote hazard mitigation.

(iii) The State provides a portion of the non-Federal match for HMGP and/or other mitigation projects.

(iv) To the extent allowed by State law, the State requires or encourages local governments to use a current version of a nationally applicable model building code or standard that addresses natural hazards as a basis for design and construction of State sponsored mitigation projects.

(v) A comprehensive, multi-year plan to mitigate the risks posed to existing buildings that have been identified as necessary for post-disaster response and recovery operations.

(vi) A comprehensive description of how the State integrates mitigation into its post-disaster recovery operations.

(c) *Review and updates.* (1) A State must review and revise its plan to reflect changes in development, progress in statewide mitigation efforts, and changes in priorities, and resubmit it for approval to the appropriate Regional Director every three years. The Regional review will be completed within 45 days after receipt from the State, whenever possible.

(2) In order for a State to be eligible for the 20 percent HMGP funding, the Enhanced State Mitigation plan must be approved by FEMA within the three years prior to the current major disaster declaration.

#### **§ 201.6 Local Mitigation Plans.**

The local mitigation plan is the representation of the jurisdiction's commitment to reduce risks from natural hazards, serving as a guide for decision makers as they commit resources to reducing the effects of natural hazards. Local plans will also serve as the basis for the State to provide technical assistance and to prioritize project funding.

(a) *Plan requirement.* (1) For disasters declared after November 1, 2003, a local government must have a mitigation plan approved pursuant to this section in order to receive HMGP project grants. Until November 1, 2003, local mitigation plans may be developed concurrent with the implementation of the project grant.

(2) Regional Directors may grant an exception to the plan requirement in extraordinary circumstances, such as in a small and impoverished community, when justification is provided. In these cases, a plan will be completed within 12 months of the award of the project grant. If a plan is not provided within this timeframe, the project grant will be terminated, and any costs incurred after

notice of grant's termination will not be reimbursed by FEMA.

(3) Multi-jurisdictional plans (e.g. watershed plans) may be accepted, as appropriate, as long as each jurisdiction has participated in the process and has officially adopted the plan. State-wide plans will not be accepted as multi-jurisdictional plans.

(b) *Planning process.* An open public involvement process is essential to the development of an effective plan. In order to develop a more comprehensive approach to reducing the effects of natural disasters, the planning process shall include:

(1) An opportunity for the public to comment on the plan during the drafting stage and prior to plan approval;

(2) An opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, and agencies that have the authority to regulate development, as well as businesses, academia and other private and non-profit interests to be involved in the planning process; and

(3) Review and incorporation, if appropriate, of existing plans, studies, reports, and technical information.

(c) *Plan content.* The plan shall include the following:

(1) Documentation of the *planning process* used to develop the plan, including how it was prepared, who was involved in the process, and how the public was involved.

(2) A *risk assessment* that provides the factual basis for activities proposed in the strategy to reduce losses from identified hazards. Local risk assessments must provide sufficient information to enable the jurisdiction to identify and prioritize appropriate mitigation actions to reduce losses from identified hazards. The risk assessment shall include:

(i) A description of the type, location, and extent of all natural hazards that can affect the jurisdiction. The plan shall include information on previous occurrences of hazard events and on the probability of future hazard events.

(ii) A description of the jurisdiction's vulnerability to the hazards described in paragraph (c)(2)(i) of this section. This description shall include an overall summary of each hazard and its impact on the community. The plan should describe vulnerability in terms of:

(A) The types and numbers of existing and future buildings, infrastructure, and critical facilities located in the identified hazard areas;

(B) An estimate of the potential dollar losses to vulnerable structures identified in paragraph (c)(2)(i)(A) of this section

and a description of the methodology used to prepare the estimate;

(C) Providing a general description of land uses and development trends within the community so that mitigation options can be considered in future land use decisions.

(iii) For multi-jurisdictional plans, the risk assessment section must assess each jurisdiction's risks where they vary from the risks facing the entire planning area.

(3) A *mitigation strategy* that provides the jurisdiction's blueprint for reducing the potential losses identified in the risk assessment, based on existing authorities, policies, programs and resources, and its ability to expand on and improve these existing tools. This section shall include:

(i) A description of mitigation goals to reduce or avoid long-term vulnerabilities to the identified hazards.

(ii) A section that identifies and analyzes a comprehensive range of specific mitigation actions and projects being considered to reduce the effects of each hazard, with particular emphasis on new and existing buildings and infrastructure.

(iii) An action plan describing how the actions identified in paragraph (c)(2)(ii) of this section will be prioritized, implemented, and administered by the local jurisdiction. Prioritization shall include a special emphasis on the extent to which benefits are maximized according to a cost benefit review of the proposed projects and their associated costs.

(iv) For multi-jurisdictional plans, there must be identifiable action items specific to the jurisdiction requesting FEMA approval or credit of the plan.

(4) A *plan maintenance process* that includes:

(i) A section describing the method and schedule of monitoring, evaluating, and updating the mitigation plan within a five-year cycle.

(ii) A process by which local governments incorporate the requirements of the mitigation plan into other planning mechanisms such as comprehensive or capital improvement plans, when appropriate.

(iii) Discussion on how the community will continue public participation in the plan maintenance process.

(5) *Documentation* that the plan has been formally adopted by the governing body of the jurisdiction requesting approval of the plan (e.g., City Council, County Commissioner, Tribal Council). For multi-jurisdictional plans, each jurisdiction requesting approval of the plan must document that it has been formally adopted.

(d) *Plan review.* (1) Plans must be submitted to the State Hazard Mitigation Officer for initial review and coordination. The State will then send the plan to the appropriate FEMA Regional Office for formal review and approval.

(2) The Regional review will be completed within 45 days after receipt from the State, whenever possible.

(3) Plans must be reviewed, revised if appropriate, and resubmitted for approval within five years in order to continue to be eligible for HMGP project grant funding.

(4) Managing States that have been approved under the criteria established by FEMA pursuant to 42 U.S.C. 5170c(c) will be delegated approval authority for local mitigation plans, and the review will be based on the criteria in this part. Managing States will review the plans within 45 days of receipt of the plans, whenever possible, and provide a copy of the approved plans to the Regional Office.

#### **PART 206—FEDERAL DISASTER ASSISTANCE FOR DISASTERS DECLARED ON OR AFTER NOVEMBER 23, 1988**

2. The authority citation for part 206 is revised to read as follows:

**Authority:** Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121–5206; Reorganization Plan No. 3 of 1978, 43 FR 41943, 3 CFR, 1978 Comp., p. 329; E.O. 12127, 44 FR 19367, 3 CFR, 1979 Comp., p. 376; E.O. 12148, 44 FR 43239, 3 CFR, 1979 Comp., p. 412; and E.O. 12673, 54 FR 12571, 3 CFR, 1989 Comp., p. 214.

2a. Revise Part 206, Subpart M to read as follows:

#### **Subpart M—Minimum Standards**

Sec.  
206.400 General.  
206.401 Local standards.  
206.402 Compliance.

##### **§ 206.400 General.**

(a) As a condition of the receipt of any disaster assistance under the Stafford Act, the applicant shall carry out any repair or construction to be financed with the disaster assistance in accordance with applicable standards of safety, decency, and sanitation and in conformity with applicable codes, specifications and standards.

(b) Applicable codes, specifications, and standards shall include any disaster resistant building code that meets the minimum requirements of the National Flood Insurance Program (NFIP) as well as being substantially equivalent to the recommended provisions of the National Earthquake Hazards Reduction

Program (NEHRP). In addition, the applicant shall comply with any requirements necessary in regards to Executive Order 11988, Floodplain Management, Executive Order 12699, Seismic Safety of Federal and Federally Assisted or Regulated New Building Construction, and any other applicable Executive orders.

(c) In situations where there are no locally applicable standards of safety, decency and sanitation, or where there are no applicable local codes, specifications and standards governing repair or construction activities, or where the Regional Director determines that otherwise applicable codes, specifications, and standards are inadequate, then the Regional Director may, after consultation with appropriate State and local officials, require the use of nationally applicable codes, specifications, and standards, as well as safe land use and construction practices in the course of repair or construction activities.

(d) The mitigation planning process that is mandated by section 322 of the Stafford Act and 44 CFR part 201 can assist State and local governments in determining where codes, specifications, and standards are inadequate, and may need to be upgraded.

##### **§ 206.401 Local standards.**

The cost of repairing or constructing a facility in conformity with minimum codes, specifications and standards may be eligible for reimbursement under section 406 of the Stafford Act, as long as such codes, specifications and standards meet the criteria that are listed at 44 CFR 206.226(b).

##### **§ 206.402 Compliance.**

A recipient of disaster assistance under the Stafford Act must document for the Regional Director its compliance with this subpart following the completion of any repair or construction activities.

#### **Subpart N—Hazard Mitigation Grant Program**

3. Revise § 206.431 to read as follows:

##### **§ 206.431 Definitions.**

*Activity* means any mitigation measure, project, or action proposed to reduce risk of future damage, hardship, loss or suffering from disasters.

*Applicant* means a State agency, local government, Indian tribal government, or eligible private nonprofit organization, submitting an application to the grantee for assistance under the HMGP.

*Enhanced State Mitigation Plan* is the hazard mitigation plan approved under 44 CFR part 201 as a condition of receiving increased funding under the HMGP.

*Grant application* means the request to FEMA for HMGP funding, as outlined in § 206.436, by a State or tribal government that will act as grantee.

*Grant award* means total of Federal and non-Federal contributions to complete the approved scope of work.

*Grantee* means the government to which a grant is awarded and which is accountable for the use of the funds provided. The grantee is the entire legal entity even if only a particular component of the entity is designated in the grant award document. Generally, the State is the grantee. However, an Indian tribal government may choose to be a grantee, or it may act as a subgrantee under the State. An Indian tribal government acting as a grantee will assume the responsibilities of a “state”, under this subpart, for the purposes of administering the grant.

*Indian tribal government* means any Federally recognized governing body of an Indian or Alaska Native tribe, band, nation, pueblo, village, or community that the Secretary of Interior acknowledges to exist as an Indian tribe under the Federally Recognized Tribe List Act of 1994, 25 U.S.C. 479a. This does not include Alaska Native corporations, the ownership of which is vested in private individuals.

*Local Mitigation Plan* is the hazard mitigation plan required of a local or Indian tribal government acting as a subgrantee as a condition of receiving a project subgrant under the HMGP as outlined in 44 CFR 201.6.

*Standard State Mitigation Plan* is the hazard mitigation plan approved under 44 CFR part 201, as a condition of receiving Stafford Act assistance as outlined in § 201.4.

*State Administrative Plan for the Hazard Mitigation Grant Program* means the plan developed by the State to describe the procedures for administration of the HMGP.

*Subgrant* means an award of financial assistance under a grant by a grantee to an eligible subgrantee.

*Subgrant application* means the request to the grantee for HMGP funding by the eligible subgrantee, as outlined in § 206.436.

*Subgrantee* means the government or other legal entity to which a subgrant is awarded and which is accountable to the grantee for the use of the funds provided. Subgrantees can be a State agency, local government, private nonprofit organizations, or Indian tribal government as outlined in § 206.433.

Indian tribal governments acting as a subgrantee are accountable to the State grantee.

4. Revise § 206.432(b) to read as follows:

**§ 206.432 Federal grant assistance.**

\* \* \* \* \*

(b) *Amounts of assistance.* The total of Federal assistance under this subpart shall not exceed either 15 or 20 percent of the total estimated Federal assistance (excluding administrative costs) provided for a major disaster under 42 U.S.C. 5170b, 5172, 5173, 5174, 5177, 5178, 5183, and 5201 as follows:

(1) *Fifteen (15) percent.* Effective November 1, 2003, a State with an approved Standard State Mitigation Plan, which meets the requirements outlined in 44 CFR 201.4, shall be eligible for assistance under the HMGP not to exceed 15 percent of the total estimated Federal assistance described in this paragraph. Until that date, existing, approved State Mitigation Plans will be accepted.

(2) *Twenty (20) percent.* A State with an approved Enhanced State Mitigation Plan, in effect prior to the disaster declaration, which meets the requirements outlined in 44 CFR 201.5 shall be eligible for assistance under the HMGP not to exceed 20 percent of the total estimated Federal assistance described in this paragraph.

(3) The estimates of Federal assistance under this paragraph (b) shall be based on the Regional Director's estimate of all eligible costs, actual grants, and appropriate mission assignments.

\* \* \* \* \*

5. Section 206.434 is amended by redesignating paragraphs (b) through (g) as paragraphs (c) through (h), respectively; adding a new paragraph (b); revising redesignated paragraphs (c) introductory text and (c)(1); and revising redesignated paragraph (d) to read as follows:

**§ 206.434 Eligibility.**

\* \* \* \* \*

(b) *Plan requirement.* (1) For all disasters declared on or after November 1, 2003, local and tribal government applicants for subgrants, must have an approved local mitigation plan in accordance with 44 CFR 201.6 prior to receipt of HMGP subgrant funding. Until November 1, 2003, local mitigation plans may be developed concurrent with the implementation of subgrants.

(2) Regional Directors may grant an exception to this requirement in extraordinary circumstances, such as in a small and impoverished community

when justification is provided. In these cases, a plan will be completed within 12 months of the award of the project grant. If a plan is not provided within this timeframe, the project grant will be terminated, and any costs incurred after notice of grant's termination will not be reimbursed by FEMA.

(c) *Minimum project criteria.* To be eligible for the Hazard Mitigation Grant Program, a project must:

(1) Be in conformance with the State Mitigation Plan and Local Mitigation Plan approved under 44 CFR part 201;

\* \* \* \* \*

(d) *Eligible activities.* (1) *Planning.* Up to 7% of the State's HMGP grant may be used to develop State, tribal and/or local mitigation plans to meet the planning criteria outlined in 44 CFR part 201.

(2) *Types of projects.* Projects may be of any nature that will result in protection to public or private property. Eligible projects include, but are not limited to:

(i) Structural hazard control or protection projects;

(ii) Construction activities that will result in protection from hazards;

(iii) Retrofitting of facilities;

(iv) Property acquisition or relocation, as defined in paragraph (e) of this section;

(v) Development of State or local mitigation standards;

(vi) Development of comprehensive mitigation programs with implementation as an essential component;

(vii) Development or improvement of warning systems.

\* \* \* \* \*

6. Revise § 206.435(a) to read as follows:

**§ 206.435 Project identification and selection criteria.**

(a) *Identification.* It is the State's responsibility to identify and select eligible hazard mitigation projects. All funded projects must be consistent with the State Mitigation Plan. Hazard Mitigation projects shall be identified and prioritized through the State, Indian tribal, and local planning process.

\* \* \* \* \*

7. Revise § 206.436 to read as follows:

**§ 206.436 Application procedures.**

(a) *General.* This section describes the procedures to be used by the grantee in submitting an application for HMGP funding. Under the HMGP, the State or Indian tribal government is the grantee and is responsible for processing subgrants to applicants in accordance with 44 CFR part 13 and this part 206. Subgrantees are accountable to the grantee.

(b) *Governor's Authorized Representative.* The Governor's Authorized Representative serves as the grant administrator for all funds provided under the Hazard Mitigation Grant Program. The Governor's Authorized Representative's responsibilities as they pertain to procedures outlined in this section include providing technical advice and assistance to eligible subgrantees, and ensuring that all potential applicants are aware of assistance available and submission of those documents necessary for grant award.

(c) *Hazard mitigation application.* Upon identification of mitigation measures, the State (Governor's Authorized Representative) will submit its Hazard Mitigation Grant Program application to the FEMA Regional Director. The application will identify one or more mitigation measures for which funding is requested. The application must include a Standard Form (SF) 424, Application for Federal Assistance, SF 424D, Assurances for Construction Programs, if appropriate, and a narrative statement. The narrative statement will contain any pertinent project management information not included in the State's administrative plan for Hazard Mitigation. The narrative statement will also serve to identify the specific mitigation measures for which funding is requested. Information required for each mitigation measure shall include the following:

- (1) Name of the subgrantee, if any;
- (2) State or local contact for the measure;
- (3) Location of the project;
- (4) Description of the measure;
- (5) Cost estimate for the measure;
- (6) Analysis of the measure's cost-effectiveness and substantial risk reduction, consistent with § 206.434(c);
- (7) Work schedule;
- (8) Justification for selection;
- (9) Alternatives considered;
- (10) Environmental information consistent with 44 CFR part 9, Floodplain Management and Protection of Wetlands, and 44 CFR part 10, Environmental Considerations.

(d) *Application submission time limit.* The State's application may be amended as the State identifies and selects local project applications to be funded. The State must submit all local HMGP applications and funding requests for the purpose of identifying new projects to the Regional Director within 12 months of the date of disaster declaration.

(e) *Extensions.* The State may request the Regional Director to extend the application time limit by 30 to 90 day

increments, not to exceed a total of 180 days. The grantee must include a justification in its request.

(f) *FEMA approval.* The application and supplement(s) will be submitted to the FEMA Regional Director for approval. FEMA has final approval authority for funding of all projects.

(g) *Indian tribal grantees.* Indian tribal governments may submit a SF 424 directly to the Regional Director.

Subpart H—Public Assistance Eligibility

\* \* \* \* \*

8. Revise § 206.220 to read as follows:

§ 206.220 General.

This subpart provides policies and procedures for determinations of eligibility of applicants for public assistance, eligibility of work, and eligibility of costs for assistance under sections 402, 403, 406, 407, 418, 419,

421(d), 502, and 503 of the Stafford Act. Assistance under this subpart must also conform to requirements of 44 CFR part 201, Mitigation Planning, and 44 CFR part 206, subparts G—Public Assistance Project Administration, I—Public Assistance Insurance Requirements, J—Coastal Barrier Resources Act, and M—Minimum Standards. Regulations under 44 CFR part 9—Floodplain Management and 44 CFR part 10—Environmental Considerations, also apply to this assistance.

9. Section 206.226 is amended by redesignating paragraphs

(b) through (j) as paragraphs (c) through (k), respectively; adding a new paragraph (b); and revising redesignated paragraph (g)(5) to read as follows:

§ 206.226 Restoration of damaged facilities.

\* \* \* \* \*

(b) *Mitigation planning.* In order to receive assistance under this section, as

of November 1, 2003, the State must have in place a FEMA approved State Mitigation Plan in accordance with 44 CFR part 201.

\* \* \* \* \*

(g) \* \* \*

(5) If relocation of a facility is not feasible or cost effective, the Regional Director shall disapprove Federal funding for the original location when he/she determines in accordance with 44 CFR parts 9, 10, 201, or subpart M of this part 206, that restoration in the original location is not allowed. In such cases, an alternative project may be applied for.

\* \* \* \* \*

Dated: February 19, 2002.

Michael D. Brown,  
General Counsel.

[FR Doc. 02–4321 Filed 2–25–02; 8:45 am]

BILLING CODE 6718–05–P

## **Appendix IV-1 VDEM Grant Response Letters**

October 25, 2003

*Virginia localities developing or participating in the development of a Hazard Mitigation Plan*

*Virginia localities developing or participating in the development of a Hazard Mitigation Plan*

*Mitigation Planning Guidance #1: Local, State, and FEMA review, adoption, and approval of local all-hazard mitigation plans*

November 12, 2003

*Mitigation Planning Guidance #2: Funding Affected by Local Hazard Mitigation Planning*

November 14, 2003

*Mitigation Planning Guidance #3: Links to currently approved mitigation plans  
Resources for identifying potential funding sources for mitigation projects*

November 18, 2003

*Mitigation Planning Guidance #4: VDEM Priorities of Use of Available Planning Funds to Support Mitigation Planning in Virginia*

August 19, 2004

*Region 2000 Regional Commission Hazard Mitigation Plan VA-1491-000-011*

January 28, 2004

*VDEM Hazard Mitigation Grant Program Application Form*



# **COMMONWEALTH of VIRGINIA**

## *Department of Emergency Management*

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### **MEMORANDUM**

**To:** Virginia localities developing or participating in the development of a Hazard Mitigation Plan

**From:** Michelle Pope  
Acting State Hazard Mitigation Officer

**Date:** October 25, 2003

**Re:** Mitigation Planning Guidance #1:  
Local, State, and FEMA review, adoption, and approval of local all-hazard mitigation plans

The Commonwealth of Virginia Department of Emergency Management (VDEM), Preparedness and Mitigation Division is providing the following guidelines for the listed activities related to the mitigation planning process. This guidance information is being provided at the request of those Virginia localities currently developing their mitigation plans, and as part of its responsibilities as the Section 322 mitigation planning grants administrator and as state lead for the mitigation planning effort. Questions regarding this guidance material should be directed to:

David Corzilius, AICP  
Mitigation Planning Coordinator  
Virginia Department of Emergency Management  
804-840-5357 (state cell phone)  
804-290-8958 (Disaster Field Office phone, until mid-December, 2003)  
804-897-6500, ext. 6529 (office phone, after mid-December)  
[dcorzilius@vdem.state.va.us](mailto:dcorzilius@vdem.state.va.us) (email)

Or,

Elaine Meil  
Hazard Mitigation Planner  
Virginia Department of Emergency Management  
804-840-4041 (state cell phone)  
804-346-2915 (Disaster Field Office phone, until mid-December, 2003)  
804-897-6500, ext. 6591 (office phone, after mid-December)  
[email@vdem.state.va.us](mailto:email@vdem.state.va.us) (email)

The following sections provide Commonwealth guidance on (1) the localities required to develop or participate in the development of a HMP, (2) the level of "active participation" expected of localities developing a single jurisdiction HMP or participating in the development of a regional HMP, (3) the Hazard Mitigation Plan review process requirements, and (4) the HMP local adoption and Federal Emergency Management Agency (FEMA) approval process,

## 1. Localities required to develop or participate in the development of a HMP in Virginia

FEMA defines a local government for the purposes of the Disaster Mitigation Act of 2000 (DMA2K) in *44 CFR Part 201.2 Definitions*. This definition, as written, is intended to cover the entire breadth of possible jurisdiction types across the United States, and much of it is not applicable to the Commonwealth of Virginia.

In order to identify the relevant localities in Virginia that would need to prepare an all-hazards mitigation plan (HMP), VDEM is defining a "locality" using the Emergency Services laws and regulations from the Code of Virginia. In particular, the following definition will apply for the purposes of this planning process:

"(8) *"Political subdivision"* means any city or county in the Commonwealth and for the purposes of this chapter, the Town of Chincoteague and any town of more than 5,000 population which chooses to have an emergency management program separate from that of the county in which such town is located;...."

*Code of Virginia Title 44 Section 146.16*

This definition thus requires the preparation of a HMP or the active participation in the preparation of a regional HMP by all cities and counties within the Commonwealth.

Virginia also recognizes 190 incorporated towns. Based on the definition above, however, the only towns that are required to prepare or actively participate in the preparation of a HMP are the following seven:

- Chincoteague
- Christiansburg
- Clifton Forge
- Farmville
- Luray
- South Boston
- Vinton

The remaining 183 towns have two options with respect to the development of a HMP for their areas. First, they may choose to develop their own plans or actively participate in their county's or region's plan. Or second, they can sign a Letter of Intent with their county to have the county prepare the HMP plan to include the town issues. If the town and county agree to this second option, then they should follow the guidance provided by the *Code of Virginia* for the preparation of a County Comprehensive Plan (see COV Title 15.2 Sections 2223 to 2232). In addition, a signed Letter of Intent between a town and county for that county to develop an HMP that includes that town implicitly requires the county to adequately cover the town issues within the county or regional HMP as defined by the DMA2K, FEMA guidance, and VDEM guidance.

## 2. Defining "Active Participation" in HMP development

FEMA has issued How-to Guides and regulatory guidance materials (most notably, *State and Local Plan Interim Criteria under the Disaster Mitigation Act of 2000*, July 2001) describing the HMP development process necessary to develop an FEMA-approvable plan. These documents primarily describe the materials that should be gathered and assessed by a locality that is developing its own plan. However, they do not define the actions necessary by a locality that is having its plan developed by another planning agency or contractor. In order to address this issue, VDEM is providing the attached "active participation" requirements.

## 3. Hazard Mitigation Plan Review Process

The *Code of Federal Regulations* requires that all local and regional mitigation plans "be submitted to the State Hazard Mitigation Officer for initial review and coordination. The State will then send the plan to the appropriate FEMA Regional Office for formal review and approval" (44 CFR Part 201.6(d)).

In order to assure that the plans developed at the local and regional level comply with DMA2K regulations, the Commonwealth of Virginia recommends that these plans be submitted to VDEM for review using the following schedule:

- (a) The locality, regional planning agency, or contractor shall submit the complete and entire Hazard Identification and Risk Assessment section of the plan to VDEM for review and comment before the plan moves to the mitigation strategy development phase. This will allow both VDEM and the locality(-ies) to be sure this section accurately reflects both the federal requirements and the local concerns before investing time developing subsequent plan sections. VDEM will review this





# **COMMONWEALTH of VIRGINIA**

## *Department of Emergency Management*

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### **MEMORANDUM**

**To:** Virginia localities developing or participating in the development of a Hazard Mitigation Plan

**From:** Michelle Pope  
Acting State Hazard Mitigation Officer

**Date:** October 25, 2003

**Re:** Mitigation Planning Guidance #1a:  
Virginia Mitigation Planning Participation Requirements

These guidelines are intended to explain the role and participation requirements for localities and regional planning agencies involved in the development of a regional hazard mitigation plan. While the Disaster Mitigation Act of 2000 (DMA2K) and the related FEMA guidance documents provide specific details on what is to be in each plan for each locality, FEMA has not yet released its guidance on the development of regional / multi-jurisdictional plans. In the interim, the Virginia Department of Emergency Management (VDEM) has compiled these brief guidelines for use in the development of a regional plan.

For a locality developing a single jurisdiction plan, the guidelines provided in section A.1 below should suffice as a general guide. For more specific information, please refer to the current FEMA guidance documents.

#### **A. What are the responsibilities of the regional planning agency in a multi-jurisdictional plan...**

##### **1. ...for a plan prepared by the regional planning agency?**

- a) Coordinate the regional planning committee efforts and solicit appropriate people from the necessary stakeholder groups to participate on that committee.
- b) Coordinate the mitigation planning efforts of the localities in that region.
- c) Compile the necessary background data on the region, the localities, and their census and historical hazard information.
- d) Collect necessary data from the localities for use in the mitigation plan.
- e) Provide quality control in the planning process to be sure that all localities included in this plan have their concerns adequately addressed within the plan.
- f) Provide any currently available regional data needed for this planning process. \*\*
- g) Perform the necessary risk assessment, vulnerability assessment, and loss estimation analyses for the region and for each locality.
- h) Assist localities in the development and prioritization of their respective mitigation strategy lists.
- i) Incorporate the local mitigation strategies into the plan.
- j) Develop and prioritize a mitigation strategy list to address regional concerns.
- k) Write the plan and its various sections, incorporating the local data and information where necessary and available.

- l) Meet with the respective localities, the regional public, and the planning committee enough times to gain consensus about the plan contents, purpose, and implementation process.
- m) Work with the planning committee and localities to review the components of the plan and the overall draft and final versions of the plan.
- n) Document hours and efforts put toward mitigation planning effort to document in-kind cost match.
- o) Work with the state and FEMA to review and revise the plan as needed.
- p) Draft a final plan based on local, planning committee, state, and FEMA comments.
- q) Work with localities to move the final plan through the required public comment and local adoption process.
- r) Submit a final plan to the state and FEMA for final approval.
- s) Submit the approved plan to the localities for adoption.

**2. ...for a plan prepared by an outside contractor for the region and its localities?**

- a) Serve as a liaison between the localities in that region and the contractor.
- b) Serve as Project Director for the plan development, assisting and providing guidance to the contractor regarding the local jurisdictions.
- c) Assist the contractor with soliciting and collecting necessary data from the localities for use in the mitigation plan.
- d) Assist the contractor with setting up and running the necessary planning committee and public meetings to support the plan development process.
- e) Provide any currently available regional data requested for this planning process by the contractor. \*\*

**B. What are the responsibilities of a locality (city, county, or town) in a multi-jurisdictional plan?**

- 1. Provide any currently available local data requested for this planning process by the county, regional planning agency, or contractor leading the development of this plan. \*\*
- 2. Review the hazards identification, risk assessment, vulnerability assessment, and loss estimation results for the locality, and provide comments and revisions as necessary.
- 3. Assist the regional planning agency or the contractor in the development of mitigation strategies to address the locality's specific hazard and loss concerns.
- 4. Review the draft and final mitigation plans to ensure the locality's concerns and issues are adequately and accurately addressed, and provide comments for revision as necessary.
- 5. To endorse the final plan document before it is sent to the state and FEMA for final review.
- 6. To adopt the final plan following the final FEMA review using the appropriate public participation guidelines as described in and required by the *Code of Virginia* Title 15.2 Section 2204 and Sections 2223 to 2232.
- 7. Document hours and efforts put toward mitigation planning effort for in-kind cost match documentation.

**C. What are the participation requirements for a town that is not required to and has not opted to develop its own section of a county or regional mitigation plan,?**

- 1. Provide a notice of intent to the lead planning agency that the town has chosen to allow the respective county perform the planning functions for the town.
- 2. Provide any available local data as requested to support an adequate and accurate assessment of the town conditions in the plan. \*\*
- 3. Review the relevant sections of the plan related to the town to ensure accurate representation of the Town's concerns in the plan.
- 4. Adopt the final plan after FEMA review using the appropriate public participation guidelines described in and required by the *Code of Virginia* Title 15.2 Section 2231.

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**\*\* A note about providing data and information for use in the HMP development process:**

New data or information should NOT be developed to fulfill the DMA2K planning requirements. All information requests may be met with the currently "best available" data. All such information requests should be considered and handled as FOIA requests to the local government and addressed within the appropriate and required timeframe. However, any parts of the plan where data or information is not currently available should state this fact, and efforts should be identified in the mitigation strategies section as to how this deficiency will try to be rectified before the revision of the plan in five years.



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### **MEMORANDUM**

**To:** Virginia localities developing or participating in the development of a Hazard Mitigation Plan

**From:** Michelle Pope  
Acting State Hazard Mitigation Officer

**Date:** October 25, 2003

**Re:** Mitigation Planning Guidance #1:  
Local, State, and FEMA review, adoption, and approval of local all-hazard mitigation plans

The Commonwealth of Virginia Department of Emergency Management (VDEM), Preparedness and Mitigation Division is providing the following guidelines for the listed activities related to the mitigation planning process. This guidance information is being provided at the request of those Virginia localities currently developing their mitigation plans, and as part of its responsibilities as the Section 322 mitigation planning grants administrator and as state lead for the mitigation planning effort. Questions regarding this guidance material should be directed to:

David Corzilius, AICP  
Mitigation Planning Coordinator  
Virginia Department of Emergency Management  
804-840-5357 (state cell phone)  
804-290-8958 (Disaster Field Office phone, until mid-December, 2003)  
804-897-6500, ext. 6529 (office phone, after mid-December)  
[dcorzilius@vdem.state.va.us](mailto:dcorzilius@vdem.state.va.us) (email)

Or,

Elaine Meil  
Hazard Mitigation Planner  
Virginia Department of Emergency Management  
804-840-4041 (state cell phone)  
804-346-2915 (Disaster Field Office phone, until mid-December, 2003)  
804-897-6500, ext. 6591 (office phone, after mid-December)  
[email@vdem.state.va.us](mailto:email@vdem.state.va.us) (email)

The following sections provide Commonwealth guidance on (1) the localities required to develop or participate in the development of a HMP, (2) the level of "active participation" expected of localities developing a single jurisdiction HMP or participating in the development of a regional HMP, (3) the Hazard Mitigation Plan review process requirements, and (4) the HMP local adoption and Federal Emergency Management Agency (FEMA) approval process,

## 1. Localities required to develop or participate in the development of a HMP in Virginia

FEMA defines a local government for the purposes of the Disaster Mitigation Act of 2000 (DMA2K) in *44 CFR Part 201.2 Definitions*. This definition, as written, is intended to cover the entire breadth of possible jurisdiction types across the United States, and much of it is not applicable to the Commonwealth of Virginia.

In order to identify the relevant localities in Virginia that would need to prepare an all-hazards mitigation plan (HMP), VDEM is defining a "locality" using the Emergency Services laws and regulations from the Code of Virginia. In particular, the following definition will apply for the purposes of this planning process:

"(8) *"Political subdivision"* means any city or county in the Commonwealth and for the purposes of this chapter, the Town of Chincoteague and any town of more than 5,000 population which chooses to have an emergency management program separate from that of the county in which such town is located;...."

*Code of Virginia Title 44 Section 146.16*

This definition thus requires the preparation of a HMP or the active participation in the preparation of a regional HMP by all cities and counties within the Commonwealth.

Virginia also recognizes 190 incorporated towns. Based on the definition above, however, the only towns that are required to prepare or actively participate in the preparation of a HMP are the following seven:

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- Farmville
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The remaining 183 towns have two options with respect to the development of a HMP for their areas. First, they may choose to develop their own plans or actively participate in their county's or region's plan. Or second, they can sign a Letter of Intent with their county to have the county prepare the HMP plan to include the town issues. If the town and county agree to this second option, then they should follow the guidance provided by the *Code of Virginia* for the preparation of a County Comprehensive Plan (see COV Title 15.2 Sections 2223 to 2232). In addition, a signed Letter of Intent between a town and county for that county to develop an HMP that includes that town implicitly requires the county to adequately cover the town issues within the county or regional HMP as defined by the DMA2K, FEMA guidance, and VDEM guidance.

## 2. Defining "Active Participation" in HMP development

FEMA has issued How-to Guides and regulatory guidance materials (most notably, *State and Local Plan Interim Criteria under the Disaster Mitigation Act of 2000*, July 2001) describing the HMP development process necessary to develop an FEMA-approvable plan. These documents primarily describe the materials that should be gathered and assessed by a locality that is developing its own plan. However, they do not define the actions necessary by a locality that is having its plan developed by another planning agency or contractor. In order to address this issue, VDEM is providing the attached "active participation" requirements.

## 3. Hazard Mitigation Plan Review Process

The *Code of Federal Regulations* requires that all local and regional mitigation plans "be submitted to the State Hazard Mitigation Officer for initial review and coordination. The State will then send the plan to the appropriate FEMA Regional Office for formal review and approval" (44 CFR Part 201.6(d)).

In order to assure that the plans developed at the local and regional level comply with DMA2K regulations, the Commonwealth of Virginia recommends that these plans be submitted to VDEM for review using the following schedule:

- (a) The locality, regional planning agency, or contractor shall submit the complete and entire Hazard Identification and Risk Assessment section of the plan to VDEM for review and comment before the plan moves to the mitigation strategy development phase. This will allow both VDEM and the locality(-ies) to be sure this section accurately reflects both the federal requirements and the local concerns before investing time developing subsequent plan sections. VDEM will review this

section within 30 days and return any comments to the lead planning agency. VDEM then will work with this planning agency to determine the most appropriate revisions of this section before moving forward with development of the plan. Once completed and approved by VDEM, the lead planning agency shall make no further changes to the approved section, unless additional information or analyses are found to justify such changes and the changes are approved by VDEM. For ease of review, VDEM would like this material to be submitted as double-spaced with one inch margins all around. Please also include page numbers throughout.

- (b) The locality, regional planning agency, or contractor shall submit the complete and entire Mitigation Strategies section of the plan to VDEM for review and comment before the plan moves to the final development phase. This will allow both VDEM and the locality(-ies) to be sure this section accurately reflects both the federal requirements and the local concerns before investing time developing subsequent plan sections. VDEM will review this section within 30 days and return any comments to the lead planning agency. VDEM then will work with this planning agency to determine the most appropriate revisions of this section before moving forward with development of the plan. Once completed and approved by VDEM, the lead planning agency shall make no further changes to the approved section, unless additional information or analyses are found to justify such changes and the changes are approved by VDEM. For ease of review, VDEM would like this material to be submitted as double-spaced with one inch margins all around. Please also include page numbers throughout.
- (c) When submitting the Final draft plan to VDEM for review, the following criteria shall apply:
  - i. The locality, regional planning agency, or contractor shall provide:
    - 1. formal letter of plan submission;
    - 2. copy of the endorsement of the plan from Local Hazard Mitigation Planning Committee;
    - 3. FEMA Local Hazard Mitigation Plan Evaluation matrix, showing the page number(s) where each of the DMA2K requirements is fulfilled in the submitted plan (see attached copy of this matrix); and
    - 4. two (2) complete, unbound paper copies of the plan (including all relevant maps and appendices) to the VDEM, and two (2) copies on compact disc (please use MS Word or Adobe PDF format for the text file, and image files for the maps – do not submit GIS map layers). For ease of review, the VDEM recommends that the plan be single-spaced with at least one (1) inch margins all around, with page numbers, but no line numbers. The final draft plan may be single or double-sided.
  - ii. The VDEM shall review this plan within thirty (30) days from date of receipt and provide any necessary comments back to the localities and the lead planning agency for revision of the plan.
    - 1. If any revisions are necessary, the lead planning agency and the relevant localities will work with VDEM to assess the changes needed to meet DMA2K requirements. Once the necessary changes are determined between VDEM and lead planning agency, the planning agency shall incorporate those changes within fifteen (15) working days and resubmit the plan documents using the criteria noted in Section (c)i, above.
    - 2. If there are no revisions necessary, the VDEM shall send a letter of submission, one of the CD copies, and two paper copies of the plan to FEMA Region III for its review and approval process. The FEMA review process is scheduled to take forty-five (45) days. Notification of the review results will be mailed from FEMA Region III to the localities participating in this plan and VDEM. Once the plan is pre-approved as written by FEMA Region III, the respective localities and the lead planning agency shall begin the plan adoption process. Following FEMA Region III acceptance of the plan as written, there shall be no further changes made to the plan EXCEPT to include the local resolutions adopting the respective local portions of the plan.

#### 4. HMP Plan Adoption and Approval Process

FEMA requires that all state and local mitigation plans in Virginia be submitted to FEMA for review and approval. Once received by FEMA Region III staff, these plans will be reviewed within 45 days and any comments on these plans for revision will be returned to VDEM and the respective localities in the plan. In order to avoid possible issues with locally adopted plans not passing FEMA approval and thus needing to be revised and re-adopted, VDEM is recommending that localities hold off adopting the final plan until after FEMA has performed a “pre-adoption” approval process. In this process, the state-approved final plan is sent to

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FEMA without the local adoption resolutions. FEMA then reviews the plan, and if acceptable, returns it to the locality with its *approval pending local adoption*.

The localities that are party to the plan then proceed through the plan adoption process described in the *Code of Virginia* Title 15.2 Section 2204 and Sections 2223 to 2231. Each locality should adopt only those sections relevant to that locality, as well as any regional sections. Once the plan has been formally adopted by all localities participating in the plan, the plan is resubmitted to VDEM with the respective local resolutions adopting the plan, and VDEM then forwards the plan to FEMA for final approval. In order for VDEM to complete this process, the lead planning agency should submit the following items to VDEM:

- (a) A formal letter submitting the final plans to VDEM;
- (b) Three (3) complete paper copies of the plan, including all maps, appendices, and local resolutions adopting the relevant sections of the plan. It is recommended that the plan be single spaced, with page numbers throughout;
- (c) Three (3) copies of the plan on compact disc, including all maps, appendices, and local resolutions adopting the relevant sections of the plan. Please submit the electronic files using MS Word or Adobe PDF file formats for the text, and appropriate image formats for the maps and other images (if not included in the text already); and
- (d) One copy of the local GIS maps and data used or developed for this plan.

**Attachment:** HMP "Active Participation" requirements

MP/dbc



# **COMMONWEALTH of VIRGINIA**

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FAX (804) 897-6506

### **MEMORANDUM**

**To:** Local Administrators and Planners and Regional Planning agencies

**From:** Michelle Pope  
Acting State Hazard Mitigation Officer

**Date:** November 12, 2003

**Re:** Mitigation Planning Guidance #2:  
Funding Affected by Local Hazard Mitigation Planning

Local governments must obtain federal approval for their local hazard mitigation plans by November 1, 2004 to be eligible for Hazard Mitigation Grant Program (HMGP) (44 CFR Part 201.6(a)(1) and (2)) and Pre-Disaster Mitigation (PDM) Grant Program (*Federal Register* 68(129):40284-40285, 7 July 2003) funds. The Federal Emergency Management Agency (FEMA) Region III Director may grant an exception to this requirement in extenuating circumstances (44 CFR Part 201.6 (a)(3)). In these cases, a plan must be completed within 12 months of the award of the HMGP or PDM grant. If the plan is not completed within this timeframe, the HMGP or PDM grant will be terminated, and any cost incurred after notice of termination will not be reimbursed.

The Hazard Mitigation Plan may serve to integrate documents and plans produced under other emergency management programs and with your community's comprehensive planning process. Although quite a bit of work is required to determine hazards, risks, and vulnerabilities, the main goal of the planning process is the determination of mitigation strategies. These strategies will form into mitigation projects, and these projects will allow a community to be proactive, not reactive to its disaster situation. Areas of concern will be pre-identified and possible solutions to the problem considered. This will allow communities to seek funding to mitigate these areas prior to a disaster, and will allow quicker application for post-disaster mitigation funding sources.

Your Hazard Mitigation Plan can easily become a key resource in the daily actions within a community. It can become the driving force to improve policy, to strengthen code and code enforcement, and to solicit funding to enhance your community and its resilience to disaster. The mitigation plan's hazard identification and risk analysis alone can improve Emergency Operation Plan analyses and lead to better community design and development through comprehensive planning. Although the mitigation planning effort may seem overwhelming, the outcome is worth the work.

I appreciate the willingness and openness that our staff has received in presenting this planning requirement to you, and I hope that we will be able to help you through this planning process to develop a successful and useful Hazard Mitigation Plan for your community.

*"Working to Protect People, Property and Our Communities"*



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### **MEMORANDUM**

**To:** Commonwealth of Virginia localities developing an all-hazard mitigation plan

**From:** Michelle Pope  
Acting State Hazard Mitigation Officer

**Date:** November 14, 2003

**Re:** Mitigation Planning Guidance #3:  
Links to currently approved mitigation plans  
Resources for identifying potential funding sources for mitigation projects.

As Commonwealth of Virginia localities work on their mitigation plans, questions have been raised about the general content and format of an approvable mitigation plan. The first section below provides links to mitigation plans already approved by FEMA. The second section provides information on resources available to identify potential funding sources for the mitigation projects identified in each local mitigation plan.

#### **1. Links to FEMA-Approved Mitigation Plans:**

Listed below are several links to websites with local mitigation plans that already have been approved by FEMA. While VDEM is working on general content guidelines for local mitigation plans, in the interim the plans listed below can provide examples of format and content that has met with FEMA approval.

- a. Clackamas County, Oregon; this was the first mitigation plan in U.S. approved by FEMA:  
<http://www.co.clackamas.or.us/emergency/hmp.htm>
- b. Nome, Alaska; this was the second mitigation plan approved by FEMA:  
<http://www.ak-prepared.com/plans/mitigation/localhazmitplan.htm>
- c. Jefferson County, West Virginia:  
<http://170.215.149.18/risk%20assess%20final%20draft.html>
- d. Two FEMA-approved local plans from North Carolina:  
[http://www.ncem.org/mitigation/example\\_plans.htm#approvedplans](http://www.ncem.org/mitigation/example_plans.htm#approvedplans)

#### **2. Potential Mitigation Project Funding Sources and other Funding Guidance Documents:**

There is no word yet on whether the state government will be able to provide a portion of the non-federal cost share to support the local mitigation planning efforts. However, in the meantime, there are three websites with additional funding

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information that could be searched either for funds to support this planning process (other than HMGP or PDM funding), or for grant programs to support the mitigation projects developed during your mitigation plan development. These sites are:

- a. The Catalog of Federal Domestic Assistance; an online searchable database of federal grant programs, located at <http://www.cfda.gov/default.htm>
- b. This link from North Carolina will take you to a PDF file of all the information found in the CFDA website: <http://www.ncem.org/mitigation/additional-funding.htm>
- c. This link is from Florida and includes a comprehensive web-based catalog of state (Florida) and federal funding sources. Some of the state resources might be useful as indicators of where to look in Virginia's government for similar funding. <http://www.flris.org>

South Carolina also has produced a short spreadsheet of other, non-federal, non-state funding sources that are available for various types of projects. A copy of this spreadsheet is attached to this memo. There may be other similar, non-federal sources available to use in support of your proposed mitigation projects. VDEM requests that as you identify other similar grant programs as potential funding sources for your mitigation projects that you also include in your plan the complete contact information for those programs so that VDEM eventually may compile a more complete list of these funding sources for distribution and use throughout the Commonwealth.

With regard to guidance materials describing allowable local in-kind contributions, the Code of Federal Regulations provides the best reference (see *44 CFR Part 13.24*). FEMA also has produced a policy statement on Donated Resources and in-kind contributions that may be found online at [http://www.fema.gov/rrr/pa/9525\\_2.shm](http://www.fema.gov/rrr/pa/9525_2.shm).

Attachments: South Carolina list of non-federal, non-state grant opportunities

MP/dc



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### **MEMORANDUM**

**To:** Virginia localities developing or participating in the development of a Hazard Mitigation Plan

**From:** Michelle Pope  
Acting State Hazard Mitigation Officer

**Date:** November 18, 2003

**Re:** Mitigation Planning Guidance #4  
VDEM Priorities for Use of Available Planning Funds to Support Mitigation Planning in Virginia

In order to support the development of local hazard mitigation plans within the Commonwealth of Virginia, the Virginia Department of Emergency Management (VDEM) is providing assistance to its local and regional jurisdictions in several ways. Included among these efforts is the establishment of the flexible criteria necessary to determine where to distribute the limited mitigation planning funds. The paragraphs below describe these criteria, and how they have been and will be implemented as planning funds are made available for this process.

#### **Criteria used to distribute available hazard mitigation planning funds**

VDEM originally planned to distribute the limited planning funds first to those areas with the greater risks of hazard events and/or with the greater population densities. Unfortunately, several disasters occurred in 2001 and 2002, prompting a reconsideration of those priorities. Since that time the following criteria, in decreasing order of importance, have proven to be those used to determine what jurisdictions will receive planning funds as they are available.

**a. Areas with recent disaster events:**

Virginia has found that areas with recent events are more likely to be interested in performing the mitigation planning process. Further, funding sometimes is available following a disaster for this type of planning. When a hazard occurs in an area that currently does not have a mitigation plan, every effort is made to encourage the governing jurisdiction to develop a mitigation plan using the available funding. When a hazard event occurs in an area that already has or is working on a mitigation plan, any available planning money will be funneled to other areas based on the remaining priorities on this list. Acting on this priority led to funding for the Town of Bluefield and Planning District Commissions (PDCs) 1 through 6 in southwest Virginia following the 2001 and 2002 flood events in those areas.

**b. Regional plans before local plans:**

Due to currently limited funding sources for mitigation planning, VDEM determined that the most effective method of distributing the available funds for mitigation planning purposes was through the regional PDCs. The Virginia PDCs are recognized, well-organized, and regional planning agencies that maintain regular interaction with their constituent jurisdictions. Most PDCs have staff that is knowledgeable in the necessary

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planning processes and the corresponding methodologies. They are knowledgeable about local issues and also have the capacity to incorporate the regional perspective in their efforts. This makes the PDCs an ideal resource for mitigation planning at a regional level, and also represents for VDEM the most efficient and cost-effective use of available funds. Since outreach efforts by state mitigation planners began in August 2002, the focus has been to approach the regional PDCs as the primary agency to perform the local DMA2K plans due to the economies of scale noted above.

Where a PDC is unable or unwilling to perform this planning process for its constituent localities, VDEM will recognize other regional planning groups made up of two or more of the localities that normally would have used the PDC for this process. These alternative groups of localities still will qualify as a regional group for consideration for available mitigation planning funds.

**c. Regions or localities ready to begin their planning efforts:**

VDEM also realized that it did not make sense trying to negotiate with the localities of a PDC to support a regional planning effort when there may be other, perhaps lower priority, regions or localities already prepared to move ahead with this planning effort. Areas that are ready to take on this planning effort are moved to the top of the state's priority list, though VDEM still tries to fund regional plans before single jurisdiction plans. This criteria led to funding for PDCs 9, 14, 18, and 22, all of which expressed an interest and moved forward to develop local political and financial support for a regional mitigation planning effort in order to position themselves for funding as soon as possible.

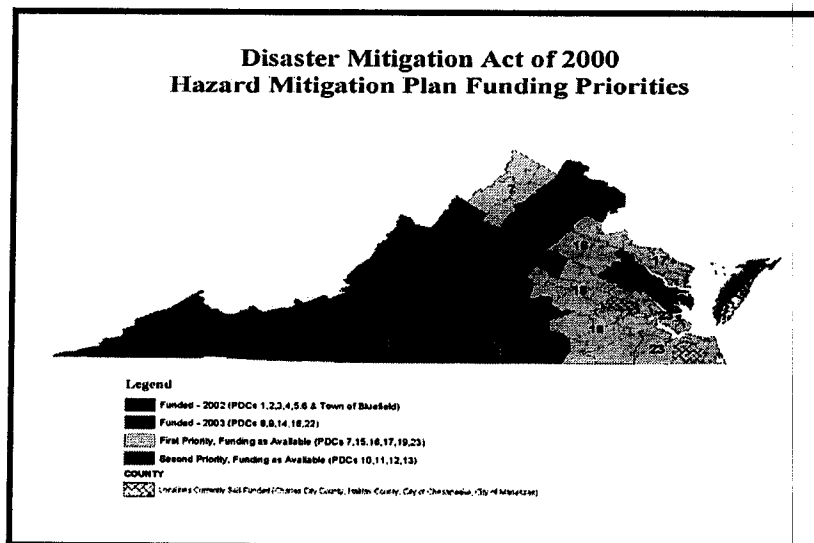
**d. Areas with greater development pressures or density:**

Specifically, these are the areas along the "Golden Crescent" that runs from Washington, D.C. in the north then swings south and southeast through the Richmond metropolitan area down into the Hampton Roads/Tidewater metropolitan area. All of these areas are growing rapidly due to government, commercial, and tourism development, placing more homes, businesses, and tourists in harms way.

**e. Other areas as funding is available:**

The areas that remain to be funded after application of the previous priority considerations should be those with the lowest population and development densities affected by hazard events. It still is a priority of the state to obtain funding for these areas as soon as it is available so that the planning efforts can be started before the DMA2K deadline in November 2004.

Figure 4-1, below, shows the current distribution of planning funds available as of August 2003, and the priority funding areas for future planning funds based on the priorities listed above.



**Local mitigation planning fund distribution and priorities as of August 2003**



Virginia Department of Emergency Management  
**HAZARD MITIGATION GRANT PROGRAM**  
**APPLICATION FORM**

*This form must be completed by the eligible applicant (city, county, town, etc.).  
Please complete all questions. Failure to provide any pertinent information may delay review.*

**A. GENERAL INFORMATION**

1. Disaster Number: FEMA-{1491}-DR-VA

2. Locality: Region 2000 Regional Commission

3. FIPS Code: \_\_\_\_\_ FEIN: 54-0850361

*(The FIPS Code is the federal identification number for every city, county and town in Virginia. If you do not know the number, leave blank and the Virginia Department of Emergency Management will complete this item.)*

4. Project Title: Region 2000 Hazard Mitigation Plan

5. Complete Project Cost: \$115,000

6. Date application submitted:

*Sent from locality:* January 28, 2004

*Originated by State:* \_\_\_\_\_

*Sent to FEMA:* \_\_\_\_\_

7. This application is an (check one):

☒ Initial submission

☐ Supplemental submission

☐ Revised submission

8. List the name, address and telephone number of the newspaper having general circulation in the area of the project.

Lynchburg News and Advance  
101 Wyndale Drive  
Lynchburg, VA 24506  
434.385.5400

**B. APPLICANT'S INFORMATION****1. Applicant's name and complete address (Do not use P.O. Boxes):**

Region 2000 Regional Commission  
P.O. Box 817  
915 Main Street, Suite 202  
Lynchburg, VA 24505  
434.845.3491

**2. Applicant's name and contact information:**

Robert E. White, AICP  
Deputy Director  
(same as above)  
bob.white@regcomm.org

**3. Applicant's authorized agent's name and contact information:**

C. William Gillespie  
Executive Director  
(same as above)  
bill.gillespie@regcomm.org

**C. DETAILED PROJECT DESCRIPTION**

*(Answer on a separate sheet, if necessary. Attach a location map of the project, e.g. USGS quad topographic map, street map, 911 map. Include USGS Quad sheet name and number, if known.)*

**1. Provide a detailed description of the proposed project to include street address, appropriate shop drawings and equipment specifications, design criteria, etc:**

Region 2000 Regional Commission is requesting funding support to develop, gain FEMA approval for, and adopt an all-hazards mitigation plan (HMP) that meets the requirements of the Disaster Mitigation Act of 2000 (DMA2K; 44 CFR Part 201.6). The area to be covered by this plan includes the Counties of Amherst, Appomattox, Bedford, and Campbell, the Cities of Bedford and Lynchburg, and the Towns of Amherst, Appomattox, Altavista, Brookneal, and Pamplin City. A map of this planning area is attached to the back of this application.

This HMP will include, at a minimum, an overview of this region's hazard history, a current hazard risk assessment, a community vulnerability assessment, loss estimation assessment, and a listing of relevant mitigation goals, strategies, and projects designed to mitigate against this

region's hazard vulnerabilities.

Region 2000 Regional Commission will involve the public in this process through press releases, community meetings, and mailings, as needed. It will coordinate these planning efforts with the localities participating in this plan, and with state and federal agencies including, but not limited to the Virginia Department of Conservation and Recreation, the Virginia Department of Emergency Management, the Virginia Department of Forestry, the National Weather Service, FEMA, and the Corps of Engineers. The localities will provide the basic community data needed for the community inventories and vulnerability assessments. The agencies will be asked to provide information to help identify and assess the various hazards that affect the community assets at risk from those hazards, such as repetitive loss properties.

All necessary advertising and public meeting requirements for the adoption of this plan will be followed (Code of Virginia, Section 15.2-2204 and Sections 15.2-2223 to 15.2-2232). Upon adoption of this plan after the public input, the plan will be published and distributed to interested stakeholders, local public repositories, and the respective local administrative and planning offices.

2. Describe the problem(s) the proposed project is intended to solve. Specify whether the proposed project addresses a recurrent or repetitive problem.

Currently, none of the localities in Region 2000 Regional Commission have a HMP. Unless each locality develop and adopt its own HMP or participates in a regional plan before Nov. 1, 2004, these local governments will not be eligible for FEMA hazard mitigation funding after that date. Having an adopted and FEMA approved HMP will enable these local governments to apply for FEMA hazard mitigation grants to mitigate against future residential, commercial, and industrial property damage from a natural hazard event.

3. Explain whether the proposed project solves the problem independently or in conjunction with other solutions.

The proposed plan will assist these localities with developing mitigation strategies and projects designed to address the hazards both independently and in conjunction with other solutions. By doing this, the most cost effective and beneficial solutions can be implemented to mitigate the various natural hazards as funding becomes available.

4. Explain how the proposed project reduces hazard effects and risks.

The primary manner in which this planning project will reduce hazard effects and risks is through the development and implementation of the regional and local mitigation strategies and projects. These strategies and projects will be developed by each locality to:

- a. Ensure that all possible activities are reviewed and implemented so that the local hazard problems are addressed by the most appropriate and efficient solutions;
- b. Link hazard management policies to specific activities;
- c. Ensure that activities are coordinated with each other and with other community goals and activities, preventing conflicts and reducing the costs of implementing each activity;

- d. Educate residents on the various hazards and loss reduction measures they might take as individuals, families, and communities;
  - e. Build public and political support for projects that prevent new hazard problems and reduce hazard losses;
  - f. Fulfill planning requirements for state and federal assistance programs; and
  - g. Facilitate implementation of hazard management and mitigation activities through an action plan that has specific tasks, staff and agency assignments, funding possibilities, and deadlines.
5. **Attach to this application the Letter(s) of Agreement from all recognized localities participating in the development of this plan.**
6. **Discuss at least three (3) different alternatives considered, one of which might be the "do nothing" alternative. (Be specific, accurate and complete with each alternative.)**
  - a. **Do nothing.**

The localities within Region 2000 Regional Commission could choose to *not* prepare a HMP. However, if nothing is done, and a HMP is not prepared, these local governments will be severely limited or no longer be eligible for FEMA hazard mitigation grant funds.
  - b. **Alternative One: Localities and Region entirely support development of the mitigation plan and implementation of the proposed mitigation projects.**

The regional localities could require property owners to assume responsibility for their own expenses for developing the needed plan and implementation of the projects. This could be encouraged through the enforcement of established building codes, local regulations, and locally funded hazard mitigation projects targeted at properties with recurrent flooding.
  - c. **Proposed Solution: Development of a regional all-hazards mitigation plan.**

The process proposed to develop a regional all-hazards mitigation plan using the format, methods, and guidance provided by FEMA and the Commonwealth of Virginia, is described in Section C.1. of this application.
7. **Explain why the proposed project was selected from the three alternatives.**

This option also offers the best opportunity for local governments to maintain eligibility for and secure future FEMA hazard mitigation grant funding. Preparation of this plan at the regional level will afford the most cost and time effective solution for consistent and full coverage of the localities in Region 2000 Regional Commission.
8. **Specify the number of people and/or the amount of property that will be protected by the proposed project.**

Development of the HMP ultimately will benefit all citizens of this region by limiting damage to lives and public and private sector resources. The population of the planning area is 229,600 persons, with 98,057 dwelling units in an area of 2,147 total square miles.

**D. COST ESTIMATES**

1. Provide cost breakdown of the project's budget. Specify project management, engineering, design, site purchase, legal fees, demolition, sitework, and any other costs. (Total project cost should agree with item #5 on page 1)

Activity	Cost
Develop Hazard Mitigation Plan	\$92,000
Project Management and Advertising Costs	\$23,000
<b>TOTAL COST</b>	<b>\$115,000</b>

2. Specify cost breakdown and percentages by source (Federal share, non-federal share -local government, State government, private property-owners, etc.) and the total funds required to complete the project.

\$ 86,250	(75%)	Federal share
\$ 28,750	(25%)	Non-federal share (Match funds)
\$ 115,000	(100%)	Total Estimated Project Cost

3. Source(s) of non-Federal Share:

Matching funds - Specify the amount and source of local funds available for the project.

Match funds required: \$ 28,750

Sources: State funds: \$23,000; local funds: \$5,750 (cash and inkind)

**E. COST EFFECTIVENESS OF THE PROJECT**

(Demonstrate that the proposed project will not cost more than the value of the benefits, i.e., cost to benefit ratio. Discuss value of benefits in terms of the reduction of future damages and negative impacts to the area if future disasters were to occur.)

1. Indicate the cost and explain the useful life of the proposed project. (Specify whether benefits are permanent or long-term.)

The total project cost is \$ 115,000.

This project fulfills the requirement for a local hazard mitigation plan for the localities in Region 2000 Regional Commission once the plan is adopted. Benefits of the project will be permanent, although updates will be necessary.

2. Show the frequency of the disaster event for which this project will mitigate.



## F. PROJECT MITIGATION PLANNING TIMELINE

1/8/04

\_\_\_\_\_ Non-tidal wetlands      \_\_\_\_\_ Mudflats  
\_\_\_\_\_ River (Other)        X   Not-applicable

2. Will the project impact (flood, drain, excavate, dredge, fill, shade, etc.) wetlands?

   Yes        X   No         Uncertain

3. Will the project be located at or near the site of any historic property? Is the site in a locally designated historical district or have you contacted the Virginia Department of Historic Resources concerning this project?

   Yes        X   No      If "Yes", please explain on a separate attachment.

4. Has a survey to locate archeological sites and/or historic structures been carried out on the property?

   Yes        X   No      If "Yes", please explain on a separate attachment.

5. Are you aware of any hazardous materials or substances located on the site of the project? Attach copy of Hazardous Material Survey Form completed and signed by the property owner.

   Yes        X   No      If "Yes", please explain on a separate attachment.

## **H. ENVIRONMENTAL AND HISTORICAL REVIEW**

*The following list of State and Federal Agencies is supplied for your convenience as a suggested source of reviewing agencies. If you can obtain documentation from local or regional offices of these agencies, please include supporting documents with your application. If you cannot obtain the documentation, the State Hazard Mitigation Officer will coordinate the review of the application by state and federal environmental and historic agencies prior to sending the application to FEMA.*

### **Environmental** (Wetlands, endangered species, air and water quality)

1. U. S. Army Corps of Engineers, Norfolk District
2. Virginia Department of Conservation and Recreation
3. Virginia Department of Environmental Quality
4. Virginia Department of Game and Inland Fisheries
5. Virginia Department of Agriculture and Consumer Services

### **Historical**

1. Advisory Council on Historic Preservation, Washington, D.C.
2. Virginia Department of Historic Resources

## **I. PROCESSING PROCEDURES**

**Concurrent Processing** - Once your application is received by the state, an application number will be assigned. This number will be used when referring to your project. The Virginia Department of Emergency Management will forward copies of the application to all regulatory and advisory agencies. Because of differences in regulations and authority, each agency will perform separate but concurrent reviews of your project.

**Site Inspections** - Site inspections are necessary to evaluate proposals before, during, and after a project is approved. Failure to allow an authorized representative to enter or to take photographs of conditions at the project site may result in project denial.

**Public Notice and Public Hearings** - The affected state and local agencies must follow their individual regulations for advertising the project, which may require publication in local newspapers. Comments received pursuant to a public notice are considered by each agency in reaching their decisions. Comments must be made in writing and received by the close of the comment period specified in the public notice. Public hearings may be held by local, state or federal agencies. The purpose of a federal public hearing is to acquire information that is pertinent to the decision-making process and cannot be obtained through other means. Few projects require a public hearing. When a hearing is necessary, a decision on the project will not be made at the hearing.

**Finalization of Process** - If the project is acceptable by the regulatory and advisory agencies, FEMA will send an award letter to the Virginia Department of Emergency Management. The date indicated on the award letter is the official start of the project timeline. After receiving the award letter, the Virginia Department of Emergency Management will, in turn, send an official letter to the authorized local or state agent for the project. This letter must be received before any work may begin on the project. Failure to receive pre-approval may forfeit project funding. If the project is denied, the reasons for denial will be provided in writing.

## **J. FEDERAL PENALTIES FOR VIOLATIONS**

### **U.S. ARMY CORPS OF ENGINEERS**

Section 10 of the Rivers and Harbors Act of March 1899 (33 U.S.C. 401, 403, & 404) – Penalties as provided by Section 12 of the Act (33 U.S.C. 406) are not less than \$500 or more than \$2,500 or more than \$2,500 or 1 year imprisonment or both.

### **U.S. ARMY CORPS OF ENGINEERS & U. S. ENVIRONMENTAL PROTECTION AGENCY (EPA),**

Section 404 of the Clean Water Act (33 U.S.C. 1251, et sec.) - Criminal penalties are not less than \$2,500 per day or more than \$25,000 per day or up to 1 year imprisonment or both: after the first violation (conviction) not more than \$50,000 per day or up to 2 years imprisonment or both. Civil penalties may be as much as \$25,000 for each day of violation. False Statements - Falsifying information in the application may result in a maximum fine of \$20,000 or up to 6 months imprisonment or both. EPA has the authority to assess administrative penalties up to \$125,000 for violations of Section 404 of the Clean Water Act.

## **K. RELATED COMMONWEALTH OF VIRGINIA CODES**

### **VIRGINIA DEPARTMENT OF EMERGENCY MANAGEMENT**

Title 44, Code of VA

Section 146.22 Authorizes the development of measures to prevent or reduce harmful consequences of disasters.

Section 146.27. Authorizes acceptance of federal funds and the supplementation of federal funds by state and local governments.

### **VIRGINIA MARINE RESOURCES COMMISSION**

Title 28.2, Code of Virginia

**Chapter 12** - Submerged Lands.

**Chapter 13** - Wetlands.

**Chapter 14** - Coastal Primary Sand Dunes & Beaches.

For violations under each Chapter, civil charges up to \$10,000 may be assessed by the Commission or local Wetlands Board. Civil penalties, up to \$25,000 for each day of the violation, may be assessed by an appropriate circuit court.

## **VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY**

### **Chapter 3.1 Section 62.1-44**

May assess civil penalties of up to \$25,000 per day. Willful or negligent violations are punishable by not more than 12 months in jail and a fine of not less than \$2,500 or more than \$25,000.

Persons convicted of a felony under this section are punishable by not less than 1 year nor more than three years in jail and fines not less than \$5,000 nor more than \$50,000. Should the felony involve imminent danger of death or serious bodily harm, it is punishable by not less than 2 years or more than 15 years in prison and a fine of not less than \$250,000.

## **L. Required Attachments**

1. Map of area to be covered by this plan.
2. Letter(s) of Agreement from each recognized locality within this planning area that will participate in this plan development.

-END OF FORM-



# COMMONWEALTH of VIRGINIA

## *Department of Emergency Management*

MICHAEL M. CLINE  
State Coordinator

JANET L. CLEMENTS  
Deputy Coordinator

L. RALPH JONES, JR.  
Deputy Coordinator

10501 Trade Court  
Richmond, Virginia 23236-3713  
(804) 897-6500  
(TDD) 674-2417  
FAX (804) 897-6506  
[www.vaemergency.com](http://www.vaemergency.com)

August 19, 2004

Mr. Robert White  
Deputy Director  
Region 2000 Regional Commission  
915 Main Street, Suite 202  
Lynchburg, Virginia 24505

AUG 23 2004

RE: Region 2000 Regional Commission Hazard Mitigation Plan  
VA-1491-000-011

Dear Mr. White:

Please find enclosed a fully executed Grantee-Subgrantee Agreement (GSA) for the Hazard Mitigation Grant Program. The project performance period is August 17, 2004 through March 31, 2006. If you have any questions about this agreement or the Hazard Mitigation Grant Program, please contact Eileen Tarr at (804) 897-6529 or by email at [etarr@vdem.state.va.us](mailto:etarr@vdem.state.va.us). We look forward to assisting you with the plan development process.

Sincerely,

A handwritten signature in cursive script that reads "Deborah G. Mills".

Deborah G. Mills,  
Hazard Mitigation Program Manager

DGM/ejt

Enclosure

## **Appendix IV-2 Letters of Intent**

### Region 2000 Hazard Mitigation Planning Committee Roster

Amherst County

Town of Amherst

Appomattox County

Town of Appomattox

Town of Pamplin City

Bedford City

Bedford County

Campbell County

Town of Altavista

Town of Brookneal

Lynchburg City

# Region 2000 Hazard Mitigation Planning Committee Roster

Jurisdiction	Representative	Phone Number	E Mail
Amherst County amherst.com	Jack W. Ball	434.946.9307	jwball@countyof
Appomattox County	Fred L. Godsey	434.352.8241	flgodseyacso@starband.net
Bedford County	Brent Wills	540.586.7616	b.wills@co.bedford.va.us
Campbell County	Aubrey Cheatham	434.332.9642	acheatham@co.bedford.va.us
Lynchburg City	Barry Martin	434.847.1606	barry.martin@lynchburgva.gov
	Sidney W. Franklin	434.455.3932	sidney.franklin@lynchburgva.gov
Bedford City	Bart Warner	540.587.6022	bwarner@bedfordva.gov
Town of Altavista	Dan Witt	434.369.5001	dnwitt@ci.altavista.va.us
Town of Amherst	Jack Hobbs	434.946.7885	jack.hobbs@adelphia.net
Town of Appomattox	David Garrett	352.8268	dtgarretttownapp@aol.com
Town of Brookneal	Bob White	434.845.3491	bob.white@regcomm.org

and Region 2000 Regional Commission  
Town of Pamplin  
VaDEM

Robert G. Mitchell 434.248.6514 townofpamplin@aol.com  
David Corzilius 804.897.6500 dcorzilius@vdem.state.us  
Sharon Parsons 540.231.7147 SPARSONS@VT.EDU

Christen Anthony Campbell CACAnthony@CO.CAMPBELL.VA.US

Col MURPHY Co. of AMHERST

RM MURPHY @ COUNTY OF AMHERST  
COUNTYOFAMHERST.COM

Bobby Wingfield RW WINGFIELD @  
HDP Co. APPOMATTOX ORG

Mike Crews

is Puckett R. PUCKETT

B Warner@ Bedford Va. gov

# Letter of Intent

## To Participate in the Preparation of a Regional All-Hazards Mitigation Plan

The Disaster Mitigation Act of 2000 (DMA2K), amending the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 *et seq.*), requires the development, approval, adoption, and implementation of a local or regional all-hazard mitigation plan by the political subdivisions of the Commonwealth of Virginia recognized by the *Code of Virginia* (Title 44 Section 146.16(8)) in order to maintain eligibility for federal pre- and post-disaster mitigation grants after November 1, 2004.

By signing this Letter of Intent, [Amherst County] commits to participating in the development of a regional All-hazard Mitigation Plan by the Region 2000 Regional Commission or by a consultant for this regional planning agency in accordance with the requirements of the DMA2K described by the Code of Federal Regulations Title 44 Part 201.6 and Commonwealth of Virginia, Department of Emergency Management guidance on this process.

Amherst County enters into this agreement voluntarily with the understanding that this locality will be responsible for fully participating in this plan development process, whether it is performed by the regional planning agency or by a consultant.

Amherst County also agrees to submit the completed mitigation plan to its local governing body for formal adoption at the conclusion of the planning process. Local adoption of the plan will be required in accordance with the *Code of Virginia* (Sections 15.2-2226 and 15.2-2231) after it has been reviewed by the Virginia Department of Emergency Management and the Federal Emergency Management Agency (FEMA), and pre-approved by FEMA pending local adoption.

Locality Name: Amherst County

Locality Administrator: R. Bryan David

Phone no. / Email address: 434-949-9400 rbdavid@countyofamherst.com

Planning Agency contact: Bob White

Phone no. / Email address: 434-845-3491 bob.white@regcomm.org

DEC 31 2003

### Affirmation (Please check one box, below):

- ☒ Amherst County WILL fully participate in the development of a regional All-hazard Mitigation Plan in accordance with the agreement, regulations, and guidance cited above, and in accordance with any grant agreements made to provide the regional planning agency with federal and/or state funding to support the development of such a plan.
- ☐ [Enter locality name] WILL NOT participate in the development of a regional All-hazard Mitigation Plan. However, it will seek funding to develop its own mitigation plan in accordance with the regulations and guidance cited above. This locality understands that federal and/or state funding may not be available at this time to support the development of such a plan, and that failure to complete such a plan by November 1, 2004 may result in the unavailability of federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).
- ☐ [Enter locality name] WILL NOT participate in the development of a regional All-hazard Mitigation Plan, nor will it seek to develop its own mitigation plan as described by the regulations and guidance cited above. Furthermore, this locality understands that by NOT developing this plan, or NOT participating in the development of such a plan on a regional level, that it will NOT be eligible after November 1, 2004 for federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).

Signatures:

Administrator

Date

Planning Agency Contact

Date



# Letter of Intent

## To Participate in the Preparation of a Regional All-Hazards Mitigation Plan

The Disaster Mitigation Act of 2000 (DMA2K), amending the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 *et seq.*), requires the development, approval, adoption, and implementation of a local or regional all-hazard mitigation plan by the political subdivisions of the Commonwealth of Virginia recognized by the *Code of Virginia* (Title 44 Section 146.16(8)) in order to maintain eligibility for federal pre- and post-disaster mitigation grants after November 1, 2004.

By signing this Letter of Intent, Town of Fincastle commits to participating in the development of a regional All-hazard Mitigation Plan by Virginia Department of Emergency Management or by a consultant for this regional planning agency in accordance with the requirements of the DMA2K described by the Code of Federal Regulations Title 44 Part 201.6 and Commonwealth of Virginia, Department of Emergency Management guidance on this process.

Town of Fincastle enters into this agreement voluntarily with the understanding that this locality will be responsible for fully participating in this plan development process, whether it is performed by the regional planning agency or by a consultant.

Town of Fincastle also agrees to submit the completed mitigation plan to its local governing body for formal adoption at the conclusion of the planning process. Local adoption of the plan will be required in accordance with the *Code of Virginia* (Sections 15.2-2226 and 15.2-2231) after it has been reviewed by the Virginia Department of Emergency Management and the Federal Emergency Management Agency (FEMA), and pre-approved by FEMA pending local adoption.

Locality Name: Town of Fincastle

Locality Administrator: Jack Hobbs

Phone no. / Email address: 434/446-7805 jack.hobbs@delphia.net

Planning Agency contact: Same

Phone no. / Email address: Same

### Affirmation (Please check one box, below):

- ☒ Town of Fincastle WILL fully participate in the development of a regional All-hazard Mitigation Plan in accordance with the agreement, regulations, and guidance cited above, and in accordance with any grant agreements made to provide the regional planning agency with federal and/or state funding to support the development of such a plan.
- ☐ Town of Fincastle WILL NOT participate in the development of a regional All-hazard Mitigation Plan. However, it will seek funding to develop its own mitigation plan in accordance with the regulations and guidance cited above. This locality understands that federal and/or state funding may not be available at this time to support the development of such a plan, and that failure to complete such a plan by November 1, 2004 may result in the unavailability of federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).
- ☐ Town of Fincastle WILL NOT participate in the development of a regional All-hazard Mitigation Plan, nor will it seek to develop its own mitigation plan as described by the regulations and guidance cited above. Furthermore, this locality understands that by NOT developing this plan, or NOT participating in the development of such a plan on a regional level, that it will NOT be eligible after November 1, 2004 for federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).

### Signatures:

Administrator

Date

Planning Agency Contact

Date

# Letter of Intent

## To Participate in the Preparation of a Regional All-Hazards Mitigation Plan

The Disaster Mitigation Act of 2000 (DMA2K), amending the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 *et seq.*), requires the development, approval, adoption, and implementation of a local or regional all-hazard mitigation plan by the political subdivisions of the Commonwealth of Virginia recognized by the *Code of Virginia* (Title 44 Section 146.16(8)) in order to maintain eligibility for federal pre- and post-disaster mitigation grants after November 1, 2004.

By signing this Letter of Intent, Appomattox County commits to participating in the development of a regional All-hazard Mitigation Plan by Appomattox County or by a consultant for this regional planning agency in accordance with the requirements of the DMA2K described by the Code of Federal Regulations Title 44 Part 201.6 and Commonwealth of Virginia, Department of Emergency Management guidance on this process.

Appomattox County enters into this agreement voluntarily with the understanding that this locality will be responsible for fully participating in this plan development process, whether it is performed by the regional planning agency or by a consultant.

Appomattox County also agrees to submit the completed mitigation plan to its local governing body for formal adoption at the conclusion of the planning process. Local adoption of the plan will be required in accordance with the *Code of Virginia* (Sections 15.2-2226 and 15.2-2231) after it has been reviewed by the Virginia Department of Emergency Management and the Federal Emergency Management Agency (FEMA), and pre-approved by FEMA pending local adoption.

Locality Name: Appomattox County

Locality Administrator: D. ADDY CARROLL, JR

Phone no. / Email address: 434.352.2634 / ACAPPOMATTOX@HUNDSPRING.COM

Planning Agency contact: \_\_\_\_\_

Phone no. / Email address: \_\_\_\_\_

### Affirmation (Please check one box, below):

- ☒ Appomattox County WILL fully participate in the development of a regional All-hazard Mitigation Plan in accordance with the agreement; regulations, and guidance cited above, and in accordance with any grant agreements made to provide the regional planning agency with federal and/or state funding to support the development of such a plan.
- ☐ Appomattox County WILL NOT participate in the development of a regional All-hazard Mitigation Plan. However, it will seek funding to develop its own mitigation plan in accordance with the regulations and guidance cited above. This locality understands that federal and/or state funding may not be available at this time to support the development of such a plan, and that failure to complete such a plan by November 1, 2004 may result in the unavailability of federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).
- ☐ Appomattox County WILL NOT participate in the development of a regional All-hazard Mitigation Plan, nor will it seek to develop its own mitigation plan as described by the regulations and guidance cited above. Furthermore, this locality understands that by NOT developing this plan, or NOT participating in the development of such a plan on a regional level, that it will NOT be eligible after November 1, 2004 for federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).

### Signatures:

Danell A. Carroll, Jr.  
Administrator

11 December 2003  
Date

\_\_\_\_\_  
Planning Agency Contact

\_\_\_\_\_  
Date

# Letter of Intent

## To Participate in the Preparation of a Regional All-Hazards Mitigation Plan

The Disaster Mitigation Act of 2000 (DMA2K), amending the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 *et seq.*), requires the development, approval, adoption, and implementation of a local or regional all-hazard mitigation plan by the political subdivisions of the Commonwealth of Virginia recognized by the *Code of Virginia* (Title 44 Section 146.16(8)) in order to maintain eligibility for federal pre- and post-disaster mitigation grants after November 1, 2004.

By signing this Letter of Intent, TOWN OF APPOMATOX commits to participating in the development of a regional All-hazard Mitigation Plan by TOWN OF APPOMATOX or by a consultant for this regional planning agency in accordance with the requirements of the DMA2K described by the Code of Federal Regulations Title 44 Part 201.6 and Commonwealth of Virginia, Department of Emergency Management guidance on this process.

TOWN OF APPOMATOX enters into this agreement voluntarily with the understanding that this locality will be responsible for fully participating in this plan development process, whether it is performed by the regional planning agency or by a consultant.

TOWN OF APPOMATOX also agrees to submit the completed mitigation plan to its local governing body for formal adoption at the conclusion of the planning process. Local adoption of the plan will be required in accordance with the *Code of Virginia* (Sections 15.2-2226 and 15.2-2231) after it has been reviewed by the Virginia Department of Emergency Management and the Federal Emergency Management Agency (FEMA), and pre-approved by FEMA pending local adoption.

Locality Name:

TOWN OF APPOMATOX

Locality Administrator:

DAVID T. GARRETT, JR

Phone no. / Email address:

434. 352. 8268 / DT.GARRETT@TOWNOFAPPOMATOX.COM

Planning Agency contact:

Phone no. / Email address:

### Affirmation (Please check one box, below):

- ☒ TOWN OF APPOMATOX WILL fully participate in the development of a regional All-hazard Mitigation Plan in accordance with the agreement, regulations, and guidance cited above, and in accordance with any grant agreements made to provide the regional planning agency with federal and/or state funding to support the development of such a plan.
- ☐ TOWN OF APPOMATOX WILL NOT participate in the development of a regional All-hazard Mitigation Plan. However, it will seek funding to develop its own mitigation plan in accordance with the regulations and guidance cited above. This locality understands that federal and/or state funding may not be available at this time to support the development of such a plan, and that failure to complete such a plan by November 1, 2004 may result in the unavailability of federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).
- ☐ TOWN OF APPOMATOX WILL NOT participate in the development of a regional All-hazard Mitigation Plan, nor will it seek to develop its own mitigation plan as described by the regulations and guidance cited above. Furthermore, this locality understands that by NOT developing this plan, or NOT participating in the development of such a plan on a regional level, that it will NOT be eligible after November 1, 2004 for federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).

Signatures:

David T. Garrett, Jr

Administrator

12-11-03  
Date

Planning Agency Contact

Date

# Letter of Intent

## To Participate in the Preparation of a Regional All-Hazards Mitigation Plan

The Disaster Mitigation Act of 2000 (DMA2K), amending the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 *et seq.*), requires the development, approval, adoption, and implementation of a local or regional all-hazard mitigation plan by the political subdivisions of the Commonwealth of Virginia recognized by the Code of Virginia (Title 44 Section 146.16(8)) in order to maintain eligibility for federal pre- and post-disaster mitigation grants after November 1, 2004.

By signing this Letter of Intent, TOWN OF PAMPLIN commits to participating in the development of a regional All-hazard Mitigation Plan by [REDACTED] or by a consultant for this regional planning agency in accordance with the requirements of the DMA2K described by the Code of Federal Regulations Title 44 Part 201.6 and Commonwealth of Virginia, Department of Emergency Management guidance on this process.

TOWN OF PAMPLIN enters into this agreement voluntarily with the understanding that this locality will be responsible for fully participating in this plan development process, whether it is performed by the regional planning agency or by a consultant.

TOWN OF PAMPLIN also agrees to submit the completed mitigation plan to its local governing body for formal adoption at the conclusion of the planning process. Local adoption of the plan will be required in accordance with the Code of Virginia (Sections 15.2-2226 and 15.2-2231) after it has been reviewed by the Virginia Department of Emergency Management and the Federal Emergency Management Agency (FEMA), and pre-approved by FEMA pending local adoption.

Locality Name:

PAMPLIN CITY (TOWN OF PAMPLIN)

Locality Administrator:

ROBERT G. MITCHELL

Phone no. / Email address:

434.248.6514 / TOWNOFPAMPLIN@AOL.COM

Planning Agency contact:

Phone no. / Email address:

### Affirmation (Please check one box, below):

☒ [REDACTED] WILL fully participate in the development of a regional All-hazard Mitigation Plan in accordance with the agreement, regulations, and guidance cited above, and in accordance with any grant agreements made to provide the regional planning agency with federal and/or state funding to support the development of such a plan.

☐ [REDACTED] WILL NOT participate in the development of a regional All-hazard Mitigation Plan. However, it will seek funding to develop its own mitigation plan in accordance with the regulations and guidance cited above. This locality understands that federal and/or state funding may not be available at this time to support the development of such a plan, and that failure to complete such a plan by November 1, 2004 may result in the unavailability of federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; Federal Register 68(129):40284-40289; July 7, 2003).

☐ [REDACTED] WILL NOT participate in the development of a regional All-hazard Mitigation Plan, nor will it seek to develop its own mitigation plan as described by the regulations and guidance cited above. Furthermore, this locality understands that by NOT developing this plan, or NOT participating in the development of such a plan on a regional level, that it will NOT be eligible after November 1, 2004 for federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; Federal Register 68(129):40284-40289; July 7, 2003).

Signatures:

Robert G. Mitchell  
Administrator

DEC 16, 2003

Date

Planning Agency Contact

Date

# Letter of Intent

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By signing this Letter of Intent, the City of Bedford commits to participating in the development of a regional All-hazard Mitigation Plan by the Region 2000 Regional Commission or by a consultant for this regional planning agency in accordance with the requirements of the DMA2K described by the Code of Federal Regulations Title 44 Part 201.6 and Commonwealth of Virginia, Department of Emergency Management guidance on this process.

The City of Bedford enters into this agreement voluntarily with the understanding that this locality will be responsible for fully participating in this plan development process, whether it is performed by the regional planning agency or by a consultant.

The City of Bedford also agrees to submit the completed mitigation plan to its local governing body for formal adoption at the conclusion of the planning process. Local adoption of the plan will be required in accordance with the *Code of Virginia* (Sections 15.2-2226 and 15.2-2231) after it has been reviewed by the Virginia Department of Emergency Management and the Federal Emergency Management Agency (FEMA), and pre-approved by FEMA pending local adoption.

Locality Name: CITY OF BEDFORD, VIRGINIA

Locality Administrator: F. CRAIG MEADOWS

Phone no. / Email address: 540-587-6001 / citymgr@bedfordva.gov

Planning Agency contact: \_\_\_\_\_

Phone no. / Email address: \_\_\_\_\_

### **Affirmation (Please check one box, below):**

- ☒ The City of Bedford WILL fully participate in the development of a regional All-hazard Mitigation Plan in accordance with the agreement, regulations, and guidance cited above, and in accordance with any grant agreements made to provide the regional planning agency with federal and/or state funding to support the development of such a plan.
- ☐ The City of Bedford WILL NOT participate in the development of a regional All-hazard Mitigation Plan. However, it will seek funding to develop its own mitigation plan in accordance with the regulations and guidance cited above. This locality understands that federal and/or state funding may not be available at this time to support the development of such a plan, and that failure to complete such a plan by November 1, 2004 may result in the unavailability of federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).
- ☐ The City of Bedford WILL NOT participate in the development of a regional All-hazard Mitigation Plan, nor will it seek to develop its own mitigation plan as described by the regulations and guidance cited above. Furthermore, this locality understands that by NOT developing this plan, or NOT participating in the development of such a plan on a regional level, that it will NOT be eligible after November 1, 2004 for federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).

**Signatures:**

\_\_\_\_\_  
Administrator

1/6/04  
Date

\_\_\_\_\_  
Planning Agency Contact

\_\_\_\_\_  
Date



# Bedford County

OFFICE OF THE COUNTY ADMINISTRATOR

DEC 29 2003

## Letter of Intent

### To Participate in the Preparation of a Regional All-Hazards Mitigation Plan

The Disaster Mitigation Act of 2000 (DMA2K), amending the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 *et seq.*), requires the development, approval, adoption, and implementation of a local or regional all-hazard mitigation plan by the political subdivisions of the Commonwealth of Virginia recognized by the *Code of Virginia* (Title 44 Section 146.16(8)) in order to maintain eligibility for federal pre- and post-disaster mitigation grants after November 1, 2004.

By signing this Letter of Intent, Bedford County commits to participating in the development of a regional All-hazard Mitigation Plan by Region 2000 Regional Commission or by a consultant for this regional planning agency in accordance with the requirements of the DMA2K described by the Code of Federal Regulations Title 44 Part 201.6 and Commonwealth of Virginia, Department of Emergency Management guidance on this process. Bedford County enters into this agreement voluntarily with the understanding that this locality will be responsible for fully participating in this plan development process, whether it is performed by the regional planning agency or by a consultant.

Bedford County also agrees to submit the completed mitigation plan to its local governing body for formal adoption at the conclusion of the planning process. Local adoption of the plan will be required in accordance with the *Code of Virginia* (Sections 15.2-2226 and 15.2-2231) after it has been reviewed by the Virginia Department of Emergency Management and the Federal Emergency Management Agency (FEMA), and pre-approved by FEMA pending local adoption.

Locality Name: Bedford County

Locality Administrator: William C. Rolfe

Phone no. / Email address: 540.586.7601 / b.rolfe@co.bedford.va.us

Planning Agency contact: Brent Wills, Natural Resources Administrator

Phone no. / Email address: 540.586.7616 / b.wills@co.bedford.va.us

#### Affirmation (Please check one box, below):

- ☒ Bedford County WILL fully participate in the development of a regional All-hazard Mitigation Plan in accordance with the agreement, regulations, and guidance cited above, and in accordance with any grant agreements made to provide the regional planning agency with federal and/or state funding to support the development of such a plan.
- ☐ Bedford County WILL NOT participate in the development of a regional All-hazard Mitigation Plan. However, it will seek funding to develop its own mitigation plan in accordance with the regulations and guidance cited above. This locality understands that federal and/or state funding may not be available at this time to support the development of such a plan, and that failure to complete such a plan by November 1, 2004 may result in the unavailability of federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).
- ☐ Bedford County WILL NOT participate in the development of a regional All-hazard Mitigation Plan, nor will it seek to develop its own mitigation plan as described by the regulations and guidance cited above. Furthermore, this locality understands that by NOT developing this plan, or NOT participating in the development of such a plan on a regional level, that it will NOT be eligible after November 1, 2004 for federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).

#### Signatures:

Administrator

Planning Agency Contact

Date

Date

122 EAST MAIN STREET, SUITE 202, BEDFORD, VIRGINIA 24523  
(540) 586-7601 • FAX: (540) 586-0406  
[www.co.bedford.va.us](http://www.co.bedford.va.us)

# Letter of Intent

## To Participate in the Preparation of a Regional All-Hazards Mitigation Plan

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**CAMPBELL COUNTY**

By signing this Letter of Intent, [REDACTED] commits to participating in the development of a regional All-hazard Mitigation Plan by [REDACTED] or by a consultant for this regional planning agency in accordance with the requirements of the DMA2K described by the Code of Federal Regulations Title 44 Part 201.6 and Commonwealth of Virginia Department of Emergency Management guidance on this process.

[REDACTED] enters into this agreement voluntarily with the understanding that this locality will be responsible for fully participating in this plan development process, whether it is performed by the regional planning agency or by a consultant.

[REDACTED] also agrees to submit the completed mitigation plan to its local governing body for formal adoption at the conclusion of the planning process. Local adoption of the plan will be required in accordance with the Code of Virginia (Sections 15.2-2226 and 15.2-2231) after it has been reviewed by the Virginia Department of Emergency Management and the Federal Emergency Management Agency (FEMA), and pre-approved by FEMA pending local adoption.

Locality Name:

R. DAVID LAURELLE

Locality Administrator:

CAMPBELL COUNTY

Phone no. / Email address:

434.592.9525 / RDLAURELLE@CO.CAMPBELL.VA.US

Planning Agency contact:

Phone no. / Email address:

### Affirmation (Please check one box, below):



[REDACTED] WILL fully participate in the development of a regional All-hazard Mitigation Plan in accordance with the agreement, regulations, and guidance cited above, and in accordance with any grant agreements made to provide the regional planning agency with federal and/or state funding to support the development of such a plan.



[REDACTED] WILL NOT participate in the development of a regional All-hazard Mitigation Plan. However, it will seek funding to develop its own mitigation plan in accordance with the regulations and guidance cited above. This locality understands that federal and/or state funding may not be available at this time to support the development of such a plan, and that failure to complete such a plan by November 1, 2004 may result in the unavailability of federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; Federal Register 68(129):40284-40289; July 7, 2003).



[REDACTED] WILL NOT participate in the development of a regional All-hazard Mitigation Plan, nor will it seek to develop its own mitigation plan as described by the regulations and guidance cited above. Furthermore, this locality understands that by NOT developing this plan, or NOT participating in the development of such a plan on a regional level, that it will NOT be eligible after November 1, 2004 for federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; Federal Register 68(129):40284-40289; July 7, 2003).

Signatures:

Administrator

12/11/03

Date

Planning Agency Contact

Date

# Letter of Intent

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By signing this Letter of Intent, TOWN OF ALTAVISTA commits to participating in the development of a regional All-hazard Mitigation Plan by [redacted] or by a consultant for this regional planning agency in accordance with the requirements of the DMA2K described by the Code of Federal Regulations Title 44 Part 201.6 and Commonwealth of Virginia, Department of Emergency Management guidance on this process.

TOWN OF ALTAVISTA enters into this agreement voluntarily with the understanding that this locality will be responsible for fully participating in this plan development process, whether it is performed by the regional planning agency or by a consultant.

TOWN OF ALTAVISTA also agrees to submit the completed mitigation plan to its local governing body for formal adoption at the conclusion of the planning process. Local adoption of the plan will be required in accordance with the *Code of Virginia* (Sections 15.2-2226 and 15.2-2231) after it has been reviewed by the Virginia Department of Emergency Management and the Federal Emergency Management Agency (FEMA), and pre-approved by FEMA pending local adoption.

Locality Name:

TOWN OF ALTAVISTA

Locality Administrator:

BRYAN D. FOSTER

Phone no. / Email address:

434. 369. 5001 / BDFOSTER@CI.ALTAVISTA.VA.US

Planning Agency contact:

Phone no. / Email address:

### Affirmation (Please check one box, below):



[redacted] WILL fully participate in the development of a regional All-hazard Mitigation Plan in accordance with the agreement, regulations, and guidance cited above, and in accordance with any grant agreements made to provide the regional planning agency with federal and/or state funding to support the development of such a plan.



[redacted] WILL NOT participate in the development of a regional All-hazard Mitigation Plan. However, it will seek funding to develop its own mitigation plan in accordance with the regulations and guidance cited above. This locality understands that federal and/or state funding may not be available at this time to support the development of such a plan, and that failure to complete such a plan by November 1, 2004 may result in the unavailability of federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).



[redacted] WILL NOT participate in the development of a regional All-hazard Mitigation Plan, nor will it seek to develop its own mitigation plan as described by the regulations and guidance cited above. Furthermore, this locality understands that by NOT developing this plan, or NOT participating in the development of such a plan on a regional level, that it will NOT be eligible after November 1, 2004 for federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).

Signatures:

Bryan D. Foster  
Administrator

12/11/03  
Date

Planning Agency Contact

Date



# Letter of Intent

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By signing this Letter of Intent, TOWN OF BROOKLYN commits to participating in the development of a regional All-hazard Mitigation Plan by [Enter locality name] or by a consultant for this regional planning agency in accordance with the requirements of the DMA2K described by the Code of Federal Regulations Title 44 Part 201.6 and Commonwealth of Virginia, Department of Emergency Management guidance on this process.

TOWN OF BROOKLYN enters into this agreement voluntarily with the understanding that this locality will be responsible for fully participating in this plan development process, whether it is performed by the regional planning agency or by a consultant.

[Enter locality name] also agrees to submit the completed mitigation plan to its local governing body for formal adoption at the conclusion of the planning process. Local adoption of the plan will be required in accordance with the *Code of Virginia* (Sections 15.2-2226 and 15.2-2231) after it has been reviewed by the Virginia Department of Emergency Management and the Federal Emergency Management Agency (FEMA), and pre-approved by FEMA pending local adoption.

Locality Name:

TOWN OF BROOKLYN, VA

Locality Administrator:

CW GILLESPIE, JR

Phone no. / Email address:

434.845.3491 / C.W.GILLESPIE@ZLB.COMM.ORG

Planning Agency contact:

Phone no. / Email address:

### Affirmation (Please check one box, below):

- ☒ [Enter locality name] WILL fully participate in the development of a regional All-hazard Mitigation Plan in accordance with the agreement, regulations, and guidance cited above, and in accordance with any grant agreements made to provide the regional planning agency with federal and/or state funding to support the development of such a plan.
- ☐ [Enter locality name] WILL NOT participate in the development of a regional All-hazard Mitigation Plan. However, it will seek funding to develop its own mitigation plan in accordance with the regulations and guidance cited above. This locality understands that federal and/or state funding may not be available at this time to support the development of such a plan, and that failure to complete such a plan by November 1, 2004 may result in the unavailability of federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).
- ☐ [Enter locality name] WILL NOT participate in the development of a regional All-hazard Mitigation Plan, nor will it seek to develop its own mitigation plan as described by the regulations and guidance cited above. Furthermore, this locality understands that by NOT developing this plan, or NOT participating in the development of such a plan on a regional level, that it will NOT be eligible after November 1, 2004 for federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).

Signatures:

CW Gillespie, Jr.  
Administrator

1.8.04  
Date

Planning Agency Contact

Date

# Letter of Intent

## To Participate in the Preparation of a Regional All-Hazards Mitigation Plan

The Disaster Mitigation Act of 2000 (DMA2K), amending the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 *et seq.*), requires the development, approval, adoption, and implementation of a local or regional all-hazard mitigation plan by the political subdivisions of the Commonwealth of Virginia recognized by the *Code of Virginia* (Title 44 Section 146.16(8)) in order to maintain eligibility for federal pre- and post-disaster mitigation grants after November 1, 2004.

By signing this Letter of Intent, CITY OF LYNCHBURG commits to participating in the development of a regional All-hazard Mitigation Plan by CITY OF LYNCHBURG or by a consultant for this regional planning agency in accordance with the requirements of the DMA2K described by the Code of Federal Regulations Title 44 Part 201.6 and Commonwealth of Virginia, Department of Emergency Management guidance on this process.

CITY OF LYNCHBURG enters into this agreement voluntarily with the understanding that this locality will be responsible for fully participating in this plan development process, whether it is performed by the regional planning agency or by a consultant.

CITY OF LYNCHBURG also agrees to submit the completed mitigation plan to its local governing body for formal adoption at the conclusion of the planning process. Local adoption of the plan will be required in accordance with the *Code of Virginia* (Sections 15.2-2226 and 15.2-2231) after it has been reviewed by the Virginia Department of Emergency Management and the Federal Emergency Management Agency (FEMA), and pre-approved by FEMA pending local adoption.

Locality Name:

CITY OF LYNCHBURG

Locality Administrator:

L. KIMBALL PAYNE

Phone no. / Email address:

434.844.1443 / KPAYNE@LYNCHBURG.VA.GOV

Planning Agency contact:

Phone no. / Email address:

### Affirmation (Please check one box, below):

- ☒ CITY OF LYNCHBURG WILL fully participate in the development of a regional All-hazard Mitigation Plan in accordance with the agreement, regulations, and guidance cited above, and in accordance with any grant agreements made to provide the regional planning agency with federal and/or state funding to support the development of such a plan.
- ☐ CITY OF LYNCHBURG WILL NOT participate in the development of a regional All-hazard Mitigation Plan. However, it will seek funding to develop its own mitigation plan in accordance with the regulations and guidance cited above. This locality understands that federal and/or state funding may not be available at this time to support the development of such a plan, and that failure to complete such a plan by November 1, 2004 may result in the unavailability of federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).
- ☐ CITY OF LYNCHBURG WILL NOT participate in the development of a regional All-hazard Mitigation Plan, nor will it seek to develop its own mitigation plan as described by the regulations and guidance cited above. Furthermore, this locality understands that by NOT developing this plan, or NOT participating in the development of such a plan on a regional level, that it will NOT be eligible after November 1, 2004 for federal and/or state hazard mitigation funding through the Hazard Mitigation Grant Program (HMGP; 44 CFR Part 206) or the Pre-Disaster Mitigation grant program (PDM; *Federal Register* 68(129):40284-40289; July 7, 2003).

### Signatures:

Administrator

L. Kimball Payne  
LYNCHBURG CITY MANAGER

12/11/03

Date

Planning Agency Contact

Date

### Appendix IV-3 Meeting Agendas

Steering Committee Meetings	
Date	Topic(s)
1/21/2004	Establishing the Steering Committee
1/21/2004	Working Group Meeting; Roles of the Steering Committee
2/12/2004	Guidelines to developing the Plan
6/2/2004	CGIT (consultant) introduced; Beginning to develop the plan
8/24/2004	Hazard Mitigation Training Workshop
10/20/2004	Data needs; establishing contacts
12/15/2004	Data development; Preliminary HIRA findings
1/26/2005	HIRA Presentation
2/15/2005	HIRA findings and comments
5/12/2005	Developing Mitigation Actions
7/14/2005	Final steps in the Mitigation Plan. Adoption & Maintenance.

REGION 2000 HAZARD MITIGATION PLANNING COMMITTEE  
KICK-OFF MEETING  
JANUARY 21  
10:00 A.M.

AGENDA

- |   |                        |
|---|------------------------|
| 1. Introductions and Purpose                      | Bob White, Region 2000 |
| 2. Overview of Hazard Mitigation Planning Process | David Corzilius, VaDEM |
| 3. Project Schedule                               | Bob White, Region 2000 |
| 4. Project Participant Responsibilities           | David Corzilius, VaDEM |
| 5. Planning Grant Application Status              | Bob White, Region 2000 |
| 6. Training Opportunities                         | Bob White, Region 2000 |
| 7. Availability of Reference Materials            | David Corzilius, VaDEM |
| 8. Formal Recognition of the Committee            | Bob White, Region 2000 |
| 9. General Discussion                             |                        |
| 10. Next Steps                                    | Bob White, Region 2000 |

REGION 2000 HAZARD MITIGATION PLANNING COMMITTEE  
FEBRUARY 12, 2004  
10:00 A.M.

AGENDA

- |   |                          |
|---|--------------------------|
| 1. Introductions  | Bob White, Region 2000   |
| 2. Presentation and Discussion of Virginia<br>Tech's Center for Geospatial<br>Information Technology Proposal | Dr. Shane Parsons, VTech |
| 3. Update of Grant Application and Training<br>Opportunities  | David Corzilius, VDEM    |
| 4. Matters from the Committee   | All                      |
| 5. Next Steps   | Bob White, Region 2000   |

*Grant  
Complete Contract  
Timeline out process  
waiting?*

*Detailed Scope of Work - Completion schedule  
→ then by questions to be asked or  
actions to be taken.*

## Bob White

---

**From:** Bob White [bob.white@regcomm.org]  
**Sent:** Thursday, February 12, 2004 3:40 PM  
**To:** 'jwball@countyofamherst.com'; 'FLGodseyACSO@starband.net'; 'Brent Wills'; 'Cheatham, R. Aubrey'; 'barry.martin@lynchburgva.gov'; 'Sidney.Franklin@lynchburgva.gov'; 'Bart Warner'; 'Daniel Witt'; 'Jack Hobbs (Jack Hobbs)'; 'gtgarretttownapp@aol.com'; 'townofpamplin@aol.com'; 'Corzilius, Dave'; 'bill.gillespie@regcomm.org'  
**Cc:** 'Parson, Shane'  
**Subject:** Region 2000 Hazard Mitigation Planning Project

Good afternoon,

Thanks for all for attending our meeting this morning. I felt it was productive and informative. Some summary and follow-up thoughts:

Attending the meeting were:

Ken Watts, Town of Amherst  
David Corzilius, VDEM  
Dan Witt, Town of Altavista  
David Garrett, Town of Appomattox  
Fred Godsey, Appomattox County  
Robert Mitchell, Town of Pamplin  
Aubrey Cheatham, Campbell County  
Barry Martin, City of Lynchburg  
Brent Wills, Bedford County  
Rob Murphy, Amherst County  
Jack Ball, Amherst County  
Bob White, Region 2000  
Dr. Shane Parsons, VTech Center or Geospatial Information Technology

Dr. Shane Parsons provided a good overview of the hazard mitigation planning process, as well as VTech's Center for Geospatial Information Technology. I believe we made a good decision to work with Shane and the Center. I did talk with him about other project commitments the Center has, or will have in the future. Although the Center may be working on other hazard mitigation plans, it will only be as a sub-contractor with limited responsibilities. Our effort is the only project the Center is doing in total (along with the State's effort). I was assured there will be resource problems.

David Corzilius provided an update on the grant award schedule. The earliest we will hear about an award is the end of March. (Previously, we were looking at the end of February. David also indicated the possibility that we will not be awarded funding in the first funding stream from FEMA. This is a possibility but he is working to receive all the funding necessary from FEMA for the various planning efforts. I will keep you informed about the funding status as I learn more.

David also stated that training for this effort is still being considered but the timing for it has not finalized. Priority has been given to obtaining planning funds from FEMA. I will also keep you informed about the training availability.

I will be working with Shane to finalize a contract/scope of work for the plan, pending notification from the state to begin the effort. I will also work with Shane to develop a more detailed completion schedule. Once I have this information in hand I will contact you and arrange a meeting date to review the scope and schedule. Hopefully, I will have further information on the grant and training also. I expect our next meeting will be in the mid to late March timeframe.

Again thank you for your participation. If you have any questions regarding the above, please contact me.

*Robert E. White, AICP*



Center for Geospatial Information Technology

200 Patton Hall, Virginia Tech  
Blacksburg, Virginia 24061-0105  
Office: 540-231-7147 Fax: 540-231-7532  
<http://www.cgitt.vt.edu/> [sparson@vt.edu](mailto:sparson@vt.edu)




June 2, 2004

## Region 2000 Hazard Mitigation Plan

### Meeting Agenda

1. Introductions
2. Status of Grant Funding
3. Data Contacts Form
4. Need for Additional Committee Members
5. Future Training Opportunities
6. Next Steps

## Region 2000 Hazard Mitigation Plan: Introductory Training



**Dr. Shane Parson**  
**Rachael Heltz Herman**

Virginia Tech  
Center for Geospatial Information Technology

## Center for Geospatial Information Technology

- Approved in January 2003 as a two campus center (Blacksburg & Alexandria)
- Affiliated researchers in six colleges and eleven departments
- Research themes:
  - Environmental Management
  - Homeland Security
  - Smart Growth
  - Transportation/Infrastructure
  - Public Health
  - Wireless Communications

<http://www.cgis.vt.edu>

Virginia Tech Center for Geospatial Information Technology

## Today's Agenda

9:00-9:30	Welcome and Introduction
9:30-10:00	Intro to Local Hazard Mitigation Planning
10:00-10:30	Stakeholder Roles in the Planning Process
10:30-10:45	Break
10:45-12:00	Hazard Identification and Risk Assessment
12:00-1:00	Lunch
1:00-2:00	Mitigation Goals, Objectives, and Projects
2:00-2:30	Plan Maintenance
2:30-2:45	Break
2:45-3:15	Plan Adoption Strategies
3:15-3:30	Wrap-Up

Virginia Tech Center for Geospatial Information Technology





October 20, 2004

## Region 2000 Hazard Mitigation Plan

### Meeting Agenda

#### 1. Plan Status

#### 2. Short-Term Timeline for Hazard Identification and Risk Assessment (HIRA)

October	VT-CGIT to contact communities for data (see attached data sheet)
November	Data Focus Group Meeting (2 <sup>nd</sup> week) Steering Committee Meeting (3 <sup>rd</sup> week)
December	VT-CGIT completes HIRA
January	Steering Committee Meeting on HIRA (2 <sup>nd</sup> or 3 <sup>rd</sup> week)
February	Public Meeting(s) on HIRA (1 <sup>st</sup> or 2 <sup>nd</sup> week) Submit HIRA for VDEM review (3 <sup>rd</sup> week)

#### 3. Plan Issues

##### a. Plan Adoption

##### b. Communication Options: Newsletter, Website, Local media

#### 4. Hazard Ranking Activity

# Region 2000 Hazard Mitigation Plan Status Report

*December 15, 2004*

## 1. Project Administration

### Completed:

- Steering Committee formed and meetings held on February 12, June 2, August 24 (training), and October 20, 2004.
- VDEM grant awarded and contract between CGIT and Region 2000 established in September 2004
- Attended VDEM training in Lynchburg on October 21, 2004.
- Established timeline for HIRA
- VDEM clarified that all communities (counties, cities, towns) need to be documented as being involved in some part of Plan development and each need at least one mitigation strategy
- Summary sheet prepared on Hazard Plan
- Data Focus group met on December 14, 2004 (11 attendees)

### Ongoing:

- Committee meeting on December 15, 2004
- Plan website being developed
- VDEM to better clarify plan adoption method (comp. plan vs. emergency services plan vs. ordinance vs. resolution)

### Upcoming:

- Additional VDEM training on mitigation strategies in early 2005
- Next Committee Meeting on 3<sup>rd</sup> or 4<sup>th</sup> week of January

## 2. Hazard Identification and Risk Assessment (HIRA)

### Completed:

- Current Timeline:
  - December VT-CGIT completing HIRA
  - January Steering Committee Meeting on HIRA (3<sup>rd</sup> or 4<sup>th</sup> week)
  - February Public Meeting(s) on HIRA (1<sup>st</sup> or 2<sup>nd</sup> week)
  - Submit HIRA for VDEM review (3<sup>rd</sup> week)
- Hazard Ranking based on October 20 meeting activity

Hazard	Priority (Score)	Data Sources
Winter Storms (Ice/Snow)	High (Ice=7.1, Winter=6.1, Snow=5.9)	NOAA, weather station data, VA-View
Flood (Hurricane/Severe Storm)	High (Hurricane=6.9, Flood=5.6)	FEMA maps
Drought	High (6.0)	Local water system/well data, VEDP
Wind (Hurricane/Tornado)	Medium (Hurricane=6.9, Tornado=5.1)	NOAA tornado tracks
Wildfire	Medium (4.0)	VA Department of Forestry
Landslide and Land subsidence	Low (Slide=3., Sub.=2.6)	USGS data
Terrorism	Low (2.9)	Site Specific Input, Data Group
Earthquake	Low (Not ranked)	USGS data



- Community Contact Sheets from:

Altavista  
Amherst (Town, County)  
Bedford (City, County)  
Campbell  
Lynchburg

- Met with Crystal on November 16<sup>th</sup>, 2004. Data sent over following weeks. See data assessment document.

Ongoing:

- Contact community GIS contacts for data Crystal does not have
- Develop draft HIRA document

Upcoming:

- Review draft HIRA document

### 3. Mitigation Strategies

Completed:

- Data Group informed about mitigation strategies to be developed in Spring 2005.

Timeline:

March	Committee Meeting to develop mitigation goals and draft mitigation strategies (1 <sup>st</sup> or 2 <sup>nd</sup> week)
April	VT-CGIT will develop additional mitigation strategies based on goals Meeting with Mitigation Planning Working Group (1 <sup>st</sup> or 2 <sup>nd</sup> week) Committee Meeting to rank mitigation strategies (3 <sup>rd</sup> or 4 <sup>th</sup> week)
May	VT-CGIT will develop draft mitigation strategies document Committee will review draft mitigation strategies document Public Meeting(s) on strategies (2 <sup>nd</sup> or 3 <sup>rd</sup> week) Submit document for VDEM review (end of month)

Ongoing:

Upcoming:

- Attend VDEM training on mitigation strategies in early 2005

### 4. Plan Implementation and Adoption

Completed:

Ongoing:

Upcoming:



# Region 2000 Hazard Mitigation Plan Status Report

*January 26, 2005*

## 1. Project Administration

### Completed:

- Steering Committee formed and meetings held on February 12, June 2, August 24 (training), and October 20, 2004.
- VDEM grant awarded and contract between CGIT and Region 2000 established in September 2004
- Attended VDEM training in Lynchburg on October 21, 2004.
- Established timeline for HIRA
- VDEM clarified that all communities (counties, cities, towns) need to be documented as being involved in some part of Plan development and each need at least one mitigation strategy
- Summary sheet prepared on Hazard Plan
- Data Focus group met on December 14, 2004 (11 attendees)
- Committee meeting on December 15, 2004
- VDEM clarified plan adoption method

### Ongoing:

- Plan website being developed, will be up and running in mid-February

Community	Contacted	Comments	Actions
Amherst County	Rob Murphy	Contacted regarding collecting data, has not responded.	No meeting scheduled.
Town of Amherst	Jack Hobbs	RC and/or County has all of the data that the Town uses.	No meeting scheduled.
Appomattox County	Bobby Wingfield	Contacted regarding collecting data, has not responded.	No meeting scheduled.
Town of Appomattox	David Garrett	RC has all of the data that the Town uses.	No meeting scheduled.
Town of Pamplin City	Bob Mitchell; Bernard Proctor (Berkley-Howell & Associates)	Contacted Bernard Proctor regarding getting tax parcel, boundaries, and water and elevation data. Waiting for a response.	TBA
Bedford County	Brent Willis; Carl Levandoski	Meeting for Lunch to discuss data issues.	Meeting scheduled for 1/21/05 12pm.
Campbell County	Christin Anthony; Dale Woods; Mr. Cheatham	Meeting at Campbell County office.	Meeting scheduled for 2/1/05 10am.
Town of Brookneal	Christin Anthony	Campbell County is maintaining their data for the time being.	Discuss at Campbell County meeting.
Town of Altavista	Dan Witt; Dale Woods; Amy Seipp (WW Associates)	Contacted Amy Seipp regarding getting utility mapping from her. Should be receiving data in the next week.	No meeting scheduled (Dan Witt possibly will be attending the 2/1/05 meeting).
City of Bedford	Jimmy English; Bart Warner; Melissa Scott (A&A)	Contacted Melissa Scott regarding getting tax parcels, roads, sewer/water, footprints, zoning...	No meeting scheduled. Will pick up data from A&A on 1/17/05.
City of Lynchburg	Barry Martin; Sidney Franklin; Debbie Martin;	Meeting at Emergency Communications Center	Meeting scheduled for 1/21/05 10am.



Upcoming:

- Additional VDEM training on mitigation strategies in early 2005
- Next Committee Meeting on January 26, 2005

## 2. Hazard Identification and Risk Assessment (HIRA)

Completed:

- Current Timeline:

December	VT-CGIT completing HIRA
January	Steering Committee Meeting on HIRA (January 26, 2005)
February	Public Meeting(s) on HIRA (1 <sup>st</sup> or 2 <sup>nd</sup> week)
	Submit HIRA for VDEM review (3 <sup>rd</sup> week)

- Hazard Ranking based on October 20 meeting activity

Hazard	Priority	Status
Winter Storms (Ice/Snow)	High	Winter storm analysis complete
Flood (Hurricane/Severe Storm)	High	Flood mapping complete; awaiting supplemental critical facility data
Drought	High	Census water data and VEDP waterlines gathered; awaiting community waterline data
Wind (Hurricane/Tornado)	Medium	HAZUS hurricane analysis complete; Tornado mapping complete
Wildfire	Medium	Wildfire analysis complete
Landslide and Land subsidence	Low	USGS national mapping gathered
Terrorism	Low	Awaiting additional community specific data/locations
Earthquake	Low	USGS national mapping gathered

Upcoming:

- Compiling hazard surveys as they are received from the communities
- Data collection meetings to be held mid-January through beginning of February
- Critical facility analysis to be started after data collection is complete
- Draft of HIRA to be posted mid-February on website for committee review and comments



- Community Contact Sheets from:

Altavista  
Amherst (Town, County)  
Bedford (City, County)  
Campbell  
Lynchburg

- Met with Crystal on November 16<sup>th</sup>, 2004. Data sent over following weeks. See data assessment document.

Ongoing:

- Contact community GIS contacts for data Crystal does not have
- Develop draft HIRA document

Upcoming:

- Review draft HIRA document

### 3. Mitigation Strategies

Completed:

- Data Group informed about mitigation strategies to be developed in Spring 2005.

Timeline:

March	Committee Meeting to develop mitigation goals and draft mitigation strategies (1 <sup>st</sup> or 2 <sup>nd</sup> week)
April	VT-CGIT will develop additional mitigation strategies based on goals Meeting with Mitigation Planning Working Group (1 <sup>st</sup> or 2 <sup>nd</sup> week) Committee Meeting to rank mitigation strategies (3 <sup>rd</sup> or 4 <sup>th</sup> week)
May	VT-CGIT will develop draft mitigation strategies document Committee will review draft mitigation strategies document Public Meeting(s) on strategies (2 <sup>nd</sup> or 3 <sup>rd</sup> week) Submit document for VDEM review (end of month)

Ongoing:

Upcoming:

- Attend VDEM training on mitigation strategies in early 2005

### 4. Plan Implementation and Adoption

Completed:

Ongoing:

Upcoming:



# Region 2000 Hazard Mitigation Plan Status Report

*February 15, 2005*

## 1. Project Administration

### Completed:

- Data Focus group met on December 14, 2004 (11 attendees)
- VDEM clarified plan adoption method

### Ongoing:

- Completing HIRA
- Plan website up and running

### Upcoming:

- Additional VDEM training on mitigation strategies in early 2005
- Public Meeting in March
- Next Committee Meeting in March or April

## 2. Hazard Identification and Risk Assessment (HIRA)

### Upcoming:

- Compiling remaining hazard surveys as they are received from the communities
- Critical facility analysis to be started after data collection is complete
- Draft of HIRA to be posted mid-February on website for committee review and comments
- Review draft HIRA document
- Public Meeting

## 3. Mitigation Strategies

### Completed:

- Data Group informed about mitigation strategies to be developed in Spring 2005.
- Timeline:

March	Committee Meeting to develop mitigation goals and draft mitigation strategies (1 <sup>st</sup> or 2 <sup>nd</sup> week)
April	VT-CGIT will develop additional mitigation strategies based on goals Meeting with Mitigation Planning Working Group (1 <sup>st</sup> or 2 <sup>nd</sup> week) Committee Meeting to rank mitigation strategies (3 <sup>rd</sup> or 4 <sup>th</sup> week) VT-CGIT will develop draft mitigation strategies document
May	Committee will review draft mitigation strategies document Public Meeting(s) on strategies (2 <sup>nd</sup> or 3 <sup>rd</sup> week) Submit document for VDEM review (end of month)



# Region 2000 Hazard Mitigation Plan Status Report

*May 12, 2005*

## 1. Project Administration

### Ongoing:

-HIRA draft completed, to be sent to VDEM week of May 16

### Upcoming:

- Remaining Timeline

May-June 2005	Mitigation Strategies and Draft Plan Development
June 2005	Draft Plan review and submission to VDEM
June-August 2005	VDEM and FEMA review and pre-approval
August-October 2005	Final revision, local adoption process and plan approval
November 2005	Final FEMA review and approval
December 2005	Publication and distribution of plan

## 2. Hazard Identification and Risk Assessment (HIRA)

### Completed:

- Draft HIRA to be sent to VDEM week of May 16

## 3. Mitigation Strategies

### Ongoing:

#### - Timeline:

May	Meetings with local staff on mitigation actions Local comments on strategies
June	Committee Meeting to go over full draft Plan (3 <sup>rd</sup> week) Public Meeting (3 <sup>rd</sup> or 4 <sup>th</sup> week) Incorporate Comments and Submit document for VDEM review (end of month)

#### - Local Meetings:

Amherst Co & Twn	May 17 at 2pm
Appomattox Co & Twns	TBD
Bedford County	May 24 at 10am
Bedford City	May 24 at 1:30 pm
Campbell Co & Twns	May 17 at 11am
Lynchburg City	TBD





# Region 2000 Hazard Mitigation Plan Status Report

*July 14, 2005*

## 1. Project Administration

### Ongoing:

-Migration Strategies and Draft Plan Development

### Upcoming:

- Remaining Timeline

July 22, 2005	Draft documents posted to website for committee to comment on
August 5, 2005	Steering Committee comments due to CGIT
August 12, 2005	Submission to VDEM and FEMA
Aug. – Sept. 2005	VDEM and FEMA review and pre-approval
Sept. – Oct. 2005	Final revision, local adoption process and plan approval
November 2005	Final FEMA review and approval
December 2005	Publication and distribution of plan

## 2. Hazard Identification and Risk Assessment (HIRA)

### Completed:

-VDEM has provided a crosswalk for the HIRA  
Crosswalk items have been addressed

Additional Town and County maps are in the process of being created to satisfy new VDEM requirements

## 3. Mitigation Strategies

### Ongoing:

-Community Actions have been posted to the CGIT FTP site  
(<http://www.cgir.vt.edu/transfer/Region%202000/RANKED%20ACTIONS/>)

-Communities have commented on their specific actions

## 4. Plan Adoption, Implementation & Maintenance

### Upcoming:

-Council Meetings  
SAMPLE AGENDA

6:30 pm – 7:00 pm  
7:00 pm – 9:00 pm

Prior to Council Meeting - Public Meeting on Plan  
Council Meeting with Agenda item for Plan Adoption  
(See Sample Resolution)



## **Appendix IV-4 Action Meeting Minutes**

Amherst County

Town of Amherst

Appomattox County

Town of Appomattox

Town of Pamplin City

Bedford City

Bedford County

Campbell County

Town of Altavista

Town of Brookneal

Lynchburg City

6/1/2005

Jurisdiction Present:

Amherst County  
Town of Amherst  
Region 2000 Regional Commission

26/8/2/36 Drought restrictions were in place during the last drought

9/38 Dry hydrants in place; work in conjunction for response  
VDOF for more hydrants

VDOT/Fire Rescue/Law enforcement; coordinating within the 911 center

Underground power lines are being put in the newer developments in the town of  
Amherst

E911 implementation is ongoing

Dispatch coordination with VDOT 511 system – winter weather

32 Critical facilities – fire department doesn't have one; jails; shelters; Need generators  
Regional approach to special needs 1-3 years Data development for special needs  
population/policy and planning

42 will be updated – coordination with the utilities to get to know what they do in terms  
of prioritization on where to go first 1-2 years

New Projects

Need a GIS system – expand on this – done by a consultant to incorporate all hazards and  
is specific to all the communities in the County and Town  
Tax parcels; utilities; roads; building footprints  
Feasibility study is underway

Get LEPC back on a regular basis

RANK

1. Water system
2. Relocate intake at town
3. GIS
4. CF generators
5. EOP
6. Code for power line burying – subdivision ordinance

5/25/2005

Jurisdictions Present:

Appomattox County  
Town of Pamplin City

42 (high) expand to say all hazards – 1-2 years

Education on the location of local shelters

32 Have propane started generators; town of Pamplin needs the concrete foundation and getting ready for generators; Problem is getting the water pump working; sewer is in designed stage; independent from the County – mass drainage filtration system

10 fire wise programs – woodland communities

41/40/11 coordinating on a response/reporting system

33 Planned communities burying the power lines  
Subdivision ordinance/zoning and attractiveness (education)/benefits

2 education on maintaining own trees; property maintenance

New Projects

Education with the involvement of towns regarding what's in the EOP; what's included in the making//writing of the EOP; local government; emergency rescue

Virginia Power – work /coordinate with the power companies or open avenues for the town (Pamplin) to work with the County on communicating

Getting a new well site; have 3 wells and they ran out of water during Isabel.

911 questionnaire/ system Info and Data development

EOC is currently being retrofitted in the County; Triade group and sheriff's office is hopefully setting up a tele network FILE OF LIFE FORMS and brochure; light bulbs; emergency rescue

Assessment of where these needs are info and data development

Getting a secondary water supply (Regional Water System)

5/24/2005 Bedford City Action Meeting

Jurisdictions Present:

Bedford City

EOC takes care of large event coordination

33 utility line protection

26 reservoir/streams and wells under restrictions during droughts; working with the county for a secondary water supply

8 education on restrictions to water supply; Information packets; CIP to secondary water supply

2 years; water and sewer systems; 460 water sharing zone

Gravity sewer

Public water

Revenue sharing zones

42 already in place

33 cost is very expensive

32 ongoing pump stations and critical facilities are pretty good; have portable generators and can shift load at the substations

City and county fire stations work together

New Projects

Maintaining the sharing zone understanding

## 5/24/2005 Bedford County Action Meeting

### Jurisdictions Present:

#### Bedford County

29 Electric Companies do this already

2 education is ongoing

36 & 37 were used during the drought

32 Looking at water facilities to apply this to- need to Access local facilities

29/20 The electric company does prescribed burns

40 Ongoing based on response/need

15/4 As data collection

25 Change to zoning and implementation of standards; storm water plans

9 have dry hydrant; lack a maintenance plan; color code based on pressure – maybe an educational program for fire fighters

18 Matching funds, develop a list if stream/areas that are prioritized

### New Projects

Jack Jones knows about the fire programs that are in place/ongoing can get us details on this

James and Roanoke River lines to be connected; identify projects to address economic development is the driving force for this

### Promoting the development of the LEPC

Assess how things are currently addresses; collaborate efforts; Identify and prioritize where these roads are

25 maintaining private roads (+12,000 roads) culverts and bridges

In neighborhoods needs to be Policy/Planning as a local ordinance

Debris removal – areas maintained around SML barrels; clean up the lake program

Public service announcement; coordination with SML re-licensing committee

## 5/17/2005 Campbell County Action Meeting

### Jurisdictions Present:

Campbell County  
Town of Altavista  
Town of Brookneal

8 the County and Town would like Drought mitigation to be education on alleviating conditions as well as education on changing conditions (what is a drought, how does it happen...). This could be done with the LEPC; Water Authority; Soil & Water Conservation; NRCS. Information can be sent out with the water bills or distributed in schools.

32 Critical Facilities (Wind & Ice combo) they do not have a requirement for backup power. Shelters need backup power (Yellow Branch). Should be prioritized by populations affected. LEPC would probably do the application or have it worked into the CIP budgets or CCUSA (for county) or external funding opportunities.

Altavista and Brookneal need generators for their assisted living facilities and waste water/treatment plants

18 Altavista medium for flood proofing commercial buildings and they have flooding to their wastewater and water treatment facilities. Brookneal has sewage structures (lagoons) in the 100 year floodplain. The intake in Campbell County floods, would use CCUSA for this.

34 Altavista has major storm drainage issues and has already had preliminary studies done

2 PSAs are already done for tornado preparedness, winter weather, tornado drills in schools,

40 & 41 maintaining right of ways and coordinating with utility lines would be a good idea

42 LEPC; EOPs already address this

11 Altavista – education elected officials regarding power outages; and power line maintenance

### New Projects

Regional Water Approach (3-6 years) Lynchburg Cooperation to create more redundancy with the water supply; water being able to be supplied during drought conditions

6/8/2005 Lynchburg City Action Meeting

Jurisdictions Present:

Lynchburg City  
Region 2000 Regional Commission

2 Hazard Education (high)

Winter weather driving; clearing timeline of the roads; the snow emergency response plan is updated yearly; roads have been prioritized in clearing order; accumulation and temperature; broken down into wards and a person is assigned for 1<sup>st</sup> person knowledge in the area.

Public education on being self-sufficient

Event Demand; Service Demand; Worried about the service demand – they have to divert their resources for these people (elderly...)

32 Critical facilities. Some do not have back up power; one HS does not (heritage HS).

See if there would be grant money to make the HS generator ready with the switches

Nursing homes have no special needs facilities programs ; program starting up with Liberty cooperation – will be doing a study to see if this is feasible or if there is support for something like this; see info from Amherst

11/40 Outside of the city it is not maintained; AEP – cooperation with the utilities

14 Prioritized hazard areas; utilities have representative at EOC and public works to develop a restoration-prioritization listing

6 Emergency alert system VDEM MOU with NWS with statewide basis to access weather radios to transmit alert messages up to 90 seconds.

4/15/22 Weather Service program (high) in the process of doing this

42 Update (med) and expand to adapt to changing conditions “Access Denied” listing similar to FOIA where it makes it more difficult to get the information. Treat human disasters as any other disaster in addressing the areas of concern. High targets have already been identified.

22/30 make this more into (wind/flood) that there are tie downs for mobile homes. This could be added through zoning ordinances. Add a debris/wind appendix in the EOP.

34 Landslide “Rusens” flood plain area with high bank areas; lack of a culvert for drainage – CIP – Sidney Franklin

29 bypass is a cribbing situation in the CIP to be completed



Storm water utility study is underway and seeking additional studies– CIP – study on the sq ft of roofs to storm system to yard

#### New Projects

Update (ongoing) of the Lynchburg City Snow Removal Manual. By Department of Public Works

Regional water system study is underway in the next 6 months to see if it's feasible and to create redundancy/interconnectivity

## **Appendix IV-5 Meeting Attendance**

Steering Committee Meetings

Jurisdictional Meetings

Public Input Meetings

## Appendix IV-5

### Steering Committee Meeting Attendance

Steering Committee Meetings	
Date	Topic(s)
1/21/2004	Establishing the Steering Committee
1/21/2004	Working Group Meeting; Roles of the Steering Committee
2/12/2004	Guidelines to developing the Plan
6/2/2004	CGIT (consultant) introduced; Beginning to develop the plan
*8/24/2004	Hazard Mitigation Training Workshop
10/20/2004	Data needs; establishing contacts
*12/15/2004	Data development; Preliminary HIRA findings
1/26/2005	HIRA Presentation
*2/15/2005	HIRA findings and comments
5/12/2005	Developing Mitigation Actions
7/14/2005	Final steps in the Mitigation Plan. Adoption & Maintenance
3/15/2006	Final steps in the Mitigation Plan. Sample public notices and resolutions.

\*Attendance sheets not available

[illegible]

Isabelo Bonnet

REGION 2000 HAZARD MITIGATION PLAN DEVELOPMENT  
COMMITTEE MEETING  
JANUARY 21, 2004  
ATTENDANCE

Name

Jurisdiction

Bob White

REG 2000

Ken WATTS

Town of Amherst

DAVID CONZILINS

VDEM

Dan Witt

Town of Altavista

DAVID GARRETT

Town of Appomattox

Fred Godsey

Appomattox Co.

ROBERT MITCHELL

Town of Pamplin

Aubrey Cheatham

Campbell County

BARRY MARTIN

CITY OF LYNCHBURG

BRENT WILLS

Bedford County

Rob Murphy

Amherst Co.

Jack Ball

Amherst Co.

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Region 2000 Regional Commission

February 12, 2004

Ken Watts, Town of Amherst  
David Corzilius, VDEM  
Dan Witt, Town of Altavista  
David Garrett, Town of Appomattox  
Fred Godsey, Appomattox County  
Robert Mitchell, Town of Pamplin City  
Aubrey Cheatham, Campbell County  
Barry Martin, Lynchburg City  
Brent Wills, Bedford County  
Rob Murphy, Amherst County  
Jack Ball, Amherst County  
Bob White, Region 2000  
Shane Parson, VT CGIT

**Region 2000 Hazard Mitigation Planning Committee Meeting  
June 2, 2004  
Attendance**

[illegible]

Region 2000 Regional Commission

October 20, 2005

Christin Anthony, Campbell County  
Dan Witt, Town of Altavista  
Bobby Wingfield, Appomattox County  
Bob Mitchell, Town of Pamplin City  
Barry Martin, Lynchburg City  
Bob White, Region 2000  
Bart Warner, Bedford City  
Shane Parson, VT CGIT  
Rachael Heltz Herman VT CGIT



1.26.04  
HARP MEETING

NAME	JURISDICTION
Bob White	Region 2000
Dan Witt	Town of Alta Vista
ROBERT G. MITCHELL	Town of Pamplin
R. Les Puckett	City of Lynchburg
Rob Murphy	Amherst
Bobby Wingfield	Appomattox Co.
BARRY MARTIN	LYNCHBURG CITY
Aubrey Cheatham	Campbell County
brittany schaal	VDEM
J. MICHAEL CREWS	TOWN OF BROOKNEAL

# R2K 5/12/05 Meeting

Name

Community

Rachael Herman

CGIT

ROBERT G. MITCHELL

PAMPLIN

Bobby Wingfield

Appamattox Co.

Christin Anthony

Campbell Co.

BART WARNER

CITY OF BEDFORD

Dan Witt

Town of Altavista

PETE DALTON

BEDFORD Co.

S. Michael Crews

TOWN OF BROOKNEAL

Shane Parson

BOB White

Les Puckett

# JULY 14 PROJECT MEETING

NAME	ORGANIZATION
Tamara Caldwell	VDEM
Hibak Hersi	VOEM
R. Les Puckett	City of Lynchburg
Tom Gough	City of Lynchburg
BARRY MARTIN	" " "
BOB WHITE	Region 2000
Aubrey Cheatham	Campbell County
Bobby Wingfield	Appomattox Co.
ROBERT G. MITCHELL	TOWN OF RANDOLPH CITY
J. MICHAEL CREWS	TOWN OF BROOKNEAL
Daniel Witt	Town of Altavista
Rob Murphy	Amherst
Rachael Herman	CGIT
Shane Parson	CGIT

# Final steps towards adoption March 15, 2006

Lynchburg EOC

ORGANIZATION

NAME

Bob White	Region 2000
Rob Murphy	AMHERST Pub. Safety
SID FRANKLIN	LYNCHBURG
Dan Witt	Town of Altavista
Les Pickett	City of Lynchburg
J. MICHAEL CREWS	TOWN OF BROOKNEAL
ROBERT G. MITCHELL	TOWN OF PAMPLIN CITY
BARRY MARTIN	CITY OF LYNCHBURG
RANDY DYMOND	VIRGINIA TECH CGIT
RACHEL HERMAN	"
Tamara Caldwell	VDEM
GARY REAKES	AMHERST CO. PUBLIC SAFETY
Jack Jones, Jr.	Bedford County Fire & Rescue
Bobby Wingfield	Appomattox Co. & Town of Appo.
Tracy Fairchild	Campbell Co. Public Safety
Jason E. Stroud	Campbell Co. Public Safety

Appendix IV-5  
Jurisdictional Meeting Attendance

Jurisdictional Meetings	
Date	Topic(s)
*1/21/2005	Region 2000 Data Needs & Gathering
*2/1/2005	Campbell County, Town of Altavista, and Town of Brookneal Data Needs & Gathering
*3/11/2005	Lynchburg City Data Needs & Gathering
5/17/2005	Campbell County, Town of Altavista, and Town of Brookneal Action Development
5/24/2005	Bedford County Action Development
5/24/2005	Bedford City Action Development
5/25/2005	Appomattox County, Town of Appomattox, and Town of Pamplin City Action Development
6/1/2005	Amherst County and Town of Amherst Action Development
6/8/2005	Lynchburg City Action Development

\*Attendance sheets not available

Campbell County Mitigation Action Meeting  
May 7, 2005 11am

<b>Name</b>	<b>Organization</b>	<b>Email</b>
Aubrey Cheatham	Campbell Co. Public Safety	RACheatham@co.campbell.va.us
Clif Tweedy	Campbell Co. Public Works	
Waverly Coggsdale	Town of Altavista	
Dan Witt	Town of Altavista	dnwitt@ci.altavista.va.us
Harold Picknel	Town of Altavista	
Christin Anthony	Campbell Co. Public Safety	CRAnthony@co.campbell.va.us
Dale Woods	Campbell Co. Community Development	DRWoods@co.campbell.va.us
Paul Harvey	Campbell Co. Community Development	
Mike Crewe	Town of Brookneal	publicworks@townofbrookneal.com; jcrewes12@yahoo.com
Shane Parson	VT CGIT	
Rachael Heltz Herman	VT CGIT	

Bedford County Mitigation Action Meeting  
May 24, 2005 10am

Name	Organization	Email
Brent Wills	Dept of Natural Resources	<a href="mailto:b.wills@co.bedford.va.us">b.wills@co.bedford.va.us</a>
Carl Levandowski	GIS	<a href="mailto:c.levandoski@co.bedford.va.us">c.levandoski@co.bedford.va.us</a>
John Barrett	911	<a href="mailto:j.barrett@co.bedford.va.us">j.barrett@co.bedford.va.us</a>
Eric Rice	IS	<a href="mailto:e.rice@co.bedford.va.us">e.rice@co.bedford.va.us</a>
Philip Thompson	Planning	<a href="mailto:p.thompson@co.bedford.va.us">p.thompson@co.bedford.va.us</a>
Willie Jones	PSA	<a href="mailto:w.jones@bcpsa.com">w.jones@bcpsa.com</a>
Vince Brads	Maintenance	
Jack Jones Jr	Dept of Fire & Rescue	<a href="mailto:j.jones@co.bedford.va.us">j.jones@co.bedford.va.us</a>
Glenn Feagans	VDOT	<a href="mailto:e.feagans@viriniadot.org">e.feagans@viriniadot.org</a>
Stephen McKeever	VDOT	<a href="mailto:stephen.mckeever@viriniadot.org">stephen.mckeever@viriniadot.org</a>
Shane Parson	VT CGIT	
Rachael Heltz Herman	VT CGIT	

Bedford City Mitigation Action Meeting  
May 24, 2005 1:30pm

Name	Organization	Email
Randy Nixon	Parks & Rec	<a href="mailto:rnixon@bedfordva.gov">rnixon@bedfordva.gov</a>
Gene Ratzlaff	Electric	<a href="mailto:gratzlaff@bedfordva.gov">gratzlaff@bedfordva.gov</a>
Wayne Hale	Engineering	<a href="mailto:whale@bedfordva.gov">whale@bedfordva.gov</a>
Bart Warner	Planning	<a href="mailto:bwarner@bedfordva.gov">bwarner@bedfordva.gov</a>
Clarke Gibson	Public Works	<a href="mailto:cgibson@bedfordva.gov">cgibson@bedfordva.gov</a>
Dennis Wood	Water/Waste	<a href="mailto:dwood@bedfordva.gov">dwood@bedfordva.gov</a>
Shane Parson	VT CGIT	
Rachael Heltz Herman	VT CGIT	



Appomattox County Mitigation Action Meeting  
May 25, 2005 2:30pm

Name	Organization	Email
Robert G. Mitchel	Pamplin Mayor	<a href="mailto:townofpamplin@aol.com">townofpamplin@aol.com</a>
W.H. Craft	Appomattox Board of Supervisors	
John Spencer	Appomattox County Assistant Admin	<a href="mailto:jkspencer@appomattox.org">jkspencer@appomattox.org</a>
Aileen T. Ferguson	Appomattox County Administrator	<a href="mailto:atferguson@appomattox.org">atferguson@appomattox.org</a>
Bobby Wingfield	Appomattox County E911 Coordinator	<a href="mailto:rjwingfield@appomattox.org">rjwingfield@appomattox.org</a>
Shane Parson	VT CGIT	
Rachael Heltz Herman	VT CGIT	

Amherst County Mitigation Action Meeting  
June 1, 2005 10am

Name	Organization	Email
Rob Murphy	Amherst Public Safety	<a href="mailto:rjmurphy@countyofamherst.com">rjmurphy@countyofamherst.com</a>
Gary Roakes	Amherst Public Safety	<a href="mailto:amroakes@countyofamhherst.com">amroakes@countyofamhherst.com</a>
Bob White	Region 2000	<a href="mailto:bob.white@regcomm.org">bob.white@regcomm.org</a>
Jack Hobbs	Town of Amherst	<a href="mailto:jack.hobbs@adelphia.net">jack.hobbs@adelphia.net</a>
Ken Watts	Town of Amherst	<a href="mailto:ken.watts@adelphia.net">ken.watts@adelphia.net</a>
Shane Parson	VT CGIT	
Rachael Heltz Herman	VT CGIT	
Patrick Jarvis	VT CGIT	

Lynchburg City Mitigation Action Meeting  
June 8, 2005 2pm

<b>Name</b>	<b>Organization</b>	<b>Email</b>
Barry Martin	Director Emergency Communications Center	barry.martin@lynchburgva.gov
R. Les Puckett	Emergency Coordinator	r.puckett@lynchburgva.gov
Major Mike Spencer	Major Field Operations LPD	michael.spencere@lynchburgva.gov
Sidney Franklin	Director of Public Works	sidney.franklin@lynchburgva.gov
Bob Drane	Director Building Inspections	bob.drane@lynchburgva.gov
Erin Bryant	Environmental Planning	erin.bryant@lynchburgva.gov
Bob White	Region 2000	bob.white@regcomm.org
Shane Parson	VT CGIT	
Rachael Heltz Herman	VT CGIT	

Appendix IV-5  
Public Input Meetings

Public Input Meetings	
Date	Topic(s)
12/14/2004	Public Data Needs & Gathering
3/31/2005	HIRA Presentation
5/9/2006	Town of Altavista Resolution
4/18/2006	Amherst County Resolution
5/10/2006	Town of Amherst Resolution
4/15/2006	Appomattox County Resolution
5/23/2006	Town of Appomattox Resolution
5/8/2006	Bedford County Resolution
6/13/2006	Bedford City Resolution
5/9/2006	Town of Brookneal Resolution
5/1/2006	Campbell County Resolution
6/1/2006	Town of Pamplin City Resolution
5/25/2006	Lynchburg City Resolution



**REGION 2000 HAZARD MITIGATION PLAN  
DATA GATHERING FOCUS GROUP  
DECEMBER 14, 2004**

Email

[illegible]

**REGION 2000 HAZARD MITIGATION PLAN  
DATA GATHERING FOCUS GROUP  
DECEMBER 14, 2004**

email

[illegible]

cjones@b9f.com

Sheriff Q  
C.O. Campbell, VA US

## Public Meeting March 31, 2005

[illegible]



# Public Meeting March 31, 2005

[illegible]

## **Appendix IV-6 Hazard Mitigation Brochure**

# Region 2000 Regional Commission Hazard Mitigation Plan

## What is Hazard Mitigation?

Hazard mitigation is any sustained action taken to reduce or eliminate long term risk to life and property from a hazard event. In the past, federal legislation has provided funding for disaster relief, recovery, and some hazard mitigation planning. The Disaster Mitigation Act of 2000 (DMA2K) is the latest legislation to improve this planning process. DMA2K was enacted on October 10, 2000, when the President signed the Act (Public Law 106-390).

### Hazard Mitigation Grant Program

Authorized under Section 404 of the Stafford Act, the Hazard Mitigation Grant Program (HMGP) administered by the Federal Emergency Management Agency (FEMA) provides grants to states and local governments to implement long-term hazard mitigation measures after a major disaster declaration. The purpose of the program is to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster.

The new legislation reinforces the importance of mitigation planning and emphasizes planning for disasters before they occur. As such, this Act establishes a pre-disaster hazard mitigation program and new requirements for the national Hazard Mitigation Grant Program (HMGP). States and local governments are required to adopt hazard mitigation plans in order to qualify for pre and post disaster federal hazard mitigation funding.

The Virginia Tech Center for Geospatial Information Technology (CGIT) is in the beginning stages of developing the hazard mitigation plan with the Region 2000 Regional Commission. The completed plan will fulfill the standard state mitigation planning that is required under the Disaster Mitigation Act of 2000.

## Why take part in planning efforts?

There are many reasons why you and your community should take an active role in the development of Region 2000 Regional Commission's hazard mitigation plan. The *number one* reason to be involved is for your community to have continued assurance that it is eligible for FEMA funding programs in the likelihood that your community is involved in a disaster. The *second reason* to participate is to design and develop mitigation projects to be completed within your community. Hazard damage amounts substantially decrease when communities have mitigation projects and strategies in place. By becoming involved in the process it allows your community to focus its efforts on specific hazard areas by incorporating and setting priorities for mitigation planning efforts.

## What is involved in completing the Hazard Mitigation Plan?

There are six main steps in completing the hazard mitigation plan. The DMA2K establishes the criteria by which the plans should be developed. These major steps help to fulfill FEMA requirements for communities to remain eligible for federal funding.

### Major Steps

1. Planning Process
2. Risk Assessment
- 3. Mitigation Actions**
4. Plan Maintenance
5. Plan Adoption
6. Virginia State Requirements

The planning process helps to set the stage for developing hazard mitigation plans. Organizing a steering committee of community stakeholders is one of the first steps towards developing the plan. Once the steering committee has been established, risks to the community can be identified by the characteristics and potential consequences from the hazard. Region 2000 Regional Commission has assembled an initial steering committee, if you or someone in your community is interested in becoming apart of the process contact information is provided at the end of the article.

The risk assessment step involves identifying the hazards, profiling significant historic hazard events, compiling an inventory of community assets and lastly estimating potential losses from hazards. The Hazard Identification and Risk Assessment (HIRA) is the process in which the potential loss of life, personal injury, economic loss and property loss is analyzed and quantified. This step provides the foundation for the rest of the mitigation planning process.

The **third step** in developing the mitigation plan is to develop projects or "actions" and strategies. Each community must develop mitigation goals and strategies to reduce or avoid long-term vulnerabilities to the identified hazards

Steps four and five are the implementation of the plan and monitoring progress. Communities can bring the plan to life in a variety of ways. Some of the options range from implementing specific mitigation projects to changes in the day-to-day operation of the local government. To ensure the success of an ongoing program, it is critical that the plan remains effective. To make sure the plan remains effective, it is important to conduct periodic evaluations and revisions. For more information on mitigation planning go to the FEMA website at: <http://www.fema.gov/fima/planhowto.shtm>

The steering committee will take the lead role in developing, reviewing, and approving the plan. FEMA suggests that committee members include representatives from all jurisdictions covered by the plan, local and regional agencies involved in hazard mitigation activities, agencies with authority to regulate development and planning, academia, and other private and non-profit interests.

Timeline of Events	
December 2004	Focus Group Meeting Steering Committee Meeting
February 2005	Steering Committee Meeting on HIRA results
March 2005	Public Meeting(s) on HIRA results HIRA submitted to VDEM for review
May – June 2005	Mitigation Strategy Meeting(s)
July 2005	Final documents to steering committee and public for review
Summer 2005	Steering committee meeting for plan endorsement Final documents to VDEM and FEMA
Fall 2005	Plan adoption following VDEM and FEMA approval

## Contact Information

Dr. Shane Parson  
2060 Torgersen Hall  
Blacksburg, VA 24061  
(540) 231-8338  
[sparson@vt.edu](mailto:sparson@vt.edu)

Robert E. White, AICP  
915 Main Street, Suite 202  
Lynchburg, VA 24504  
(434) 845-3491  
[bob.white@regcom.org](mailto:bob.white@regcom.org)

**Region 2000 Regional Commission**  
**“Working Together to Achieve a 21<sup>st</sup> Century Vision”**



**Appendix IV-7 Letter to Public Regarding Data Gathering Meeting**

# Regional Commission

P. O. Box 817 ♦ Lynchburg, VA 24505  
915 Main Street, Suite 202  
Phone (434) 845-3491 ♦ Fax (434) 845-3493

*Serving the*

COUNTIES OF:  
Amherst  
Appomattox  
Bedford  
Campbell

TOWNS OF:  
Altavista  
Amherst  
Appomattox  
Brookneal

CITIES OF:  
Bedford  
Lynchburg

March 17, 2005

Dear Sir or Madam,

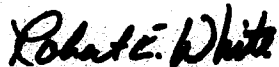
The Region 2000 Regional Commission would like to cordially invite you to a Public Meeting for the Regional Hazard Mitigation Plan on Thursday, March 31 from 7pm to 8pm at the Lynchburg City Hall 2<sup>nd</sup> Floor Training Room, 900 Church Street. The purpose of the Hazard Mitigation Planning effort is to identify projects that potentially reduce or eliminate long term risk to life and property from a hazard event, such as flooding. You have been identified by the Plan Steering Committee as having a possible interest in the Hazard Mitigation Plan.

*Why should you attend this meeting?*

At the meeting, we will provide valuable information about ongoing efforts to identify areas in our region that are vulnerable to hazards such as flooding, winter storms, drought, and tornadoes. We will also discuss how this Plan will be the foundation for future regional mitigation planning and funding efforts. If you have ever asked or been asked after a natural disaster, "How can we prevent this from happening again?" you will want to attend this meeting. To have a successful Plan, we need to capture your knowledge on how hazards have affected you and your community and any ideas you have on reducing the impacts from natural hazards. This input will be a valuable tool as the Plan Steering Committee develops comprehensive mitigation strategies for the Plan this spring.

If you have any questions about this meeting or the Mitigation Plan, please contact me.

Sincerely,



Robert E. White, AICP  
Deputy Director

## **Appendix IV-8**

### **1. Invitee List for Public Data Gathering Meeting**

Title	First Name	Last Name	Company Name	Address Line 1	Address Line 2	City	State	ZIP Code
Mr.	Doug	Eggleston	American Red	2700 Langhorn		Lynchburg	VA	24501
Mr.	Robert	Murphy	Amherst Co. P	P.O. Box 390		Amherst	VA	24521
Mr.	Grant	Massie	Zoning Adminis	P.O. Box 390		Amherst	VA	24521
Mr.	Jack	Ball	Amherst City. D	P.O. Box 140		Amherst	VA	24521
Mr.	Gary L.	Sumner	Bell Atlantic-Vir	P.O. Box 1480		Lynchburg	VA	24504
Mr.	David	Ward	BWXT/NPD &	P.O. Box 785		Lynchburg	VA	24505
Ms.	Charlotte	Carr	C/O Babcox &	P.O. Box 785		Lynchburg	VA	24505
Mr.	Barry K.	Martin	C/O Emergenc	800 Madison St		Lynchburg	VA	24504
Mr.	W. Calvin	Falwell	C/O Falwell Co	3900 Campbell		Lynchburg	VA	24504
Mr.	Steve	Rogers	C/O R. R. Don	4201 Murray Pl		Lynchburg	VA	24502
Mr.	John	Reutter	C/O Westover	P.O. Box 1155		Lynchburg	VA	24504
Mr.	Aubrey	Cheatham	Campbell Co.	P.O. Box 500		Rustburg	VA	24588
Ms.	Christin	Anthony	Campbell Co.	P.O. Box 500		Rustburg	VA	24588
Mr.	Rodney	Lawson	Campbell Co.	P.O. Box 500		Rustburg	VA	24588
Mr.	Bruce	Stratton	Campbell Co.	87 Westview Ci		Lynchburg	VA	24504
Ms.	Barbara	Scott	Campbell Co.	P.O. Box 99		Rustburg	VA	24588
Mr.	Earl	Jordan	Campbell Co.	P.O. Box 280		Rustburg	VA	24588
Mr.	Rick	Verilla	Campbell Co.	P.O. Box 860		Rustburg	VA	24588
Mr.	Danny	Hylton	Campbell Co.	20644 Timberla		Lynchburg	VA	24502
Mr.	Cliff	Tweedy	Campbell Coun	P.O. Box 100		Rustburg	VA	24588
Mr.	Paul	Harvey	Campbell City.	P.O. Box 100		Rustburg	VA	24588
Mr.	Dale	Woods	Campbell City.	P.O. Box 100		Rustburg	VA	24588
Mr.	K. Dallas	Wade	Central Virginia	801 Main St., S		Lynchburg	VA	24504
Mr.	Jimmy	English	City of Bedford	P.O. Box 807		Bedford	VA	24523
Ms.	Cayce	Campbell	City of Bedford	P.O. Box 807		Bedford	VA	24523
Mr.	Bart	Warner	City of Bedford	P.O. Box 807		Bedford	VA	24523
Mr.	Sidney W.	Franklin	City of Lynchbu	P.O. Box 60		Lynchburg	VA	24505
Ms.	Rachel M.	Flynn	City of Lynchbu	P.O. Box 60		Lynchburg	VA	24505
Ms.	Doris C.	Rode		4051 Oxford Fu		Lynchburg	VA	24504
Mr.	Bob	Freeman	Framatome - A	1724 Mt. Athos		Lynchburg	VA	24506
Mr.	Charles	Holman	Framatome - A	P.O. Box 1164		Lynchburg	VA	24506



Title	First Name	Last Name	Company Name	Address Line 1	Address Line 2	City	State	ZIP Code
Mr.	Leon J.	Parrish	Amherst Count	900 Ninth St.		Madison Height VA		24572
Mr.	Thomas W.	Fore	Amherst Count	2541 Richmond		Gladstone VA		24553
Mr.	Vernon	Wood	Amherst Count	553 Kenmore R		Amherst VA		24521
Mr.	S. Ray	Vandall	Amherst Count	345 Eastview D		Madison Height VA		24572
Mr.	Joseph	Albert	Amherst Count	4397 Elon Roa		Monroe VA		54574
Mr.	R. Bryan	David	County Admini	P.O. Box 390		Amherst VA		24521
Mr.	James	Fulcher	Planning Com	P.O. Box 390		Amherst VA		24521
Mr.	Troy	Cash	Planning Com	P.O. Box 390		Amherst VA		24521
Mr.	C. David	Scruggs	Planning Com	P.O. Box 390		Amherst VA		24521
Mr.	George L.	Craig	Planning Com	P.O. Box 390		Amherst VA		24521
Ms.	Bonnie	Limbrick	Planning Com	P.O. Box 390		Amherst VA		24521
	Lynn A.	Cunningham	Planning Com	P.O. Box 390		Amherst VA		24521
Mayor	Jacob P.	Bailey	Town of Amher	P.O. Box 280		Amherst VA		24521
Mr.	Bobby	Boundurant	Amherst Town	158 Lake Drive		Amherst VA		24521
Mr.	C. Manly	Rucker III	Amherst Town	P.O. Box 466		Amherst VA		24521
Mr.	Richard	Wydner, Jr.	Amherst Town	P.O. Box 436		Amherst VA		24521
Mr.	Jason	Campbell	Amherst Town	183 Maple Lan		Amherst VA		24521
Mr.	Michael E.	Stinnett	Amherst Town	P.O. Box 1122		Amherst VA		24521
Mr.	Jack	Hobbs	Town Manager	P.O. Box 280		Amherst VA		24521
Ms.	June	Driskill	Planning Com	P.O. Box 280		Amherst VA		24521
Mr.	Lyle	Garrett	Planning Com	P.O. Box 280		Amherst VA		24521
Mr.	William	Jones, Jr.	Planning Com	P.O. Box 280		Amherst VA		24521
Mr.	E. L.	Rodwell	Planning Com	P.O. Box 280		Amherst VA		24521
Mr.	Stephen	Labar	Planning Com	P.O. Box 280		Amherst VA		24521
	Haney	Mottley	Planning Com	P.O. Box 280		Amherst VA		24521
Mr.	Samuel E.	Carter	Appomattox Co	P.O. Box 14		Appomattox VA		24522
Mr.	William	Craft	Appomattox Co	P.O. Box 181	Appomattox	VA	24522	
Mr.	Shawn	Armbrust	Appomattox Co	Rte. 2, Box 371		Spout Spring VA		24593
Mr.	Tom	Conrad	Appomattox Co	102 Acorn Stre		Appomattox VA		24522
Mr.	Russell H.	Moore	Appomattox Co	Route 2 Box 21		Gladstone VA		24522

Title	First Name	Last Name	Company Name	Address Line 1	Address Line 2	City	State	ZIP Code
Mr.	Jeff	Mayberry	Kinetic Resources	6342 Richmond		Lynchburg	VA	24504
Mr.	John	Maxey	LG & E Power	104 Woodlane		Altavista	VA	24517
Ms.	Loretta S.	Knight	Lynchburg Sch	P.O. Box 1599		Lynchburg	VA	24505
Ms.	Jennifer	Berghorn	News & Advan	101 Wyndale D		Lynchburg	VA	24506
Ms.	Crystal	Parker	Region 2000 GI	P.O. Box 817		Lynchburg	VA	24505
Sheriff	Ron	Gillispie	Sheriffs Dept.	823 Clay Street		Lynchburg	VA	24504
Mr.	Travis	Ayers	Suburban Prop	501 Old Plantat		Lynchburg	VA	24502
Mr.	Mack	Turner	Tyco Electronic	221 Jefferson		Lynchburg	VA	24501
Ms.	Joan	Phelps	United Way of	1010 Miller Par		Lynchburg	VA	24501
Mr.	John	Larkin	VA Dept. of He	P.O. Box 6056		Lynchburg	VA	24501
Mr.	Don	Austin	VDOT	P.O. Box 249		24522	VA	
Capt.	Grant	Azdel		2007 Memorial		Lynchburg	VA	24504
Mr.	Charles	Sullivan		243 Camden D		Madison Height	VA	24572
Mr.	Dale	Smith		P.O. Box 90		Amherst	VA	24521
Mr.	Gary	Roakes		164 Hardwood		Madison Height	VA	24572
Mr.	Glenn	Sullivan		P.O. Box 414		Amherst	VA	24521
Mr.	Kenneth	Watts		P.O. Box 280		Amherst	VA	24521
Mr.	L. J.	Ayers III		P.O. Box 531		Amherst	VA	24521
Mr.	Marshall	Mays		P.O. Box 952		Amherst	VA	24521
Mr.	Robert	Langstaff		P.O. Box 1420		Amherst	VA	24521
Mr.	Wayne	Burnette		P.O. Box 250		Amherst	VA	24521
Mr.	William	Camim		1180 High Pea		Monroe	VA	24574

Title	First Name	Last Name	Company Name	Address Line 1	Address Line 2	City	State	ZIP Code
Ms.	Alleen	Ferguson	County Admini	P.O. Box 863		Appomattox	VA	24522
Mr.	Kevin	O'Brien	Planning Com	P.O. Box 863		Appomattox	VA	24522
Mr.	Steve	Conner	Planning Com	P.O. Box 863		Appomattox	VA	24522
Mr.	Al	Sears	Planning Com	P.O. Box 863		Appomattox	VA	24522
Mr.	Calvin	Tanner	Planning Com	P.O. Box 863		Appomattox	VA	24522
Mr.	Barry	Morris	Planning Com	P.O. Box 863		Appomattox	VA	24522
Mr.	Robert	Johnson	Planning Com	P.O. Box 863		Appomattox	VA	24522
Mr.	Marvin H.	Mitchell	Planning Com	P.O. Box 863		Appomattox	VA	24522
Mr.	Jerry	Hughes	Planning Com	P.O. Box 863		Appomattox	VA	24522
Mr.	Bryan	Baine	Planning Com	P.O. Box 863		Appomattox	VA	24522
Ms.	Shannon	Dews	Planning Com	P.O. Box 863		Appomattox	VA	24522
Mayor	Ronald C.	Spiggle	Town of Appo	P.O. Box 705		Appomattox	VA	24522
Mr.	C. Lewis	McDearmon, Jr	Appomattox To	Rt. 6 Box 1684		Appomattox	VA	24522
Mr.	Steven E.	Lawson	Appomattox To	P.O. Box 2281		Appomattox	VA	24522
Mr.	Norman H.	Mayberry	Appomattox To	Rt. 2 Box 318		Appomattox	VA	24522
Mr.	John L.	Wilson	Appomattox To	P.O. Box 1058		Appomattox	VA	24522
Ms.	Joyce B.	Bennett	Appomattox To	P.O. Box 265		Appomattox	VA	24522
Mr.	David	Garrett	Town Manager	P.O. Box 705		Appomattox	VA	24522
Mr.	Roger	Cheek	Bedford County	8165 Virginia B		Bedford	VA	24523
Mr.	Gary	Lowry	Bedford County	1220 Powell La		Bedford	VA	24523
Mr.	Steve	Arrington	Bedford County	6131 Wheats V		Bedford	VA	24523
Mr.	Bobby	Pollard	Bedford County	1394 Shadow		Blue Ridge	VA	24064
Mr.	Dale C.	Wheeler	Bedford County	302 Glendale D		Vinton	VA	24179
Mr.	Chuck	Neudorfer	Bedford County	230 Lee Drive		Huddleston	VA	24104
Dr.	Robert L.	Bashore	Bedford County	138 Salview Dr		Forest	VA	24551
Ms.	Kathleen	Guzi	Interim County	122 East Main		Bedford	VA	24523
Mr.	Steve	Wilkerson	Planning Com	122 East Main		Bedford	VA	24523
Mr.	Fredric	Fralick	Planning Com	122 East Main		Bedford	VA	24523
Mr.	C. Gurney	Feazell	Planning Com	122 East Main		Bedford	VA	24523
Mr.	Lindy	Batten	Planning Com	122 East Main		Bedford	VA	24523

Title	First Name	Last Name	Company Name	Address Line 1	Address Line 2	City	State	ZIP Code
Mr.	Harry	Stevens	Planning Com	122 East Main		Bedford	VA	24523
Mr.	Rick	Crockett	Planning Com	122 East Main		Bedford	VA	24523
Mayor	E. Thomas	Messier		P. O. Box 807		Bedford	VA	24523
Mr.	W. D.	Tharp	Bedford City C	725 Longwood		Bedford	VA	24523
Mr.	C. G.	Stanley	Bedford City C	1629 Oakwood		Bedford	VA	24523
Ms.	Mary	Flood	Bedford City C	4018 Oliver Str		Bedford	VA	24523
Mr.	Thomas	Padgett	Bedford City C	625 Westview		Bedford	VA	24523
Mr.	Jeffrey B.	Hubbard	Bedford City C	1340 Boone Dri		Bedford	VA	24523
Mr.	Robert T.	Wandrei	Bedford City C	918 Ashland A		Bedford	VA	24523
Mr.	F. Craig	Meadows	City Manager	P. O. Box 807		Bedford	VA	24523
Ms.	Charlene D.	McFall	Planning Com	P. O. Box 807		Bedford	VA	24523
Mr.	Lonne R.	Bailey	Planning Com	P. O. Box 807		Bedford	VA	24523
Mr.	John L.	Sites	Planning Com	P. O. Box 807		Bedford	VA	24523
Mr.	H. Davis	Ballard	Planning Com	P. O. Box 807		Bedford	VA	24523
Mr.	Frances D.	Coles	Planning Com	P. O. Box 807		Bedford	VA	24523
Mr.	Gene	Mulholland	Planning Com	P. O. Box 807		Bedford	VA	24523
Mayor	Phyllis L.	Campbell		P. O. Box 450		Brookneal	VA	24528
Mr.	James	Nowlin	Brookneal Tow	P. O. Box 911		Brookneal	VA	24528
Ms.	Tracy	Meisenbach	Brookneal Tow	P. O. Box 450		Brookneal	VA	24528
Mr.	Richard	Adams	Brookneal Tow	P. O. Box 450		Brookneal	VA	24528
Mr.	Stacey	Hailey	Brookneal Tow	P. O. Box 450		Brookneal	VA	24528
Ms.	Margaret K.	Tibbs	Brookneal Tow	P. O. Box 450		Brookneal	VA	24528
Mr.	Kenneth	Jennings	Brookneal Tow	P. O. Box 450		Brookneal	VA	24528
Mr.	Bill	Gillespie, Jr.	Town Manager	P. O. Box 450		Brookneal	VA	24528
Mr.	Alan	Tibbs	Planning Com	P. O. Box 450		Brookneal	VA	24528
Mr.	Paul	Hines	Planning Com	P. O. Box 450		Brookneal	VA	24528
Mr.	Mark	Wilkes	Planning Com	P. O. Box 450		Brookneal	VA	24528
Mr.	Jack	Woodell	Planning Com	P. O. Box 280		Brookneal	VA	24528
Ms.	Carolyn	Lusardi	Planning Com	P. O. Box 450		Brookneal	VA	24528

Title	First Name	Last Name	Company Name	Address Line 1	Address Line 2	City	State	ZIP Code
Mr.	Ronald P.	Coleman	Altavista Town	P.O. Box 420		Altavista	VA	24517
Ms.	Rayetta	Webb	Altavista Town	P.O. Box 420		Altavista	VA	24517
Mr.	Charles	Eubanks	Altavista Town	P.O. Box 420		Altavista	VA	24517
Mr.	James	Higginbotham	Altavista Town	P.O. Box 420		Altavista	VA	
Ms.	Beverley	Datton	Altavista Town	P.O. Box 420		Altavista	VA	24517
Ms.	Mike	Mattox	Altavista Town	P.O. Box 420		Altavista	VA	24517
Mr.	T. Waverly	Coggsdale	Town Manager	P.O. Box 420		Altavista	VA	24517
Mr.	R. B.	Carpenter, Jr.	Planning Com	P.O. Box 420		Altavista	VA	24517
Mr.	Craig	Amo	Planning Com	P.O. Box 420		Altavista	VA	24517
Mr.	Aubrey	Rosser	Planning Com	P.O. Box 420		Altavista	VA	24517
Mr.	John	Woodson	Planning Com	P.O. Box 420		Altavista	VA	24517
Mr.	Larry	Jewell	Planning Com	P.O. Box 420		Altavista	VA	24517
Mr.	Mike	Mattox	Planning Com	P.O. Box 420		Altavista	VA	24517
Ms.	Betty	West	Planning Com	P.O. Box 420		Altavista	VA	24517

**Appendix IV-9 Letter to Public Regarding HIRA Gathering Meeting**

# Regional Commission

P. O. Box 817 ♦ Lynchburg, VA 24505  
915 Main Street, Suite 202  
Phone (434) 845-3491 ♦ Fax (434) 845-3493

*Serving the*

COUNTIES OF:  
Amherst  
Appomattox  
Bedford  
Campbell

TOWNS OF:  
Altavista  
Amherst  
Appomattox  
Brookneal

CITIES OF:  
Bedford  
Lynchburg

March 17, 2005

Dear Sir or Madam,

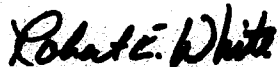
The Region 2000 Regional Commission would like to cordially invite you to a Public Meeting for the Regional Hazard Mitigation Plan on Thursday, March 31 from 7pm to 8pm at the Lynchburg City Hall 2<sup>nd</sup> Floor Training Room, 900 Church Street. The purpose of the Hazard Mitigation Planning effort is to identify projects that potentially reduce or eliminate long term risk to life and property from a hazard event, such as flooding. You have been identified by the Plan Steering Committee as having a possible interest in the Hazard Mitigation Plan.

*Why should you attend this meeting?*

At the meeting, we will provide valuable information about ongoing efforts to identify areas in our region that are vulnerable to hazards such as flooding, winter storms, drought, and tornadoes. We will also discuss how this Plan will be the foundation for future regional mitigation planning and funding efforts. If you have ever asked or been asked after a natural disaster, "How can we prevent this from happening again?" you will want to attend this meeting. To have a successful Plan, we need to capture your knowledge on how hazards have affected you and your community and any ideas you have on reducing the impacts from natural hazards. This input will be a valuable tool as the Plan Steering Committee develops comprehensive mitigation strategies for the Plan this spring.

If you have any questions about this meeting or the Mitigation Plan, please contact me.

Sincerely,



Robert E. White, AICP  
Deputy Director

## **Appendix IV-10 Press Release for the HIRA Presentation**



### **Notice of Public Meeting**

**A public workshop on the Region 2000 Hazard Mitigation Plan will be held Thursday, March 31, from 7 p.m. to 8 p.m. at the Lynchburg City Hall 2<sup>nd</sup> Floor Training Room, 900 Church Street. The purpose of the planning effort is to identify projects that potentially reduce or eliminate long term risk to life and property from hazard events, such as flooding. For further information regarding the Region 2000 Hazard Mitigation Plan or the workshop, please contact Bob White, Deputy Director, Region 2000 Regional Commission, at 434.845.3491.**

**Appendix IV-11 Letter to Neighboring Jurisdictions to Comment on the Plan**



## Local Government Council

915 Main Street, Suite 202  
Lynchburg, VA 24504  
Phone (434) 845-3491 • Fax (434) 845-3493  
mail@regcomm.org • www.regcomm.org

*"A Virginia's Region 2000 Partnership Member Organization"*

December 7, 2005

Local Government Council  
Robert E. White, AICP  
Deputy Director  
915 Main Street, Suite 202  
Lynchburg, Virginia 24505  
[Bob.White@regcomm.org](mailto:Bob.White@regcomm.org)

Dear Neighboring Planning District,

For the past year the Region 2000 Local Government Council has been developing their All-Hazard Mitigation Plan to fulfill the requirements for the Disaster Mitigation Act of 2000. Currently the draft has been conditionally approved by the Virginia Department of Emergency Management (VDEM) and is under review with the Federal Emergency Management Agency (FEMA).

The Region 2000 Local Government Council comprised of Amherst County, Appomattox County, Bedford County, Campbell County, Lynchburg City and the Towns of Altavista, Amherst, Appomattox, Brookneal and Pamplin City, would like to invite you to review their DRAFT All Hazard Mitigation Plan. The plan can be downloaded at: <http://www.cgm.vt.edu/region2000/index.asp> located at the *Resource Material Page* or by request of a copy on compact disc.

Please provide questions, comments and suggestions by December 22, 2005.

Sincerely,

A handwritten signature in cursive script that reads "Robert E. White".

Robert E. White, AICP  
Deputy Director

The attached letter was mailed to the following agencies on  
December 7, 2005

Executive Director  
RVARC  
P.O. Box 2569  
Roanoke, VA 24010

Executive Director  
Central Virginia Shenandoah PDC  
112 MacTanly Place  
Staunton, VA 24401

Executive Director  
Thomas Jefferson PDC  
P.O. Box 1505  
401 E. Water Street  
Charlottesville, VA 22902

Executive Director  
Commonwealth Regional Council  
P.O. Box P  
102 1/2 High Street  
Farmville, VA 23901

Executive Director  
Southside PDC  
P.O. Box 150  
200 South Mecklenburg Avenue  
South Hill, VA 23970

## **Appendix IV-12 Public Hearing Notices**

Amherst County

Town of Amherst

Appomattox County

Town of Appomattox

Town of Pamplin City

Bedford City

Bedford County

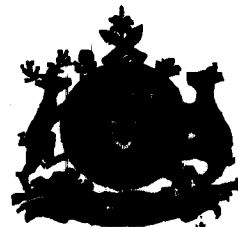
Campbell County

Town of Altavista

Town of Brookneal

Lynchburg City

## AMHERST COUNTY



Department of Public Safety

June 1, 2006

Robert E. White, AICP  
Deputy Director  
Virginia's Region 2000 Local Government Council  
915 Main Street, Suite 202  
Lynchburg, VA 24504

Mr. White:

On Wednesday, March 15<sup>th</sup>, a notice of public hearing was published in *The Amherst New Era-Progress* – a newspaper of general circulation in Amherst County – notifying the public of the upcoming public hearing on the adoption of the Regional Hazard Mitigation Plan. Subsequently, the hearing was held, and the plan approved.

Sincerely,

Rob Murphy  
911 Administrator  
Public Safety Department

## **REGION 2000 HAZARD MITIGATION PLAN PUBLIC HEARING NOTICE**

The Town Council of the Town of Amherst will hold a public hearing at 7:00 P.M. on May 10, 2006 in the Council Chambers of the Town Hall at 186 South Main Street.

The purpose of the hearing is to receive comments from interested individuals on the adoption of the Region 2000 Hazard Mitigation Plan. The Plan identifies and describes natural hazards that impact the region and offers mitigation measures to reduce the impact of these hazards on the region. The plan is needed to meet the requirements of the Disaster Mitigation Act of 2000 and will qualify the Town for future disaster funding. The Plan, which was developed on a multi-jurisdictional basis, has been approved by the Federal Emergency Management Agency (FEMA) contingent on the adoption of the Plan by each of the 11 local governments in the Region.

The draft Region 2000 Hazard Mitigation Plan is available on the Region 2000 hazard Mitigation website at:  
<http://www.cgut.vt.edu/region2000/resources.asp>.

**PUBLIC HEARING ON THE PROPOSED ADOPTION OF THE  
REGION 2000 HAZARD MITIGATION PLAN**

The Region 2000 Partnership Local Government Council will host a public input session on the draft Region 2000 All Hazard Mitigation Plan on May 15, 2006 at 6 P.M. prior to the Board of Supervisors meeting at the Community Center located on Route 1022. The plan identifies and describes natural hazards that impact the region and offers mitigation measures to reduce the impact of these hazards on the region. Citizens will have the opportunity to comment on the draft plan at the meeting.

- A copy of this plan is on file at the County Administrator's office for citizen review.  
The County Administrator's office hours are Monday - Friday 8 A.M. - 4:30 P.M.

**SUBSCRIBE TODAY CALL 352-8215**

**ADLINE FOR ALL CLASSIFIED ADVERTISING, WHETHER  
THANK YOU IN ADVANCE FOR YOUR COOPERATION.**

*Appomattox County, Times Virginian April 26-2006*  
*APR 26*



B4 APPOMATTOX TIMES-VIRGINIAN Wednesday, May 17, 2006

District Appomattox County (Tax Map ID No. 9-8-(A)-19)  
containing 46 acre and fronting on State Route 658.  
In addition, sale shall be made subject to all existing easements and restrictive covenants as the same may lawfully affect the real estate. Property to be sold "AS IS" WITHOUT REPRESENTATION OR WARRANTY OF ANY KIND. Property shall be conveyed to the purchaser by special warranty deed.  
Terms of Sale: Cash or by

**PUBLISHER'S NOTICE**  
We are pledged to the letter and spirit of Virginia's policy for achieving equal housing opportunity throughout the Commonwealth. We encourage and support advertising and marketing programs in which there are no barriers to



Free

Default having been made in the terms of a certain Deed of Trust dated March 23, 2004, in the original principal amount of \$53,323.71 and recorded in the Clerk's Office of the Circuit Court of the County of Appomattox, Virginia, in Instrument #200400743, the undersigned Subdistributors, will sell at public auction on May 18, 2006, at 11:30 a.m., in front of the building housing the Appomattox County Circuit Court, Court Street, Courthouse Square, FRONT STEPS, Appomattox, VA, the property containing approximately 0.3443 acres, more or less, located on the west side of Highway No. 727 as shown on a Deed of record in the aforesaid Clerk's Office in Deed Book 62 at page 60. Sale is subject to all prior liens, easements, restrictions, covenants, and conditions, if any, of record, or other matters which would be disclosed by an accurate survey or inspection of the premises.  
TERMS: CASH. A deposit (in

At the request of the personal representatives of the following estate, namely: Barbara Baskley Martin, Administrator, et al, of the Estate of Rosa S. Huff, deceased, I have fixed June 1, 2006 at 8:30 a.m. in the Jury Selection Room, Appomattox County Circuit Courthouse Complex, 297 Court Street, Appomattox, Virginia 24522 for the time and place for receiving proof of debts and demands and claims against the decedent and/or the said estate/redating the inventory for the above estate; and receiving the inventory for the above estate; and receiving an accounting for the above estate.  
Each claimant, heir and/or beneficiary of the Estate of Rosa S. Huff or anyone else having an interest in the said estate should take whatever action as may be necessary to protect the interest of said claimant, heir and/or beneficiary of the Estate of Rosa S. Huff.  
PLEASE GOVERN YOURSELF ACCORDINGLY.  
MARSHALL L. ELLER

**PUBLIC NOTICE**  
**PUBLIC HEARING ON THE PROPOSED ADOPTION OF THE REGION 2000 HAZARD MITIGATION PLAN**  
MAY 23, 2006 - 7:00 p.m.  
The Region 2000 Partnership Local Government Council will host a public input session on the draft Region 2000 All Hazard Mitigation Plan on May 23, 2006 at 7:00 p.m. to give citizens an opportunity to give input to the Appomattox Town Council Workshop Session at the Municipal Building located on 210 Linden Street, Appomattox, Va. The plan identifies and describes natural hazards that impact the region and offers mitigation measures to reduce the impact of these hazards on the region. Citizens will have the opportunity to comment on the draft plan at the meeting.  
A copy of the plan is on file at the Town Manager's office for citizen review. The Town Manager's office hours are Monday - Friday 8:30 a.m. - 4:30 p.m.

Marshall L. Eller, Clerk of the Circuit Court

577

Jun 05 06 09:37a

Appomattox Town Council Workshop Session at the Municipal Building located on 210 Linden Street, Appomattox, Va. The plan identifies and describes natural hazards that impact the region and offers mitigation measures to reduce the impact of these hazards on the region. Citizens will have the opportunity to comment on the draft plan at the meeting.

A copy of the plan is on file at the Town Manager's office for citizen review. The Town Manager's office hours are Monday - Friday 8:30 a.m. - 4:30 p.m.

5/17

## PUBLIC NOTICE

The Appomattox County Board of Supervisors and the Appomattox Town Council will be holding a joint meeting on May 30, 2006 at 6:00 p.m. This meeting will be held in the Appomattox Community Center, located on State Route 460. The purpose of this joint meeting will be to discuss the 460 Water Study.

5/17

**HAY LABOR-** wanted, afternoons in Evergreen. \$9.00 per hour. Call Mrs. Edwards @ 865-8567.

5/17

The Town of Pamplin City will hold a Public Hearing on June 1, 2006 at 5:30 P.M. at the Pamplin Town Office prior to the Town Council meeting on the following issues.

*Proposed Adoption of the Region 2000 Hazard Mitigation Plan. The Region 2000 Partnership Local Government Council has coordinated developed of the Region 2000 All Hazard Mitigation Plan. The plan identifies and describes natural hazards that impact the region and offers mitigation measures to reduce the impact of the hazards on the region. Citizens will have the opportunity to comment on the draft plan at this meeting.*

**Budget Proposal 2006-2007 Town of Pamplin City**

<b>Proposed Budget:</b>	<b>General Fund Expenditure</b>	<b>\$63,323</b>
	<b>Utility Fund Expenditure (water)</b>	<b>\$54,105</b>
	<b>Total</b>	<b>\$117,428</b>

*General Fund reflects an increase in vehicle sticker cost to \$20.00*

*Utility Fund reflects the following increases:*

*3000 Gal. base monthly increase from \$17.00 to \$18.00*

*Rate for amounts above base increase by 3%*

*Idle account fee increase from \$3.00 to \$4.00*

*The budget and supporting documents are available at the Pamplin Town Office.*

**Subscribe Today Call 352-8215**

in person Monday thru Friday, 8 a.m.-4 p.m. at Jamerson Brothers Trucking, Jamerson Lane Appomattox VA. 434-352-8211. Please see G.H.

5/24

experience a plus. Clean DMV record (Class A CDL ++). Travel req'd home weekends. Salary commensurate w/exp. Fax resume to 434-352-3216

TFN

## Centra Health

Centra Health has achieved Magnet status, and we are currently hiring for the following positions:

### Registered Nurse - Home Health

Opportunities available for RNs to work in Home Health. Must be licensed in Virginia as an RN and have a minimum of two years acute care nursing experience. Must be computer literate and have a positive attitude. We offer an excellent benefit package and flexible scheduling.

For a complete listing of available positions, and to apply, visit our website

[www.centrahealth.com](http://www.centrahealth.com)

EOE

**CMC Rebar Virginia** has an immediate full time opening for a Production Assistant. Candidate should be experienced in Microsoft Office programs, have above average math skills, be able to work with others in a production oriented environment, be well spoken and have good phone, written and verbal skills. CMC offers competitive pay and an excellent benefits package including Medical, Life, dental, vision, 401(K), Profit Sharing, and Stock Purchase.

Please apply at the human resources office at 300 SMI Way, Farmville, VA 23901 EOE

**Express Lane**  
CLASSIFIED SECTION

**Help Wanted**  
**2<sup>nd</sup> & 3<sup>rd</sup> Shifts**  
**No Phone Calls**  
**Please**

Appomattox Location

**Shop the**

**classifieds for**  
**the best deals**

**THE DEADLINE FOR ALL CLASSIFIED ADVERTISING, WHETHER P.M. THANK YOU IN ADVANCE FOR YOUR COOPERATION.**

## **PUBLIC HEARING NOTICE**

Notice is hereby given of a public hearing to be held by Council at 7:30 p.m. on Tuesday, June 13, 2006 at the City Municipal Building, Council Hall, 215 East Main Street for the purpose of:

- Consideration of adoption of the Region 2000 Hazard Mitigation Plan

Information regarding this request is on file in the office of Planning & Community Development and can be viewed online at <http://www.cgit.vt.edu/region2000/resources.asp>.

By the Authority of The City Council of the  
City of Bedford

Publish: Bedford Bulletin  
May 24, 2006  
May 31, 2006

**BEDFORD COUNTY  
PUBLIC HEARING NOTICE**

The Bedford County Board of Supervisors will hold a public hearing on Monday, May 8, 2006 at 7:30 p. m. in the Board of Supervisors Meeting Room, Bedford County Administration Building, 122 East Main Street, Bedford, VA 24523 to receive public comment on the adoption of the Region 2000 All Hazards Mitigation Plan/Flood Mitigation Assistance Plan.

Anyone wishing to speak may register in advance prior to the hearing, or by contacting the Bedford County Administration Office at (540) 586-7601 during normal business hours. A copy of the Region 2000 All Hazards Mitigation Plan Executive Summary is on file in the Bedford County Administration Office.

 **FILE**

## TO THE CITIZENS OF CAMPBELL COUNTY

**PLEASE TAKE NOTICE** that at its regularly scheduled meeting to be held on the 1<sup>st</sup> day of May 2006 at the hour of 7:00 p.m. in the Board of Supervisors Meeting Room, Lower Level, Walter J. Haberer Building, Old Courthouse Square, Village Highway, Rustburg, Virginia, the Campbell County Board of Supervisors will conduct a public hearing in accordance with the provisions of 42 USC §5121 *et seq.* commonly known as the Predisaster Mitigation Program Reauthorization Act of 2005 for the purpose of receiving public comment on a draft Region 2000 Hazard Mitigation Plan to receive funding for long-term predisaster mitigation measures. The draft plan, established by a steering committee of region-wide representation, identifies possible hazards in the County and provides long-term and short-term preventive action plans.

The draft Region 2000 Hazard Mitigation Plan is available on the Region 2000 Hazard Mitigation website at: <http://www.cgilt.vt.edu/region2000/resources.asp>.

The public is then and there invited to attend and make known their views.

David W. Shreve, Esquire  
County Attorney for Campbell County

**MEMORANDUM**

To: R. David Laurell, County Administrator

From: Aubrey Cheatham, Public Safety Director, *RAC*

Subject: PUBLIC HEARING AGENDA ITEM: *Region 2000 All Hazards Mitigation Plan/Flood Mitigation Plan* (15 Minutes)

Date: April 19, 2006

---

**BACKGROUND:**

The Region 2000 Multi-Jurisdiction Hazard Mitigation Plan was developed in 2004 and 2005 to satisfy local planning requirements of the Federal Emergency Management Agency (FEMA) Disaster Mitigation Act of 2000 (DMA2K). The DMA2K legislation (Public Law 106-390) brought increased emphasis on pre-disaster planning and funding to reinforce the importance of mitigation planning and emphasizes planning for disasters before they occur. As such, DMA2K established a pre-disaster hazard mitigation program and new requirements for the national Hazard Mitigation Grant Program (HMGP). States and local governments are now required to adopt FEMA-approved hazard mitigation plans in order to qualify for pre and post disaster federal hazard mitigation funding, such as HMGP. For Region 2000, HMGP planning funding from Hurricane Isabel provided funds to develop a multi-jurisdictional hazard mitigation plan for the participating communities of Amherst County (including Town of Amherst), Appomattox County (including the Towns of Appomattox and Pamplin City), Bedford City, Bedford County, Campbell County (including Towns of Altavista and Brookneal), and Lynchburg City.

**DISCUSSION:**

In order to meet the requirements of DMA2K and Flood Mitigation Assistance (FMA) and be eligible for future disaster funding, each local jurisdiction must conduct a public hearing which was duly advertised for May 1, 2006 and adopt the Plan by resolution. The Plan, which was developed on a multi-jurisdictional basis, has been approved by the Federal Emergency Management Agency (FEMA) contingent on the adoption of the Plan by each of our 11 local governments in the Region. A Copy of the Region 2000 All Hazards Mitigation Plan Executive Summary is attached. The Draft plan is available to download from the Region 2000 Hazard Mitigation website at: <http://www.cgilt.vt.edu/region2000/resources.asp>

**RECOMMENDATION:**

Staff recommends the Board consider any comments the public might have and adopt the Region 2000 All Hazards Mitigation Plan/Flood Mitigation Plan. A draft resolution is attached.

April 24, 2006

Altavista Journal  
P. O. Box 630  
Altavista, VA 24517

ATTENTION: Kathy Keesee

Dear Kathy:

Please run the attached *Notice of Public Hearing* advertisement in the two (2) issues of the *Altavista Journal* indicated below. These dates would be as follows:

1) **WEDNESDAY, April 26, 2006**

2) **WEDNESDAY, May 3, 2006**

State law requires us to run this *Notice of Public Hearings* advertisement for two (2) consecutive weeks, and it is imperative that it appears on the indicated dates.

Please invoice the Town of Altavista, ATTENTION: Jo Ann Scruggs, Accounts Payable Clerk, Town of Altavista, P. O. Box 420, Altavista, VA 24517.

Thank you.

Sincerely,

Daniel Witt  
Assistant to the Town Manager

Attachment



P.O. Box 420  
510 Seventh Street  
Altavista, VA 24517  
Phone (434) 369-5001  
Fax (434) 369-4369

### **NOTICE OF PUBLIC HEARING**

The Altavista Town Council will hold a **Public Hearing on the Proposed Adoption of the Region 2000 Hazard Mitigation Plan**. The Plan identifies and describes natural hazards that impact the region and offers mitigation measures to reduce the impact of these hazards on the region. Citizens will have the opportunity to comment on the draft plan at the meeting. The draft plan can be downloaded at <http://www.cgit.vt.edu/region2000/resources.asp>. The hearing will be held in council chambers at 7:30 p.m. on May 9, 2006 at Town Hall, 510 7<sup>th</sup> Street.

Waverly Coggsdale  
Town Manager

\*\*\*\*\*



# THE UNION STAR

P.O. BOX 180, BROOKNEAL, VA 24528

## CERTIFICATE OF PUBLICATION

PUBLIC HEARING  
NOTICE PAGE

FOR THE PURPOSE OF  
RECEIVING PUBLIC COM-  
MENTS ON THE PROPOSED  
ADDITION OF A NEW  
KID NITROGEN PLANT

YOU ARE INVITED TO  
ATTEND THE PUBLIC HEARING  
ON THE PROPOSED  
ADDITION OF A NEW  
KID NITROGEN PLANT  
ON THE TOWN OF BROOKNEAL  
ON THE 24TH DAY OF  
MAY 2006 AT 7:00 PM  
AT THE TOWN OF BROOKNEAL  
COURT HOUSE  
100 N. 1ST ST.  
BROOKNEAL, VA 24528  
FOR MORE INFORMATION  
CONTACT THE TOWN OF  
BROOKNEAL AT  
(434) 845-3493  
OR VISIT THE TOWN OF  
BROOKNEAL WEBSITE  
AT WWW.BROOKNEALVA.GOV

I hereby certify that the attached order of publication has been published once a week for 2 successive weeks in The Union Star, a newspaper published in Campbell County, Virginia commencing on April 26, 2006 and ending on May 3, 2006.

Charles A. Womack, Jr., Publisher  
Donna W. Guthrie, General Manager

By: Donna W. Guthrie

Brookneal, Virginia

Ad # : 836696  
Name (Primary) : CITY OF LYNCHBURG  
Company (Primary) : CITY OF LYNCHBURG  
Street 1 (Primary) : 900 CHURCH STREET  
City (Primary) : LYNCHBURG  
State (Primary) : VA  
ZIP (Primary) : 24504-  
Phone (Primary) : (434) 847-1443  
Start Date : 05/08/2006  
Stop Date : 05/09/2006  
Publication : LYN - THE NEWS AND ADVANCE  
Class Code : 0121 - MEETINGS - COMING EVENTS  
Ad Sales Rep. : sjackson - SHELLEY JACKSON  
Total : \$40.44  
Depth : 6

A Meeting for public comment for proposed  
Regional Hazard Mitigation Plan is scheduled  
for Tuesday, May 9, 2006 at 3:00pm. In the  
Lynchburg Fire & EMS office at 800 Madison  
Street. For information call 468-6347.

**THE NEWS & ADVANCE-ADVERTISING PROOF**Publish date 5/8 + 5/9Please call by 5/5 with any corrections 12 noonIf we don't hear from you by this time we will assume  
your ad is satisfactory and send it to press.385-5502 Fax (434) 385-5511

Attn: Les Puckett  
847-1742

## **Appendix IV-13 Council Resolutions**

Amherst County

Town of Amherst

Appomattox County

Town of Appomattox

Town of Pamplin City

Bedford City

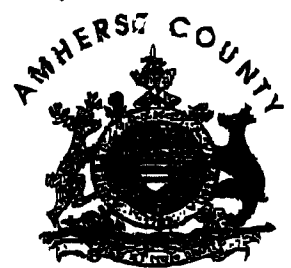
Bedford County

Campbell County

Town of Altavista

Town of Brookneal

Lynchburg City

**Board of Supervisors**

Thomas W. Fore, Sr.  
Chairman  
Election District 1

S. Ray Vandall  
Vice Chairman  
Election District 4

Vernon L. Wood  
Election District 2

Joseph T. Albert  
Election District 3

Leon J. Parrish  
Election District 5

**RESOLUTION ADOPTING THE REGION 2000 ALL HAZARDS MITIGATION  
PLAN/FLOOD MITIGATION ASSISTANCE PLAN**

**WHEREAS**, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive certain federal assistance, and

**WHEREAS**, the Region 2000 Steering Committee representing the County of Amherst, as well as the remaining 10 localities of the Region 2000 Regional Commission was convened in order to study the Region's risks from and vulnerability to natural hazards, and to make recommendations on mitigating the effects of such hazards on the Region; and

**WHEREAS**, the Steering Committee was provided staff support by the Region 2000 Regional Commission; and

**WHEREAS**, the efforts of the Steering Committee, the staff of the Region 2000 Regional Commission and Virginia Tech's Center for geospatial Technology as well as members of the public, private and nonprofit sectors, have resulted in the development of a Natural Hazards Mitigation Plan and Flood Mitigation Plan for the Region.

**NOW THEREFORE BE IT RESOLVED**, by the Amherst County Board of Supervisors that the Region 2000 All Hazards Mitigation Plan and Flood Mitigation Plan dated March 2006 is hereby approved and adopted for the County of Amherst.

Adopted this 18<sup>th</sup> day of April, 2006.

Thomas W. Fore, Sr., Chairman  
Amherst County Board of Supervisors

ATTEST:

  
David Proffitt, Interim County Administrator

**A Resolution to adopt the Region 2000 All Hazards Mitigation Plan / Flood Mitigation Assistance Plan.**

WHEREAS, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive certain federal assistance, and

WHEREAS, the Region 2000 Steering Committee representing the Town of Amherst, as well as the remaining 10 localities of the Region 2000 Regional Commission was convened in order to study the Region's risks from and vulnerability to natural hazards and to make recommendations on mitigating the effects of such hazards on the Region; and

WHEREAS, the Steering Committee was provided staff support by the Region 2000 Regional Commission; and

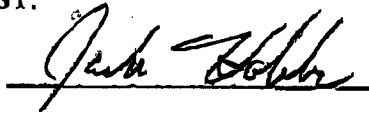
WHEREAS, the efforts of the Steering Committee, the staff of the Region 2000 Regional Commission and Virginia Tech's Center for Geospatial Technology as well as members of the public, private and nonprofit sectors, have resulted in the development of a Natural Hazards Mitigation Plan and Flood Mitigation Plan for the Region.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Amherst that the Region 2000 All Hazards Mitigation Plan and Flood Mitigation Plan dated March 2006 is hereby approved and adopted for the Town of Amherst.

This resolution was adopted on May 10, 2006.

  
Jacob P. Bailey  
Mayor

ATTEST:



## APPOMATTOX COUNTY



### BOARD OF SUPERVISORS

P. O. Box 863  
Appomattox, Virginia 24522

COUNTY ADMINISTRATION OFFICE

(434) 852-2837

FAX: (434) 852-4214

E-MAIL: appomattoxco@mindspring.com

#### SUPERVISORS

APPOMATTOX RIVER DISTRICT  
WILLIAM H. CRAFT

COURTHOUSE DISTRICT  
SAMUEL E. CARTER

FALLING RIVER DISTRICT  
THOMAS H. CONRAD

PINEY MOUNTAIN DISTRICT  
RUSSELL H. MOORE

WRECK ISLAND DISTRICT  
SHAWN A. ARMBRUST

### RESOLUTION

#### Adoption of the Region 2000 All Hazards Mitigation Plan/Floor Mitigation Assistance Plan

**WHEREAS**, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive certain federal assistance, and

**WHEREAS**, the Region 2000 Steering Committee representing Appomattox County, as well as the remaining 10 localities of the Region 2000 Regional Commission was convened in order to study the Region's risks from and vulnerability to natural hazards, and to make recommendations on mitigating the effects of such hazards on the Region; and;

**WHEREAS**, the Steering Committee was provided staff support by the Region 2000 Regional Commission; and

**WHEREAS**, the efforts of the Steering Committee, the staff of the Region 2000 Regional Commission and Virginia Tech's Center for Geospatial Technology as well as members of the public, private and nonprofit sectors, have resulted in the development of a Natural Hazards Mitigation Plan and Floor Mitigation Plan for the Region.

**NOW THEREFORE, BE IT RESOLVED** by the Appomattox County Boards of Supervisors that the Region 2000 All Hazards Mitigation Plan and Flood Mitigation Plan dated May 15, 2006 is hereby approved and adopted for the County of Appomattox.

Adopted by the Appomattox County Board of Supervisors the 15<sup>th</sup> day of May, 2006.

APPROVED:

  
Samuel E. Carter, Chairman

P. O. BOX 705  
210 LINDEN STREET  
APPOMATTOX, VA 24522

PHONE: (434) 352-8268  
FAX: (434) 352-2126

TOWN MANAGER  
DAVID T. GARRETT, JR.

*Town of Appomattox*



MAYOR  
RONALD C. SPIGGLE  
COUNCIL MEMBERS:  
JOYCE BENNETT  
STEVEN E. LAWSON  
N. H. (JIMMY) MAYBERRY  
C. LEWIS MCDEARMON, JR.  
MARVIN H. MITCHELL  
JOHN L. WILSON  
CLERK OF COUNCIL  
ROXANNE W. PAULETTE, CMC

## RESOLUTION

### Adoption of the Region 2000

### All Hazards Mitigation Plan / Flood Mitigation Assistance Plan

WHEREAS, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive certain federal assistance, and

WHEREAS, the Region 2000 Steering Committee representing the Town of Appomattox, as well as the remaining 10 localities of the Region 2000 Regional Commission was convened in order to study the Region's risks from and vulnerability to natural hazards, and to make recommendations on mitigating the effects of such hazards on the Region; and

WHEREAS, the Steering Committee was provided staff support by the Region 2000 Regional Commission; and

WHEREAS, the efforts of the Steering Committee, the staff of the Region 2000 Regional Commission and Virginia Tech's Center for Geospatial Technology as well as members of the public, private and nonprofit sectors, have resulted in the development of a Natural Hazards Mitigation Plan and Flood Mitigation Plan for the Region.

NOW THEREFORE, BE IT RESOLVED by the Appomattox Town Council that the Region 2000 All Hazards Mitigation Plan and Flood Mitigation Plan dated March 2006 is hereby approved and adopted for the Town of Appomattox.

Adopted by the Appomattox Town Council this 23<sup>rd</sup> day of May, 2006.

APPROVED:

*Ronald C. Spiggle*  
Mayor, Town of Appomattox

ATTEST:

*Roxanne W. Paulette, CMC*

Jun 05 06 09:38a

PAMPLIN

434 248 5084

p.3

Government Representatives

Mayor - Robert G. Mitchell

Vice Mayor/Council Member - Robert Johnson

Clerk/Treasurer - Debbie Hoppel

Council Members

Delores DeMuth

Ronald Franklin

Melissa Harvey

Susan Hudson

Ruth Williamson

Mailing Address  
PO BOX 1338  
PAMPLIN, VA 23958

Phone: 434/248-6514.  
Fax: 434/248-5084  
TownofPamplin@aol.com

Street Address  
2424 PAMPLIN RD  
PAMPLIN, VA 23958

June 1, 2006

**Region 2000 Regional Commission Hazard Mitigation Planning Resolution**

Whereas the Town of Pamplin City has participated in the Region 2000 Regional Commission Hazard Mitigation Planning effort since its inception and,

Whereas the resulting draft plan entitled, "Region 2000 Regional Commission Multi-Jurisdictional Hazard Mitigation Plan dated September 2005, is satisfactory to the Town, now therefore,

Be it resolved that the aforementioned plan is hereby approved and adopted by the Town of Pamplin City.

A handwritten signature in black ink, appearing to read "Robert G. Mitchell", is written over a horizontal line.  
Mayor

June 1, 2006

Yeas

5

Nays

0



**RESOLUTION OF THE  
CITY COUNCIL OF THE CITY OF BEDFORD  
ADOPTING THE REGION 2000 ALL HAZARDS MITIGATION PLAN/FLOOD  
MITIGATION PLAN**

WHEREAS, the City of Bedford, Virginia (the "City") is a political subdivision of the Commonwealth of Virginia exercising public and essential governmental functions pursuant to the Constitution and laws of the Commonwealth of Virginia; and

WHEREAS, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive certain federal assistance; and

WHEREAS, the Region 2000 Steering Committee representing the City of Bedford, as well as the remaining 10 localities of the Region 2000 Regional Commission, was convened in order to study the Region's risks from and vulnerability to natural hazards, and to make recommendations on mitigating the effects of such hazards on the Region; and

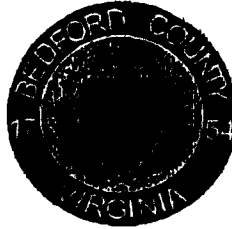
WHEREAS, the Steering Committee was provided staff support by the Region 2000 Regional Commission; and

WHEREAS, the efforts of the Steering Committee, the staff of the Region 2000 Regional Commission and Virginia Tech's Center for Geospatial Technology as well as members of the public, private and nonprofit sectors, have resulted in the development of a Natural Hazards Mitigation Plan and Flood Mitigation Plan for the Region; and

WHEREAS, the City Council of the City of Bedford held a public hearing concerning the provisions of the Plan at its regular meeting on June 13, 2006;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Bedford, Virginia that the REGION 2000 ALL HAZARDS MITIGATION PLAN/FLOOD MITIGATION PLAN be formally adopted this 13<sup>th</sup> day of June 2006.

  
City Manager

Resolution # R0506-89

At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia, held at the Bedford County Administration Building on the 8<sup>th</sup> of May 2006, beginning at 7:30 p.m.

**MEMBERS:**

Gary M. Lowry, Chairman  
Charles Neudorfer, Vice-Chairman  
Dale C. Wheeler  
Roger W. Cheek  
John Sharp  
Steve Arrington  
Bobby G. Pollard

**VOTE:**

yes  
yes  
yes  
absent  
yes  
yes  
yes

On motion of Supervisor Wheeler, which carried by a vote of 6-0, the following was adopted:

**Adoption of the Region 2000  
All Hazards Mitigation Plan / Flood Mitigation Assistance Plan**

WHEREAS, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive certain federal assistance, and

WHEREAS, the Region 2000 Steering Committee representing the County of Bedford, as well as the remaining 10 localities of the Region 2000 Regional Commission was convened in order to study the Region's risks from and vulnerability to natural hazards, and to make recommendations on mitigating the effects of such hazards on the Region; and

WHEREAS, the Steering Committee was provided staff support by the Region 2000 Regional Commission; and

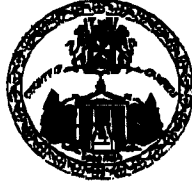
WHEREAS, the efforts of the Steering Committee, the staff of the Region 2000 Regional Commission and Virginia Tech's Center for Geospatial Technology as well as members of the public, private and nonprofit sectors, have resulted in the development of a Natural Hazards Mitigation Plan and Flood Mitigation Plan for the Region.

THEREFORE, BE IT RESOLVED, by the Board of Supervisors that the Region 2000 All Hazards Mitigation Plan and Flood Mitigation Plan dated March 2006 is hereby approved and adopted for the County of Bedford, Virginia.

A Copy-Teste:

A handwritten signature in dark ink, appearing to read "Kathleen D. Guzi".  
Kathleen D. Guzi  
County Administrator

# COUNTY OF CAMPBELL



At the regular meeting of the Campbell County Board of Supervisors held on the 1st day of May 2006 in the Board of Supervisors Meeting Room of the Haberer Building, Rustburg, Virginia:

On motion of Supervisor Puckett, it was resolved the Board of Supervisors adopts the following resolution:

## RESOLUTION

WHEREAS, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive certain federal assistance, and

WHEREAS, the Region 2000 Steering Committee representing the County of Campbell, as well as the remaining 10 localities of the Region 2000 Regional Commission was convened in order to study the Region's risks from and vulnerability to natural hazards, and to make recommendations on mitigating the effects of such hazards on the Region; and


WHEREAS, the Steering Committee was provided staff support by the Region 2000 Regional Commission; and

WHEREAS, the efforts of the Steering Committee, the staff of the Region 2000 Regional Commission and Virginia Tech's Center for Geospatial Technology as well as members of the public, private and nonprofit sectors, have resulted in the development of a Natural Hazards Mitigation Plan and Flood Mitigation Plan for the Region.

NOW THEREFORE, BE IT RESOLVED by the Campbell County Board of Supervisors that the Region 2000 All Hazards Mitigation Plan and Flood Mitigation Plan dated March 2006 is hereby approved and adopted for the County of Campbell.

The vote was: Aye: Boyer, Carter, Falwell, Gunter, Pendleton, Puckett, Rosser  
Nay: None

A copy teste:

  
R. DAVID LAURELL  
COUNTY ADMINISTRATOR



## RESOLUTION

### **Adoption of the Region 2000 All Hazards Mitigation Plan / Flood Mitigation Assistance Plan**

WHEREAS, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive certain federal assistance, and

WHEREAS, the Region 2000 Steering Committee representing the Town of Altavista, as well as the remaining 10 localities of the Region 2000 Regional Commission was convened in order to study the Region's risks from and vulnerability to natural hazards, and to make recommendations on mitigating the effects of such hazards on the Region; and

WHEREAS, the Steering Committee was provided staff support by the Region 2000 Regional Commission; and

WHEREAS, the efforts of the Steering Committee, the staff of the Region 2000 Regional Commission and Virginia Tech's Center for Geospatial Technology as well as members of the public, private and nonprofit sectors, have resulted in the development of a Natural Hazards Mitigation Plan and Flood Mitigation Plan for the Region.


NOW THEREFORE, BE IT RESOLVED by the Altavista Town Council that the Region 2000 All Hazards Mitigation Plan and Flood Mitigation Plan dated March 2006 is hereby approved and adopted for the Town of Altavista.

Adopted by the Altavista Town Council this 9th day of May 2006.

APPROVED:

  
Mayor, Town of Altavista

ATTEST:

  
Clerk, Town of Altavista

## RESOLUTION OF THE BROOKNEAL TOWN COUNCIL

### Adoption of the Region 2000 All Hazards Mitigation Plan/Flood Mitigation Assistance Plan

**WHEREAS**, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive certain federal assistance, and

**WHEREAS**, the Region 2000 Steering Committee representing the Town of Brookneal, as well as the remaining 10 localities of the Region 2000 Regional Commission was convened in order to study the Region's risk from and vulnerability to natural hazards, and to make recommendations on mitigating the effects of such hazards on the Region; and

**WHEREAS**, the Steering Committee was provided staff support by the Region 2000 Regional Commission; and

**WHEREAS**, the efforts of the Steering Committee, the staff of the Region 2000 Regional Commission and Virginia Tech's Center for Geospatial Technology as well as members of the public, private and nonprofit sectors, have resulted in the development of a Natural Hazards Mitigation Plan and Flood Mitigation Plan for the Region.

**NOW THEREFORE, BE IT RESOLVED** by the Brookneal Town Council that the Region 2000 All Hazards Mitigation Plan and Flood Mitigation Plan dated May 9, 2006 is hereby approved and adopted for the Town of Brookneal.

Adopted this 9th day of May, 2006

By Rhyllis Campbell  
Rhyllis Campbell, Mayor

Attested:

Laurie C. Francis  
Laurie C. Francis  
Clerk/Treasurer

**RESOLUTION:**

#R-06-062

WHEREAS, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive certain federal assistance, and

WHEREAS, the Region 2000 Steering Committee representing the City of Lynchburg, as well as the remaining ten localities of the Region 2000 Regional Commission was convened in order to study the region's risks from and vulnerability to natural hazards, and to make recommendations on mitigating the effects of such hazards on the region; and

WHEREAS, the Steering Committee was provided staff support by the Region 2000 Regional Commission; and

WHEREAS, the efforts of the Steering Committee, the staff of the Region 2000 Regional Commission, Virginia Tech's Center for Geospatial Technology as well as members of the public, private and nonprofit sectors, have resulted in the development of a Natural Hazards Mitigation Plan/Flood Mitigation Plan for the region.

NOW THEREFORE, BE IT RESOLVED That the Region 2000 All Hazards Mitigation Plan/Flood Mitigation Plan dated March 2006 is hereby approved and adopted for the City of Lynchburg.

Adopted: May 23, 2006

Certified: Catherine W. Kent  
Clerk of Council

038L

cc. L. Puckett